

# 34650

ADOPTED – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
NOVEMBER 3, 2022

## BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

### PLACEMENT OF COMMERCIAL INSURANCE POLICIES MESIROW INSURANCE SERVICES, INC. AND VARIOUS INSURANCE CARRIERS OFFICE OF RISK MANAGEMENT DISTRICT WIDE

#### **THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the Policy forms, to procure commercial insurance policies brokered through Mesirow Insurance Services, Inc. at the recited limits and deductible/retention levels expressed below, for the period from November 15, 2022 through November 15, 2023, at a total cost not to exceed \$1,963,238.

**VENDORS:** Mesirow Insurance Services, Inc. (Broker) and Various Insurance Carriers (see next page)  
353 N. Clark Street  
Chicago, Illinois 60654

**USER:** District Wide

#### **ORIGINAL TERM (Mesirow Insurance Services, Inc.):**

The term of the underlying Agreement with Mesirow Insurance Services, Inc. commenced on July 1, 2021 and shall expire June 30, 2024 pursuant to Board Report #34259 adopted by the Board of Trustees on June 3, 2021.

#### **POLICY PLACEMENTS (INSURANCE CARRIERS):**

The current placement for the commercial insurance policies brokered by Mesirow Insurance Services, Inc. commenced on November 15, 2022 and shall expire on November 15, 2023.

#### **SCOPE OF SERVICES:**

Mesirow Insurance Services, Inc. facilitates the solicitation of competitive insurance premium quotations and the placement of various commercial insurance policies to insure against certain risks facing the District in its operations and the delivery of risk management administrative services designed to enhance the Office of Risk Management operations. The insurance carriers will provide various commercial insurance policies to the District as listed below.

#### **VENDOR SELECTION CRITERIA:**

Specifications were prepared by District Procurement Staff and a Request for Proposal (RFP) #SH2103 was publicly advertised on March 10, 2021. In addition, twenty (20) companies were contacted directly via e-mail. Two (2) firms responded to the RFP on April 9, 2021: 1) Alliant/Mesirow Insurance Services, Inc. and 2) The Owens Group.

All qualifications were reviewed, evaluated and ranked by staff which included the Office of Finance, Office of Administrative Services, Office of Human Resources, the Office of the General Counsel the Office of Risk Management, the Office of Administrative and Procurement Services and the Office of

M/WBE Contract Compliance.

The Board of Trustees adopted the Evaluation Committee Recommendation under Board Report 34259 on June 3, 2021.

The Office of Risk Management, together with Mesirow Insurance Services, Inc. and the MBE/WBE partners, engaged in a plan to aggressively market the District's Insurance Portfolio and solicit competitive quotations from various insurance carriers known to meet the District's criteria with respect to financial stability and service resulting in the following premium quotations for the period from November 15, 2022 through November 15, 2023. In each instance, the recommended Insurance Carrier submitted the lowest and most competitive renewal premium quotation.

