

34536

**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JULY 7, 2022**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**UPGRADE CONFERENCE ROOM (129) AT WEST SIDE LEARNING CENTER (WSLC)
HENRICKSEN & COMPANY, INC.
PBI GRANT
MALCOLM X COLLEGE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of an agreement with Henricksen & Company, Inc., for the purchase of furniture to upgrade the conference room at the West Side Learning Center at a total cost not to exceed \$41,007.25.

VENDOR: Henricksen & Company, Inc.
1101 W Thorndale Avenue
Itasca, IL 60143

USER: Malcolm X College

TERM: The term of the purchase shall begin on July 7, 2022 and shall end on October 31, 2022.

SCOPE OF SERVICES:

Henricksen & Company, Inc., shall supply, deliver, set up and install Conference Room Furniture for the Institution on behalf of Malcom X College at the West Side Learning Center. Company shall be responsible for working with Malcolm X College to deliver, assemble, and install selected Conference Room furnishings as described next: 1 Conference Table Top in Standard Laminate (60D x 24W); 1 Conference Table Base: Flint/Black; 20 Geneva High Back/Tight Chairs w/Arms and Black Polymer Base, and Hard Casters; and 1 Credenza 24 x 72 in Standard Laminate.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Upgrading the conference room at WSLC will enhance the teaching and learning in support of the Office of Instruction's Business credit offerings. This enhancement will provide upgraded and equitable conference space at WSLC as to main campus to support PBI goals. The Predominately Black Institution Grant obtained by Malcolm X college seeks to increase preparation of African American students as healthcare workers from entry level to baccalaureate degrees by: assisting participants to complete their basic programs and obtain proficiency certificates (Goal 1); increase the number of men/boys taking classes and other training in healthcare (Goal 2); and by implementing workshops or presentations describing healthcare and career opportunities in the sector to Parent Teacher Organizations, Local School Council members (Goal 3). The Business Center at the WSLC will serve as a hub for courses, workshops and faculty training that uplift the electives in Office of Instruction Business Dept which support certification and baccalaureate degrees. These upgrades will allow for a simulated workplace learning environment for future BUS classes electives to support degree completion at WSLC.

VENDOR SELECTION CRITERIA:

Pursuant to Board Report #29816 & #32583, the Board approved the use of the OMNIA cooperative purchasing agreement. Omnia Partners, previously (U.S. Communities and National IPA) issued RFP 19-18 for furniture, installation and related services. Pursuant to State Law, the purchase of good and services from another governmental agency is exempt from the District’s competitive bidding requirements.

Henricksen & Company Inc. is an authorized distribution partner with AllSteel. Therefore, Henricksen has authorization from AllSteel to use the OMNIA Partners contract # R1918102.

MBE/WBE COMPLIANCE:

Procurement Services has reviewed the proposed agreement and has determined that the Vendor has complied with the Board Approved Participation Plan with a recommended waiver of the MBE goal.

Vendor	MBE or WBE	%	Participation	Certifying Agency
LAN Marketing, Ltd., 410 E. Main Street, Suite 102 Barrington, Illinois 60010	WBE	9.5%	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws. Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board. Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$41,007.25

Charge to: Malcolm X College

Sources of Funds: PBI Grant Funds

FY23: 540000-21000-3010000-20000

Respectfully submitted,

**Juan Salgado
Chancellor**

July 7, 2022 – Malcolm X College