

34653

**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
NOVEMBER 3, 2022**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**ESL INSTRUCTIONAL MATERIALS
CENGAGE LEARNING, INC.
ADULT EDUCATION
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance a purchase order to Cengage Learning, Inc for ESL instructional materials the period from November 3, 2022 through July 21, 2023, at a total cost not to exceed \$75,000.

VENDOR: Cengage Learning, Inc.
200 Pier 4 Blvd, Boston MA 02210

USER: Districtwide

TERM: The term of the purchase shall begin on November 3, 2022 and shall end on July 21, 2023.

SCOPE OF SERVICES:

Purchase of student access to MyELT online workbook for Stand Out ELS series for ESL students; Additional National Geographic textbooks.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Cengage Learning, Inc is the sole source provider of the national standard-aligned *National Geographic, Stand Out* series supporting students enrolled in tuition-free ESL courses to learn English and achieve their goals. MyELT allows students additional practice in remote learning environments or in supplement to their in-person classes.

VENDOR SELECTION CRITERIA:

In accordance with sole source policy procedures, this service is exempt from the District's competitive bidding process.

MBE/WBE COMPLIANCE:

Procurement Services has reviewed the proposed agreement and recommends a waiver of the Board Approved Participation Plan due to the nature of the services (copyrighted printing) and lack of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$75,000

Charge to: Office of Academic and
Student Affairs (Adult Education)

Sources of Funds: Education Fund

FY23: 540000-00003-0017006-30000

Respectfully submitted,

**Juan Salgado
Chancellor**

November 3, 2022 – Adult Education