

**34150**

**APPROVED–BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
FEBRUARY 4, 2021**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**MINUTES**

**REGULAR BOARD MEETING  
THURSDAY, DECEMBER 10, 2020  
VIRTUAL BOARD MEETING**

Pursuant to provisions of the Public Community College Act, as amended, of the State by Illinois, County of Cook, and Executive Order 2020-07 issued by Governor Pritzker on March 16, 2020 and reaffirmed on November 13, 2020, the regular meeting of the Board of Trustees of Community College District No. 508 was held virtually and livestreamed for simultaneous public viewing on YouTube on December 10, 2020 at 2:00 p.m.

**PARTICIPANTS**

**TRUSTEES**

Walter E. Massey, Chair  
Elizabeth Swanson, Vice Chair  
Peggy A. Davis, Secretary  
Karen Kent  
Deborah H. Telman  
Darrell A. Williams  
James Thomas Jr., Student Trustee

**OFFICERS OF THE DISTRICT**

David Deyhle – Vice Chancellor, Strategic Marketing and Branding  
Carol Dunning – Chief Talent Officer  
Veronica Herrero – Chief Strategy Officer  
Eric B. Lugo –Executive Vice Chancellor and Chief of Staff  
Jerrold Martin – Chief Information Officer  
Maribel Rodriguez – Chief Financial Officer

**ASSISTANT BOARD SECRETARY**

Ashley Kang

**CHANCELLOR**

Juan Salgado

**PROVOST**

Mark Potter

**GENERAL COUNSEL**

Karla Mitchell Gowen

**CHIEF ADVISOR TO THE BOARD**

Bonnie Phillips

**COLLEGE PRESIDENTS**

Kimberly Hollingsworth – President, Olive-Harvey College  
Shawn Jackson – President, Harry S Truman College  
Janine Janosky – President, Richard J. Daley College  
Daniel Lopez – President, Harold Washington College  
David Potash – President, Wilbur Wright College  
David Sanders – President, Malcolm X College  
Gregory Thomas – President, Kennedy-King College

OTHER ATTENDEES

Oscar Orellana	CCC District Office
Steve Saba	CCC District Office
Keith Sprewer	FC4, Harry S Truman College
Jacinta Epting	CCC District Office
George Roumbanis	AFSCME 3506, Richard J. Daley College
David Anthony	CCC District Office

**I. CALL TO ORDER**

Chair Massey began by calling to order the December 10, 2020 Regular Board Meeting at 2:00 p.m. The Chair noted that Governor Pritzker signed Executive Order 2020-07 on March 16, 2020 (reconfirmed on November 13, 2020) which prohibited gatherings of certain sizes and further suspended certain portions of the Illinois Open Meetings Act, which require in-person attendance by members of a public body, allowing for a virtual board meeting.

**II. ROLL CALL**

Chair Massey asked the Assistant Board Secretary to call the roll.

The Assistant Board Secretary called roll:

Elizabeth Swanson	Present (Joined at 2:01 p.m.)
Peggy A. Davis	Present
Karen Kent	Present
Deborah H. Telman	Present
Darrell A. Williams	Present
James Thomas, Jr.	Present
Walter E. Massey	Present
Laritza Lopez	Absent

**III. WELCOME**

Chair Massey welcomed everyone to the board meeting. The Chair acknowledged the recent grant received from Bank of America totaling one million dollars. Chair Massey also thanked Vice Chair Swanson and Trustee Williams for participating in the Olive-Harvey Higher Learning Commission accreditation session in November.

Chair Massey recognized City Colleges' new Inspector General, Lamesha Smith. The Chair also took a moment to recognize and thank outgoing Executive Vice Chancellor and Chief of Staff Eric Lugo, for all his work and service on behalf of the District.

The Chair noted that the Board would be meeting for its annual board retreat for the purposes of training and self-evaluation early in January. Chair Massey concluded his remarks by congratulating and encouraging students, faculty, and staff for nearing the end of another semester and wished students well on their finals. Chair Massey noted that the next regular board meeting would be February 4, 2021.

**IV. STUDENT TRUSTEE REPORT**

Student Trustee Thomas gave brief remarks about District initiatives and the close of the semester.