<b>CITY COLLEGES OF CHICAGO COMMERCIAL INSURANCE PORTFOLIO RENEWAL</b>				
<b>Coverage</b>	<b>Carrier</b>	<b>Limits</b>	<b>Deductible/Retention</b>	<b>Annual Premium November 2022</b>
General Liability	United Educators	\$1,000,000 Occurrence \$3,000,000 Aggregate	\$250,000	\$216,472
Excess Liability	United Educators	\$15,000,000	\$1,000,000	\$288,869
Property (RE, Contents, Boiler & Machinery)	Affiliated FM	\$500,000,000	\$25,000	\$742,093
Commercial Auto (Physical Damage)	Starr	Scheduled Vehicles (74)	\$5,000	\$73,034
Environmental (1)	ACE	\$5,000,000	\$25,000	n/a
Builders Risk Policy (2)	XL Catlin (\$43,485)	\$50,000,000	\$5,000/\$25,000	n/a
Excess Work Comp (3)	Arch Insurance Group	Statutory/\$1,000,000	\$500,000	\$96,016
Work Comp Premium Audit (4)	Safety National	n/a	n/a	\$0
Educators Legal Liability (inc. D & O)	United Educators	D & O \$10,000,000 Employment \$5,000,000	\$250,000 \$250,000	\$221,344
Fiduciary Liability (5)	Hudson Insurance Co.	\$5,000,000	\$50,000	\$15,600
Employed Lawyers	Chubb	\$1,000,000	\$25,000	\$7,465
Blanket Fidelity	Hartford	\$5,000,000	\$50,000	\$15,935
Treasurer's Bond	Liberty Mutual	\$25,000,000	\$0	\$13,750
Cyber & Multimedia (6)	AXIS	\$5,000,000	\$1,000,000	\$221,344
Student Malpractice	CNA	\$1,000,000 Occurrence \$3,000,000 Aggregate	\$0	\$17,687
Athletics (7)	Zurich	\$5,000,000 Occurrence \$10,000,000 Aggregate	\$25,000	\$28,000
Student Accident Health	CCC Self-Insured Plan	\$10,000	\$0	n/a
Foreign Package	ACE/American Ins. Co.	\$1,000,000	\$1,000	\$2,500
Surety Bond (CDL Program) (8)	Fidelity & Deposit Co.	\$40,000	\$0	\$290
Liquor Liability (Washburne) (9)	n/a	\$1,000,000	\$0	n/a
CCC Foundation D & O Liability (8 & 10)	Travelers	\$3,000,000	\$0	\$2,839
<b>TOTAL</b>				<b>\$1,963,238</b>
(1) Applied to previous Capital Projects at OHC & DC				
(2) Applied to previous Capital Projects at OHC & DC				
(3) Denotes Estimate due to Audit occurring in January 2023				
(4) Denotes change in Carrier from Safety National to Arch Insurance Group				
(5) Denotes increase in Retention from \$25,000 to \$50,000				
(6) Denotes change in Carrier from Beazley to AXIS Insurance Services, LLC. Increased Retention to \$1mil.				
(7) Denotes change in Carrier from AIG to Liberty Mutual due to more competitive Premium				
(8) Denotes Premium Estimate due to Expiration date beyond November 15, 2022 Renewal date				
(9) Policy unnecessary this cycle due to curtailing of Washburne Culinary Institute retail operations				
(10) Policy is paid from CCC Foundation resources & reflects an increase in Policy Limit (original \$1mil. to \$2mil. to \$3mil. for 7/1/22 renewal)				

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The District requires commercial insurance coverage to protect the District against losses that could have a significant impact on District operations and its financial condition.

The coverage limits referenced above are at levels consistent with Illinois statutory requirements and are within reasonable levels to insure the District’s requirements, interests and operations. The proposed Insurance Carriers reflect an AM Best Rating Guide of “A-”, VIII or better. Staff together with the Broker pursued an aggressive market strategy, productive Premium negotiations with various Carriers, a thoughtful review of Policy Limits as well as Retention levels and an assessment of the Institution’s risk appetite.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the proposed renewal agreement and Mesirow Insurance Services, Inc. subcontracting remains in compliance with the Board Approved Participation Plan.

<b>Vendor</b>	<b>MBE or WBE</b>	<b>%</b>	<b>Participation</b>	<b>Certifying Agency</b>
CS Insurance Strategies, Inc. 542 S. Dearborn Street - 8th Floor Chicago, IL 60605	MBE	25	Direct	City of Chicago
EagleOne CMS 80 Burr Ridge Pkwy – Suite 121 Burr Ridge, IL 60527	WBE	7	Direct	City of Chicago

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7- 14 of the Illinois Public Community Act all agreements authorized herein shall contain a clause that any expenditure beyond the current the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total: \$1,963,238**

**Charge To:** Office of Risk Management

**Source of Funds:** Liability Protection and Settlement Fund

Unrestricted Fund

**FY23**

Liability & Protection Fund – 05001-0022502-565100-01000-86000	<b>\$ 1,963,238</b>
CCC Foundation	<b>\$ 2,839</b>

**Respectfully submitted,**  
**Juan Salgado**  
**Chancellor**

**November 3, 2022 - Office of Risk Management**