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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
NOVEMBER 3, 2022**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**THE ASPEN INSTITUTE COLLEGE
EXCELLENCE PROGRAM
THE ASPEN INSTITUTE, INC
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of agreements with the Aspen Institute, Inc. to participate in their College Excellence Program for the period starting no sooner than November 3, 2022 through June 30, 2024 at a cost not to exceed \$174,100.

VENDOR: **The Aspen Institute, Inc.
2300 N. St., NW Suite 700
Washington D.C., 20037**

USERS: District Wide

TERM:

The term of this agreement shall begin no sooner than November 3, 2022 through June 30, 2024.

SCOPE OF SERVICES:

City Colleges of Chicago seeks to partner with The Aspen Institute to participate in their College Excellence Program (CEP), which will provide leadership development training on excellence and equity in student success to leaders across the district. The Aspen Institute's CEP is designed to advance higher education practices, policies and leadership that significantly improve student outcomes. The CEP will include three series of workshops. The workshops will include topics such as: post-completion student success, senior team alignment, building common purpose, alignment of workforce offerings to strong student outcomes, and strategic finance. Aspen will meet with CCC's leadership teams to understand CCC's unique context, our equity gaps and goals, and the leadership styles to customize the trainings to better respond to CCC's context and reality.

BENEFIT TO CITY COLLEGES OF CHICAGO:

City Colleges of Chicago will benefit from participating in this leadership development training program because it will build the capacity for transformational change aligned with our strategic priorities of excellence and equity in student outcomes. The Aspen Institute is the creator and owner of the College Excellence curriculum which was developed from Aspen's 10+ years of research on top performing community colleges. The curriculum has been designed to specifically inform how, based on research on top-performing community colleges nationally, leaders set a vision, enact strategies to improve student success outcomes with equity (focusing on dual enrollment and workforce), and develop the institutional capacities needed to achieve these outcomes (focusing on human capital, strategic finance, and the senior team). Aspen's leadership curriculum is a unique asset that leverages Aspen's wealth of

knowledge on best practices designed to improve learning, completion, transfer, and workforce outcomes, all with an equity lens.

VENDOR SELECTION CRITERIA:

In accordance with sole source policy procedures, this service is exempt from the District's competitive bidding process.

MBE/WBE COMPLIANCE:

Procurement Services has reviewed the proposed agreement and recommends a waiver of the Board Approved Participation Plan due to the nature of the services (proprietary training) and lack of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$174,100

Charge to: Office of the Chancellor

Sources of Fund: Grant-HEERF and Grant – Equity Champions

FY23: 530000-70011-X0-80000 (Grant – HEERF)

530000-21000-0019010-80000 (Grant – Equity Champions)

Respectfully submitted,

**Juan Salgado
Chancellor**

November 3, 2022 – Office of the Chancellor