

34331

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.
508 COUNTY OF COOK AND STATE OF ILLINOIS**

**STRUCTURAL ENGINEERING ANALYSIS
GLOBETROTTERS ENGINEERING
CORPORATION
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
MALCOLM X COLLEGE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon approval of the General Counsel to the legal form of such agreements, to execute an agreement with Globetrotters Engineering Corporation to provide structural engineering services, construction documents, and construction and engineering services for a term starting no sooner than October 7, 2021 through November 30, 2023 for total cost not to exceed \$215,000.

VENDOR: Globetrotters Engineering Corporation
300 S. Wacker Drive, Suite 400
Chicago, IL 60606

USER: Malcolm X College

ORIGINAL TERM:

The term of the agreement shall commence no sooner than October 7, 2021 and shall end on November 30, 2023 with an option to renew for one (1) two-year period.

SCOPE OF SERVICES:

Globetrotters Engineering Corporation shall provide design services to cover the following scope at Malcolm X College:

- Assess elevators for compliance with City of Chicago 5-year inspection requirements
- Design solutions as needed, prepare bid documents, oversee bidding process and bid evaluation
- Permit and inspections
- Construction administration

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative Services and Procurement Services has reviewed this request for services and has determined that it would be in the best interest of Malcolm X College to purchase engineering services from Globetrotters Engineering Corporation to ensure continued safe operations at the college and compliance with City of Chicago Code.

VENDOR SELECTION CRITERIA:

Pursuant to Board Report 34097, Globetrotters Engineering Corporation was pre-qualified to provide fill architectural, engineering, construction management/administration and project management services to the District. Globetrotters Engineering Corporation was selected for this work due to their extensive experience with elevator architecture and engineering work in general, as well as knowledge of the existing conditions due to current work at Malcolm X College that will allow work to proceed in the most timely and efficient manner.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the proposed agreement and has found the Vendor to be in compliance with the Board Approved Participation Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Globetrotters Engineering Corporation 300 S. Wacker Drive, Suite 400 Chicago, Il 60606	MBE	93	Direct	State of IL-CMS
Spaan Tech. Inc. (STI) 311 South Wacker Dr, Suite 2400 Chicago, IL 60603	WBE	7	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$215,000

Charge To: Office of Administrative and Procurement Services, Malcolm X College

Source of Funds: Capital Fund

FY22: 530000-92015-3005031-70000

Respectfully submitted,

Juan Salgado Chancellor

October 7, 2021 – Office of Administrative and Procurement Services