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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JUNE 2, 2022**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT
NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS**

**FACILITIES MANAGEMENT SOFTWARE
BRIGHTLY SOFTWARE, INC.
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT-WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreement, to execute an agreement with Brightly Software, Inc. to provide facilities management software license, training and support for the period commencing July 1, 2022 through June 30, 2023, at a total cost not to exceed \$38,903.37

VENDOR: Brightly Software, Inc. (formerly Dude Solutions)
11000 Regency Parkway, Suite 400
Cary, North Carolina 27518

USER: District Wide

TERM:

The term of the agreement shall commence on July 1, 2022 and will continue through June 30, 2023.

SCOPE OF SERVICES:

Brightly Software, Inc. provides a means for external parties to submit facility use requests to the colleges and for the colleges to schedule, estimate costs, and bill for those events.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Brightly Software will support the operation, scheduling, cost estimating, and billing of all external events District-wide. Procuring the product from Brightly Software allows CCC to benefit from increased savings of the OMNIA cooperative purchasing agreement.

VENDOR SELECTION CRITERIA:

Pursuant to Board Reports #29816 and #32583, the Board approved the use of the Education and Institutional Cooperative Services. Pursuant to State Law, the purchase of

goods and services from another governmental agency is exempt from the District's competitive bidding requirements.

Brightly Software, Inc. competitively awarded contract was based upon RFP # 21-07, issued by OMNIA Partners. Two firms responded to the RFP. Based on the evaluation criteria and their competitive pricing, it was recommended that Brightly Software, Inc. be awarded the contract to establish a national cooperative contract for Technology Solutions, Products, and Services.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed agreement and recommends a waiver of the Board Approved Participation Plan due to the nature of the services (license purchase) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable Provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$38,903.37

Charge to: Office of Administrative and Procurement Services

Source of Funds: O & M Fund

FY23: 530000-05501-0005031-70000

Respectfully submitted,

Juan Salgado
Chancellor

June 2, 2022 – Office of Administrative and Procurement Services