**V. CHANCELLOR'S UPDATES**

Chancellor Salgado opened his remarks by expressing gratitude for the City Colleges community's resilience and perseverance in what has been a challenging and difficult year. The Chancellor also noted the planning for the future by highlighting the release of the Strategic Framework Plans. Chancellor Salgado thanked Chief of Strategy Herrero, Provost Potter, the District teams, and the College presidents and all the faculty, staff, and students involved.

Next, the Chancellor noted that the Board would consider vendors for a new Customer Relationship Management system and re-branding efforts, both of which will help to bolster enrollment. The Chancellor thanked the Offices of Information Technology, Academic and Student Affairs, Procurement Services, and the Marketing team for their efforts.

Finally, Chancellor Salgado thanked Chief of Staff Lugo for his hard work and service to City Colleges. The Chancellor noted Chief of Staff Lugo's work to expand advancement and fundraising efforts, connecting employers to City Colleges, and improving marketing. Chancellor Salgado also noted that Chief Strategy Officer Herrero would be expanding her role to Chief of Staff.

Chancellor Salgado wished everyone a safe and joyful holiday season.

**VI. PUBLIC PARTICIPATION**

There was one (1) request for public participation.

(1) George Roumbanis spoke about Adult Education.

## **VII. DISTRICT UPDATES**

Chair Massey noted that Chief Financial Officer Herrero and City Colleges' external auditors, RSM LLC, prepared a financial update and the annual audit, respectively. The Chair noted that while there would be no formal presentation on these topics during the board meeting, the presentations would be posted on the Board's website, which can be found online [here](#).

Next, Chair Massey invited Chief Strategy Officer (CSO) Herrero and the College presidents to speak about the Strategic Framework Plans. The Chair noted that the trustees had all received briefings on the plans earlier.

CSO Herrero began by noting that the Strategic Framework Plans were available at <https://strategicplan.ccc.edu>. An additional video on the Strategic Framework Plans is available online [here](#). The CSO gave a brief overview of the process and goals that the Colleges and District engaged in while developing the Strategic Framework Plans before opening the floor to questions.

Chair Massey asked the CSO to explain how the plans lent themselves to being adaptable and applicable given ever-changing external circumstances. The CSO noted that despite external macro-level impacts of the future, the framework had check-ins, accountability, and processes that help maintain focus on students and the overarching goals.

Student Trustee Thomas expressed the concerns of the District Student Government Association (DSGA) regarding the equity and standardization of instruction across the District and expressed the hope for continued student engagement and feedback. CSO Herrero affirmed the importance of student feedback to the success of the plans, noting that frequent and systematic student feedback was part of the District's strategic plan. Provost Potter reiterated the importance of continuing to involve the District and college SGAs in the conversation. The Provost also noted the importance of professional development opportunities for faculty as one of the means to address instructional equity concerns.

Vice Chair Swanson asked to hear more about the planning process and stakeholders involved. President Thomas spoke about Kennedy-King College's process, which included a Strategic Framework Planning Committee. The committee was comprised of students, faculty, staff, and community partners. President Thomas shared everyone was excited to have a voice and be included in the process.

Trustee Telman expressed praise for the whole process and appreciation for focusing on the students and student experience. Trustee Telman asked what the District would do to ensure the focus and culture remained on students as laid out in the Strategic Framework Plans. Chancellor Salgado emphasized the importance of engaging and implementing change at the District level and at the College level. The Chancellor discussed the need to have forums across the District and Colleges to share best practices, grow and develop existing practices that are effective, and accelerate the implementation of best practices. President Thomas added that accountability and performance metrics are included in the college strategic plans.

Trustee Williams asked how the strategies and tasks outlined in the plans were being operationalized. President Hollingsworth explained that as goals and strategies were developed, the colleges were very intentional about ensuring the right people were assigned to specific goals and that resources were available to ensure that goals were met. President Jackson reiterated that ownership was built into the process, which is what makes the strategic plans so powerful and sustainable.

(Trustee Kent left the meeting at 2:55 p.m.)

#### **VIII. FACULTY COUNCIL REPORT**

Professor Keith Sprewer gave the December 2020 Faculty Council Report. The report can be found online [here](#).

