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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JULY 7, 2022

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

FURNITURE PURCHASES AND INSTALLATION SERVICES INLINE DESIGNS, LLC AND FORWARD SPACE LLC OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES DISTRICT-WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to execute an agreement with the following vendors for the purchase and installation of furniture for a period commencing no sooner than July 7, 2022, through February 18, 2024 for a total not to exceed cost of \$1,000,000 with one (1) option to renew for an additional one-year period.

VENDOR: InLine Designs, LLC
6846 S. Paxton
Chicago, IL 60649

Forward Space, LLC
650 N Wood Dale Rd
Wood Dale, IL 60191

USER: District Wide

TERM:

The term of the agreement shall commence no sooner than July 7, 2022 and shall continue through February 18 2024, with one (1) option to renew for an additional one-year period.

SCOPE OF SERVICES:

The above listed vendors will provide furniture products and installation services to all the City Colleges facilities on an as needed basis.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The furniture products and installation services provided will allow the City Colleges to purchase furnishings in a timely manner at the increased cost savings available through the consortium agreements.

VENDOR SELECTION CRITERIA:

Pursuant to Board Report #29816 and 32583, the Board approved the use of the Sourcewell cooperative purchasing agreement. Krueger International (KI) and Steelcase furniture products and associated services were awarded in accordance with the procurement procedures as detailed in RFP 121919 and approved under Sourcewell contract documents 121919-KII and

121919-STI. InLine Designs LLC and Forward Space, LLC are authorized dealers/installers of KI and Steelcase furniture, respectively. Pursuant to State Law, the purchase of good and services from another governmental agency is exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

Vendors have complied with the Board Approved Participation Plan with recommended waivers of MBE or WBE

| <u>Vendor</u> | <u>MBE or WBE</u> | <u>%</u> | <u>Participation</u> | <u>Certifying Agency</u> |
|---|-------------------|----------|----------------------|--------------------------|
| InLine Designs, LLC 6846 S. Paxton Chicago, IL | MBE | 100% | Direct | City of Chicago |
| Forward Space, LLC 650 N Wood Dale Rd Wood Dale, IL | WBE | 100% | Direct | WBENC |

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$1,000,000

Charge to: Office of Administrative & Procurement Services

Source of Funds: Capital Fund

FY23-24: 53/540000-92015-XX05031-70000

Respectfully submitted,

**Juan Salgado
Chancellor**

July 7, 2022 – Office of Administrative and Procurement Services