

34461
ADOPTED-BOARD OF TRUSTEES OF COMMUNITY COLLEGE
DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

ELECTRICAL LOW VOLTAGE- JOB ORDER CONTRACT
(JOC) PROJECTS
MONTHLY SUMMARY – APRIL 2022
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to approve the below listed JOC projects for a total cost not to exceed \$39,491.58 performed by the listed contractors as approved in Board Report #34205 which authorized the utilization of JOC as a construction delivery method to perform improvements, renovation services, deferred maintenance and repairs as requested by the Colleges and District Office in a timely and cost-efficient manner.

CONTRACTOR	USER	SCOPE	BENEFIT	DELIVERABLE	AMOUNT
Courtesy Electric, Inc.	OH2207	Provide power & data to convert classroom into computer lab.	Provide additional computer lab	40 receptacles & data ports for computer stations	\$39,491.58

The term of the current Electrical Low Voltage JOC agreement with the contractors is for the period from April 8, 2021 through April 7, 2023, with two (2) options to renew for two (2) year terms each.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative and Procurement Services has reviewed this request for services and has determined that it would be in the best interest of the District to use JOC as the delivery method for completing the above listed projects to ensure that the projects are performed in a timely manner to either minimize scheduling disruptions for the colleges involved, meet a grant deadline, address a health or safety issue, or because the repair or replacement of the building system involved falls within one of the categories of JOC work as defined by the Office of Administrative and Procurement Services.

VENDOR SELECTION CRITERIA:

A public bid was prepared and three vendors were awarded contracts in Board Report #34205 adopted on April 8, 2021. The JOC program is based on percentages of profit and fees added to the most recent version of the Gordian Company Construction Pricing Index of Fixed Costs. All JOC Execution Procedures which were developed with the Gordian Group were followed including reviewing each contractor's competitive pricing, capacity, experience, quality of work, and bid position. The process identified for selecting the contractor for each project was

consistent for each of the projects described above and was prioritized from a more comprehensive District wide list.

MBE/WBE COMPLIANCE:

The Office of Procurement Services reviews the performance of JOC Vendors for compliance with the District goals that they committed to as part of their contracts with CCC. The vendors have reported their intention to use the following firms for the above projects toward their aggregate compliance:

Vendor	MBE/WBE Vendor	Participation	Trade
Courtesy Electric, Inc. (OH2207)	Ampere Electric (30%)	MBE – City of Chicago	Cable Installation
	Evergreen Supply Co. (7%)	WBE – City of Chicago	Material supplier

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

School	Project Description	Vendor	Amount
OH2207	Provide power & data to convert classroom into computer lab.	Courtesy Electric, Inc.	\$39,491.58
	Total for April Low-Voltage JOC		\$39,491.58

With the approval of this April 2022 Board Report, the total amount of capital funds committed as of April 7, 2022 will rise to \$146,660.31

Total: \$39,491.58

Charge to: Office of Administrative and Procurement Services

Sources of Funds: Capital Fund

FY22: 530000-92015-5005031

Respectfully submitted,

**Juan Salgado
Chancellor**

April 7, 2022 – Office of Administrative and Procurement Services