#### **IX. REVIEW OF DECEMBER 2020 BOARD REPORTS**

Next, Chair Massey initiated the review of the December 2020 board reports.

Chief Financial Officer Rodriguez reviewed Resolutions 1.00 and 1.01. Provost Potter reviewed Resolutions 1.02 and 1.03. Chief Information Officer (CIO) Martin reviewed Resolution 1.04, followed by President Thomas' review of Resolutions 1.05 and 1.06. President Janosky reviewed Resolution 1.07 and President Jackson reviewed Resolutions 1.08. General Counsel Gowen reviewed Resolutions 1.09 and 1.10.

Chief Talent Officer (CTO) Dunning continued by reviewing Item 2.00, the personnel report, followed by Chief of Staff Lugo's review of the Item 3.00, the resource development report.

Associate Vice Chancellor (AVC) Anthony reported on Agreement 4.00 and 4.01. Provost Potter reviewed Agreement 4.02. CIO Martin reported on Agreements 4.04, 4.05, and 4.06. Vice Chancellor (VC) Deyhle reported on Agreement 4.07 and Chief of Staff Lugo reported on Agreement 4.08. CTO Dunning reported on Agreements 4.09 through 4.14.

AVC Anthony reviewed Purchases 5.00, 5.01, and 5.02. Provost Potter reported on Purchase 5.03. VC Deyhle reported on Purchase 5.04 and President Hollingsworth reported on Purchase 5.05.

General Counsel Gowen concluded the review of board reports by reviewing Section 6.00, the payment of legal invoices.

#### **X. REVIEW AND APPROVAL OF THE DECEMBER 10, 2020 REGULAR BOARD MEETING PACKET**

Next, Chair Massey led the board in the approval of the [minutes](#), [resolutions](#), [personnel](#)

report, resource development report, agreements, purchases, and legal invoices listed in the Consent Agenda. The Chair asked for a motion to approve the Consent Agenda.

<Motion> Secretary Peggy A. Davis

<Second> Trustee Deborah H. Telman

Motion carried.

The Assistant Board Secretary called the roll,

Elizabeth Swanson	(Was not present for roll call)
Peggy A. Davis	Aye
Deborah H. Telman	Aye
Darrell A. Williams	Aye
James Thomas, Jr.	Aye (Advisory)
Walter E. Massey	Aye

There were four ayes, zero nays, and no abstentions or recusals.

#### **XI. MOTION FOR CLOSED SESSION**

Pursuant to the Illinois Open Meetings Act, Chair Massey asked for a roll call vote to hold Closed Session at 3:21 p.m. for the discussion of exceptions: 2(c)(1) “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity”; 2(c)(6) “the setting of a price for sale or lease of property owned by the public body”; 2(c)(11) “litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body find that an action is probable or imminent, in which chase the basis for the finding shall be recorded and entered into the minutes of the closed meeting”; and 2(c)(16) “self-evaluation, practices, procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member”. The Chair asked for a motion to go to Closed Session.

<Motion> Trustee Deborah H. Telman

<Second> Trustee Darrell A. Williams

Motion carried.

The Assistant Board Secretary called the roll,

Elizabeth Swanson	Aye
Peggy A. Davis	Aye
Deborah H. Telman	Aye
Darrell A. Williams	Aye
James Thomas, Jr.	Aye (Advisory)
Walter E. Massey	Aye

There were five ayes, zero nays, and no abstentions or recusals.

**XII. RETURN FROM CLOSED SESSION**

Closed Session ended 3:36 p.m. Upon the Board's return, the Chair reconvened the December 10, 2020 board meeting and noted that no action was taken by the board during Closed Session that required action in Open Session.

**XIII. MOTION TO ADJOURN**

The Chair noted that any updates regarding board meetings will be available at [www.ccc.edu](http://www.ccc.edu). Upon concluding that there was further business to come before the Board, the Chair asked for a motion to adjourn.

<Motion> Trustee Deborah H. Telman

<Second> Secretary Peggy A. Davis

Motion Carried.

The meeting adjourned at 3:37 p.m.

**Peggy A. Davis**  
**Secretary**  
**Board of Trustees**

**Submitted by – Ashley Kang, Assistant Board Secretary**