

**34169**

**ADOPTED-BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
FEBRUARY 4, 2021**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**EXTERNAL PROGRAM EVALUATION SERVICES  
UNIVERSITY OF ILLINOIS AT CHICAGO  
MALCOLM X COLLEGE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of an agreement with University of Illinois at Chicago for external program evaluation services for the period from February 4, 2021 through August 31, 2024, at a total cost not to exceed \$185,000.

**VENDOR:** University of Illinois at Chicago  
Board of Trustees of the University of Illinois  
809 S. Marshfield Avenue.  
Chicago, IL 60612

**USER:** Malcolm X College

**TERM:**

The term of this agreement shall begin on February 4, 2021 and shall end on August 31, 2024.

**SCOPE OF SERVICES:**

The work of the U.S. Department of Health and Human Services (HRSA) Opioid Impacted Family Support Program (OIFSP) grant awarded to Malcolm X College (MXC) in collaboration with University of Illinois at Chicago will allow MXC to increase the number of students earning college credentials of economic value while strategically aligning with the Chicago West Side community need to combat the opioid epidemic. The University of Illinois at Chicago (UIC)'s Department of Disability and Human Development (DHD) will support Malcolm X College by delivering the performance reporting and performance evaluation components of the project.

UIC will work with stakeholders (e.g., Malcolm X College, Gateway Foundation, Public Health Institute of Metropolitan Chicago) in planning and carrying out the evaluation using the Center for Disease Control six-step program evaluation framework. UIC will engage with the stakeholders in person, by phone, and email to assess the outcomes and activities of the Opioid-Impacted Family Support Program. UIC's team will summarize the results of the engagement discussions with a strategic plan for continuing stakeholder involvement.

Qualitative (e.g., meeting documentation, quarterly reports, open-ended questions in post training surveys) and quantitative data (e.g., training/workshop database, quarterly reports) will be collected. The goals and strategies in the strategic plan will be used to guide further developing the key evaluation questions. The evaluation team will work with the MXC team to create a training/workshop and technical assistance database to record training activities and track trainees.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

Through this project, Malcolm X College will expand its Community Health Worker program to apprenticeship opportunities for Malcolm X College program completers. This project will train up to 168 community health workers with specialized focus on serving youth and families impacted by opioid and other substance use. Of those, up to 91 community health workers will engage in yearlong apprenticeship opportunities at community health organizations that provide services to populations affected by substance abuse.

The external evaluation work of University of Illinois at Chicago will benefit the project through both frequent (quarterly) and comprehensive (annual) assessment of project execution to improve efficiency and effectiveness to meet the goals of this grant.

**VENDOR SELECTION CRITERIA:**

In accordance with sole source policy procedures, this service is exempt from the District's competitive bidding process.

**MBE/WBE COMPLIANCE:**

The Office of Procurement Services has reviewed the proposed agreement and recommends a waiver of the Board Approved Participation Plan due to the nature of the service.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$185,000

**Charge to:** Malcolm X College

**Sources of Funds:** Grant Fund - OIFSP

**FY21:** 530000-21000-3020000-20000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**February 4, 2021 – Malcolm X College**