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ADOPTED
BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 9, 2021

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

CLAIMS ADMINISTRATION SERVICES DISTRICT VISION PLAN
VISION SERVICE PROVIDERS
OFFICE OF HUMAN RESOURCES AND STAFF DEVELOPMENT
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to execute an agreement with Vision Service Plan (“VSP”) to provide services for the District’s self-insured Group PPO Vision Plan for the period from January 1, 2022 through December 31, 2024, with two (2) options to renew for one (1) year each at a total administrative fee cost not to exceed \$90,000 annually.

VENDOR: Vision Service Plan
3333 Quality Drive
Rancho Cordova, CA

USER: All Eligible Employees, Retirees, and their dependents

TERM:

The original term of this agreement shall begin on January 1, 2022 and will continue through December 31, 2024 with two (2) options to renew for one (1) year each

SCOPE OF SERVICES:

VSP provides self-insured claims administration services for eligible active and retired employees of CCC. Due to the self-funded nature of this vision plan, all employee vision claims are processed by VSP. These claims are reviewed, approved and paid by VSP to the vision provider and then reimbursed by CCC to VSP on a monthly basis.

BENEFIT TO CITY COLLEGES OF CHICAGO:

VSP offers a competitive rate based upon a percentage of claims processed for CCC’s employees and retirees.

VENDOR SELECTION CRITERIA:

The contract being utilized as a part of the joint purchasing agreement has been advertised, with the procurement procedures of City Colleges of Chicago and the City of Chicago (Specification No. CBO 2019-001).

The Office of Human Resources participated in a Joint Request for Proposal (RFP) with the City of

Chicago and several sister agencies. CCC then submitted the finalists, VSP and Davis Vision from this RFP to an internal evaluation committee that selected VSP.

MBE/WBE COMPLIANCE:

Procurement Services has reviewed the proposed agreement and recommends a waiver of the Board Approved Participation plan based upon the nature of the services (administrative services related to vision products) and a review of the vendor's statements to its diverse supplier program.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$270,000

Charge to: Office of Human Resource and Staff Development

Source of Funds: Education Fund

FY22: 520000-00003-0025006-84000-10001-00000