

35385
APPROVED–BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

MINUTES

MEETING OF THE COMMITTEE ON ACADEMIC AFFAIRS AND SERVICES
THURSDAY, DECEMBER 9, 2021
HAROLD WASHINGTON COLLEGE
30 EAST LAKE STREET, CHICAGO, IL 60601
ROOM 1115

Pursuant to provisions of the Illinois Public Community College Act, as amended by the State of Illinois, County of Cook, a meeting of the Committee on Academic Affairs and Student Services of the Board of Trustees of Community College District No. 508 was held on Thursday, December 9, 2021, at 12:30 p.m., Harold Washington College, 30 East Lake Street, Chicago, IL 60601, Room 1115.

ATTENDEES

TRUSTEES

Elizabeth Swanson, Committee Chair
Walter E. Massey, Board Chair
Peggy A. Davis, Secretary
Karen Kent
Darrell A. Williams
Imran Fazal Hoque, Student Trustee

CHANCELLOR

Juan Salgado

PROVOST AND CHIEF ACADEMIC OFFICER

Mark Potter

GENERAL COUNSEL

Karla Gowen

CHIEF ADVISOR TO THE BOARD

Bonnie Phillips

OFFICERS OF THE DISTRICT

Rhonda Brown – Vice Chancellor, Institutional Advancement
Christian Collins – Vice Chancellor, Institutional Effectiveness
David Deyhle – Vice Chancellor, Strategic Marketing and Branding
Carol Dunning – Chief Talent Officer
Veronica Herrero – Chief Strategy Officer
Jerrold Martin – Chief Information Officer
Jennifer Mason – Vice Chancellor, Legislative & Community Affairs
Maribel Rodriguez – Chief Financial Officer

PRESIDENTS

Kimberly Hollingsworth –President, Olive-Harvey College
Shawn L. Jackson – President, Harry S Truman College
Janine Janosky – President, Richard J. Daley College
Daniel López – President, Harold Washington College
David Potash – President, Wright College
David Sanders – President, Malcolm X College
Gregory Thomas – President, Kennedy-King College

I. CALL TO ORDER

Trustee Williams called the December 9, 2021, meeting of the Committee on Academic Affairs and Student Services to order at 12:30 p.m.

II. ROLL CALL

The Chief Advisor called roll:

Walter E. Massey	Present
Peggy A. Davis	Present
Karen Kent	Present
Darrell A. Williams	Present
Imran Fazal Hoque	Present
Elizabeth Swanson	Present (Virtual)

III. WELCOME

Today's meeting will include a financial update From CFO Maribel Rodriguez, as well as two presentations from our external auditors and CFO Rodriguez. We will also review the board reports that will considered during the December Regular Board Meeting that will take place at 2pm.

IV. CFO REMARKS

Welcome to the December 9th finance administrative services committee. Today we will hear from our external auditors RSM who will do a presentation on CCC's FY21 Financial Audit and CFO Rodriguez will present the FY21 Audited Operating Financials as well as the FY22 first quarter Preliminary Financial Forecast. We will also be joined by AVC of Financial Aid and Scholarships, Richard Hayes, and District Director of Student Finance, Aretha Tharps to provide management responses to the audit findings presented by the RSM team including Camp Operations.

V. PRESENTATIONS

Speakers: CFO Maribel Rodriguez, RMS Senior Manager Kelly Kirkman, AVC of Financial Scholarships Richard Hayes, Aretha Tharps.

Topic: FY21 Financial Audit & FY22 First Quarter Preliminary Financial Forecast

The full presentation can be found on the Board of Trustee website.

Chair Massey asked why there was a hold-up on the formal completion of the single audit.

RMS Senior Manager Kelly Kirkman advised that additional addendums being added to the original compliance supplement created a delay in testing.

VI. REVIEW OF DECEMBER 2021 BOARD REPORTS

Trustee Williams initiated the review of the December 2021 board reports.

CFO Rodriguez reviewed Resolutions 1.00 & 1.01, President Sanders reviewed Resolutions 1.02 & 1.03.

President Jackson reviewed Resolution 1.04, CTO Dunning reviewed Resolutions 1.05 & 1.06.

CTO Dunning reviewed Item 2.00 Personnel Report.

CSO Herrero reviewed Item 3.00 Resource Development Report.

AVC Anthony reviewed Agreement 4.00, President Hollingsworth reviewed Agreement 4.01.

Provost Potter reviewed Agreements 4.02 – 4.04, CTO Dunning will review Agreements 4.05 – 4.08.

CFO Rodriguez Reviewed Agreement 4.09.

AVC Anthony reviewed Purchase 5.00.

General Counsel Gowen reviewed item 6.00 The Payment of Legal Invoices.

MOTION TO DISCHARGE THE DECEMBER 2021 BOARD PACKET

Trustee Williams asked for a motion to discharge the reviewed resolutions, personnel report, resource development report, agreements, purchases, and legal invoices to the December 2021 Regular Board Meeting as part of the Consent Agenda.

<Motion> Trustee Peggy A. Davis
<Second> Trustee Walter E. Massey

Motion carried.

VII. ADJOURNMENT

Upon concluding that there was no more business to be brought before the committee, Trustee Williams asked for a motion to adjourn.

<Motion> Trustee Peggy A. Davis
<Second> Trustee Walter E. Massey

Motion carried.

Meeting Adjourned 1:36 p.m.

Peggy A. Davis
Secretary
Board of Trustees

Submitted by – Avery Walls, Assistant Board Liaison