

**35354**

**APPROVED – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**MINUTES**

**MEETING OF THE COMMITTEE ON FINANCE AND ADMINISTRATIVE SERVICES  
THURSDAY, MARCH 3, 2022  
HAROLD WASHINGTON COLLEGE  
30 EAST LAKE STREET, CHICAGO, IL 60601  
ROOM 1115**

Pursuant to provisions of the Illinois Public Community College Act, as amended by the State of Illinois, County of Cook, a meeting of the Committee on Finance and Administrative Services of the Board of Trustees of Community College District No. 508 was held on Thursday, March 3, 2022, at 12:30 p.m., Harold Washington College, 30 East Lake Street, Chicago, IL 60601, Room 1115.

**ATTENDEES**

**TRUSTEES**

Elizabeth Swanson, Committee Chair  
Walter E. Massey, Board Chair  
Laritza Lopez (via Teleconference)  
Deborah H. Telman  
Darrell A. Williams  
Imran Fazal Hoque, Student Trustee

**CHANCELLOR**

Juan Salgado

**PROVOST AND CHIEF ACADEMIC  
OFFICER**

Mark Potter

**GENERAL COUNSEL**

Karla Gowen

**CHIEF ADVISOR TO THE BOARD**

Bonnie Phillips

**OFFICERS OF THE DISTRICT**

Rhonda Brown – Vice Chancellor, Institutional Advancement  
Christian Collins – Vice Chancellor, Institutional Effectiveness  
David Deyhle – Vice Chancellor, Strategic Marketing and Branding  
Carol Dunning – Chief Talent Officer  
Veronica Herrero – Chief Strategy Officer  
Jerrold Martin – Chief Information Officer  
Jennifer Mason – Vice Chancellor, Legislative & Community  
Affairs  
Maribel Rodriguez – Chief Financial Officer

**PRESIDENTS**

Kimberly Hollingsworth – President, Olive-Harvey College  
Shawn L. Jackson – President, Harry S Truman College  
Janine Janosky – President, Richard J. Daley College  
Daniel López – President, Harold Washington College  
David Potash – President, Wright College  
David Sanders – President, Malcolm X College  
Gregory Thomas – President, Kennedy-King College

**I. CALL TO ORDER**

Trustee Darrell A. Williams called the March 3, 2022 meeting of the Committee on Finance and Administrative Services to order at 12:30 p.m.

**II. ROLL CALL**

The Chief Advisor called roll:

Walter E. Massey	Present
Laritza Lopez	Present (via Teleconference)
Deborah H. Telman	Present
Darrell A. Williams	Present
Imran Fazal Hoque	Present
Elizabeth Swanson	Present

**III. WELCOME**

Thank you everyone for joining us today.

I will note for the record that Trustee Lopez is participating by phone today. This is allowable under our board bylaws (article 1.5.3, sections a-c) provided there is a quorum in the room. As the chief advisor has just noted, we do have a quorum today.

We will have two presentations, an overview of PFM Asset Management, led by CFO Rodriguez, and the future of online operations led by Provost Potter.

**IV. CFO REMARKS & PRESENTATIONS**

Speaker: CFO Rodriguez & Office of Finance

- **PFM Annual Report**

Speaker: Provost Potter

- **Online Operations at CCC: Present and Future States**

Trustee Telman asked what the faculty's response was to offering asynchronous online classes and wellness.

Provost Potter advised that the faculty's response has been positive to both the asynchronous online classes and wellness services.

Trustee Telman asked if teachers are required to teach online classes on campus.

Provost Potter advised that teachers are able to teach from multiple locations, but usually they toggle between home and campus.

The full presentations can be found on the Board of Trustee website.

**V. REVIEW OF MARCH 2022 BOARD REPORTS**

Next, Trustee Williams initiated the review of the March 2022 board reports.

Provost Potter reviewed Resolution 1.00, President Sanders reviewed Resolution 1.01.  
President Jackson reviewed Resolutions 1.02 & 1.03, and CTO Dunning reviewed Resolution 1.04.

CTO Dunning reviewed Item 2.00 Personnel Report.

CSO Herrero reviewed Item 3.00 Resource Development Report.

CIO Martin reviewed Agreement 4.00, President Janosky reviewed Agreement 4.01.  
VC Anthony reviewed Agreement 4.02, and Provost Potter reviewed Agreement 4.03.

VC Anthony reviewed Purchase 5.00

General Counsel Gowen reviewed Item 6.00, The Payment of Legal Invoices

Trustee Telman asked about the impact of the budget with reimbursements in respect to the telework policy.

CFO Herrero advised that HERF dollars are still being used at this time. They will continue to monitor.

Chair Massey asked if there were any employees who were not eligible for telework.

CTO Dunning advised that there are. The largest group being non-bargain for non-exempt employees.

Chair Massey asked if we should expect revisions to bring them in and long-term plans.

Provost Potter advised that the changes brought forth today regarding the telework policy are specific to our desire to ensure the student experience for now. There may be changes in the future.

**VI. MOTION TO DISCHARGE THE MARCH 2022 BOARD PACKET**

Trustee Williams asked for a motion to discharge the reviewed resolutions, personnel report, resource development report, agreements, purchases, and legal invoices to the March 2022 Regular Board Meeting as part of the Consent Agenda.

<Motion> Trustee Deborah H. Telman

<Second> Trustee Peggy A. Davis

Motion carried.

**VII. ADJOURNMENT**

Upon concluding that there was no more business to be brought before the committee, Trustee Williams asked for a motion to adjourn.

<Motion> Trustee Deborah H. Telman  
<Second> Trustee Walter E. Massey

Motion carried.

Meeting Adjourned 1:08 p.m.

**Peggy A. Davis**  
**Secretary**  
**Board of Trustees**

**Submitted by –Avery Walls, Assistant Board Liaison**