

# 34638

ADOPTED – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
NOVEMBER 3, 2022

## BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

### CHANCELLOR’S RETENTION GRANT AND WORKING CREDIT EVALUATION OFFICE OF DECISION SUPPORT DISTRICT WIDE

#### **THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of an agreement with WestEd for the period from November 3, 2022 through October 31, 2023, at a total cost not to exceed \$234,427.

**VENDOR:** WestEd  
730 Harrison Street  
San Francisco, CA 94107

**USER:** City Colleges of Chicago

#### **TERM:**

The term of agreement shall commence no sooner than November 3, 2022 and will continue through October 31, 2023.

#### **SCOPE OF SERVICES:**

WestEd agrees to provide CCC with rich and detailed information about how the implementation and success of the Chancellor’s Retention Grant (CRG) and Working Credit (WC) program support student access and completion of degrees and credentials to improve their economic opportunities and livelihoods.

#### **BENEFIT TO CITY COLLEGES OF CHICAGO:**

City Colleges of Chicago will use this information to determine how to best support students with financial need to ensure they can continue to enroll, persist, and complete in a timely manner.

#### **VENDOR SELECTION CRITERIA:**

A Request for Proposal (RFP) was prepared and advertised through the Office of Procurement Services on July 13, 2022. A response was received from WestEd. The evaluation committee reviewed the response and recommend WestEd based on the criteria set forth in the RFP including:

- Research Design and Methodology
- Qualifications and experience of firm
- Proposer’s Implementation Plan for the requested services
- Cost

#### **MBE/WBE COMPLIANCE:**

The Office of MBE/WBE Compliance has reviewed the proposed agreement and recommends a

continued waiver of the Board Approved Participation Plan due to the nature of the services (“data collection and review”) and the absence of subcontracting opportunities.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$234,427

**Charge to:** Office of Finance/ District Office

**Sources of Funds:** Education Fund

**FY23:** 530000-00003-XX70100-80000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**November 3, 2022 – Office of Finance / District Office**