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**ADOPTED – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
JULY 7, 2022**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**ONLINE MEETING AND COLLABORATION TOOL LICENSING  
PARTNER ONE IT LLC  
OFFICE OF INFORMATION TECHNOLOGY  
DISTRICT WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements to execute an agreement with Partner One IT, LLC (formerly MIT Equity) for licensing and use of Zoom Video Communication’s online meeting platform and collaboration tool for the period from July 1, 2022 through June 30, 2025, at a total cost not to exceed \$345,000.

**VENDOR:** Partner One IT, LLC (formerly MIT Equity, LLC)  
1310 W Drivers Way,  
Suite 101  
Tempe, AZ 85284

**USER:** District Wide

**TERM:**

The term of the agreement shall commence no sooner than July 1, 2022 and will continue through June 30, 2025.

**SCOPE OF SERVICES:**

Partner One IT LLC, as the reseller, shall provide City Colleges with licensing for various Zoom products. This licensing will provide a synchronous meeting and collaboration platform to the City Colleges of Chicago (CCC) which allows users to conduct or join a meeting via a PC, laptop, or mobile device, and to access audio from either a phone or internet connected microphone and speakers. The scope will include a webinar license for each college plus the district in order to facilitate large-scale virtual events, and storage for cloud meeting recordings.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

CCC’s purchase of Zoom licensing through Partner One IT, LLC, provides a cloud-based collaboration tool, which provides audio, video, and content sharing features. All CCC users will be able to create meeting spaces, share content, and even record meetings when necessary. Zoom integrates with CCC’s Learning Management System to facilitate online teaching and learning, and supports Single Sign On (SSO) to provide seamless access to the tool. The platform can be customized with CCC branding, and meetings can include users from outside of CCC. Zoom was an invaluable resource throughout the COVID-19 pandemic, which has led to widespread adoption.

Detailed benefits of the tool are listed below, and are broken down in three areas;

Administration/Business, Education, and Security.

**Administrative/Business**

This cloud-based solution will allow CCC users to collaborate with both internal CCC users and external stakeholders. Zoom Video Communications has the ability to be integrated with our existing Office 365 calendar, provide centralized management of conference rooms, and has role-based access controls. Within host created meeting spaces, this tool allows wireless presentation of content, and the ability to monitor meeting participation.

**Marketing/Recruitment**

Due to the COVID19 pandemic, CCC’s recruiting efforts were sharply curtailed. For example, college visits are canceled. The Zoom webinar licenses allows CCC to conduct virtual college “tours” and other prospective student and community outreach.

**Professional Development/Educational Conferences**

The Zoom webinar license also allows CCC to conduct large virtual webinars and conferences to replace in-person gatherings rather than cancelling them altogether due to the COVID19 pandemic.

**Student Services**

Zoom enabled the creation of a virtual student service delivery model, initially in response to the COVID19 pandemic, but now as a permanent model of service delivery.

**Education**

Zoom Video Communications motivates optimal student-classroom engagement with its mobile app, audio and video sharing, raise hands feature, whiteboard annotation and co-annotation feature, IM, file sharing, timers, live polls, and breakout rooms. Zoom integrates directly with CCC’s Learning Management System. Meetings can be recorded for later viewing

**Security**

The solution offers 256 Bit Encryption, watermarks, HTTPS, and SSL Encryption.

**VENDOR SELECTION CRITERIA:**

Pursuant to State law, all contracts for the purchase and delivery of data processing equipment, software and services are exempt from the District’s competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

Procurement Services has reviewed the proposed agreement and recommends a waiver of the Board Approved Participation Plan due to the nature of the services (software licenses) and the absence of subcontracting opportunities

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the

Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total:** \$345,000

**Charge to:** Office of Information Technology

**Source of Funds:** Education and Grant Fund (HEERF)

**FY23:** 53/540000-00003-0023003-80000

53/540000-70011-X0-80000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**July 7, 2022 - Office of Information Technology**