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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 1, 2022**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**BIOLOGY KITS FOR REMOTE LEARNERS
CAROLINA BIOLOGICAL SUPPLY COMPANY
MALCOLM X COLLEGE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreement, to authorize the execution of an agreement and purchase order with Carolina Biological Supply Company to provide Biology Lab Kit supplies for our students from December 1, 2022 through June 30, 2023 at a total cost not to exceed \$110,163.80.

VENDOR: Carolina Biological Supply Company
2700 York Road
Burlington, NC 27215
distancelearning@carolina.com

USER: Malcolm X College

TERM:

The term of the purchase shall begin on December 1, 2022 and shall end on June 30, 2023.

SCOPE OF SERVICES:

Lab Kits will be supplied to our remote learners to ensure completion of curriculum related lab requirements.

BENEFIT TO CITY COLLEGES OF CHICAGO:

With offering of remote Biology courses, lab requirements are unable to be completed onsite in the traditional manner. The purchasing of these kits allows for remote experiments and completion of lab requirements to meet course SLO's.

VENDOR SELECTION CRITERIA:

Pursuant to Board Reports #29816 and #32583, the Board approved the use of the Education and Institutional Cooperative Services. Pursuant to State Law, the purchase of goods and services from another governmental agency is exempt from the District's competitive bidding requirements. Carolina Biological Supply Company competitively awarded contract was based upon RFP #042419-CBS, issued by Sourcewell.

MBE/WBE COMPLIANCE:

UNDER REVIEW

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
	MBE			
	WBE			

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$110,163.80

Charge to: MALCOLM X COLLEGE

Sources of Funds: IREPO GRANT

FY2022 540000-21000-3000450-10000

Respectfully submitted,

**Juan Salgado
Chancellor**

December 1, 2022 – Biology Department, Malcolm X College