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ADOPTED

BOARD OF TRUSTEES COMMUNITY COLLEGE DISTRICT NO. 508

COUNTY OF COOK STATE OF ILLINOIS

DECEMBER 9, 2021

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508

COUNTY OF COOK AND STATE OF ILLINOIS

EQUIPMENT SERVICES, MAINTENANCE AND REPAIR

BUS AND TRUCK OF CHICAGO, INC

OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES

OLIVE-HARVEY COLLEGE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, with Bus and Truck of Chicago Inc., to provide Equipment Services, Maintenance and Repair as detailed below for Olive-Harvey College CDL Training Vehicles for the period commencing no sooner than December 9, 2021 through December 8, 2024 at a total cost not to exceed \$300,000.

VENDOR: Bus and Truck of Chicago, Inc
7447 S Central Ave Suite B
Bedford, IL 60638

USER: Olive-Harvey College

TERM:

The term of this agreement shall begin no sooner than December 9, 2021 and shall end on December 8, 2024, with options to extend for two (2) one (1) year periods.

SCOPE OF SERVICES:

The vendor listed above will provide Equipment Repair Services, Mobile Technician Services, Preventative Maintenance Services, and Department of Transportation Certification inspections for the Olive-Harvey College fleet of CDL training vehicles.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The services will allow Olive-Harvey College to maintain a fleet of good working order vehicles for the CDL training program. This maintenance and repair program will support the goals of keeping the training vehicles operational, in good repair, and well maintained. The Department of Transportation Certification inspections will keep the vehicles in compliance with the law.

VENDOR SELECTION CRITERIA:

Specifications was prepared by District Procurement staff and Bid #SH2108 was publicly advertised Friday, October 22, 2021. The bid was to provide equipment services, maintenance and repair for Olive-Harvey College. Forty-one (41) vendors were contacted and on November 4, 2021 one (1) company responded: 1) Bus and Truck of Chicago Inc.

Service	Hourly Rate
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Mobile Technician	\$105
Tractor Repair	\$105
Trailer Repair	\$105
Preventative Maintenance	\$105
Service Type:	
Service Type:	

Part Mark-Up Percentage: 25%

Towing Fee: \$650/leg

Pick-up and Delivery Fee: \$120/leg

Department of Transportation (DOT) Certification/Sticker Fee: \$80

MBE/WBE COMPLIANCE:

Procurement Services have reviewed the proposed agreement referenced above and has determined the vendor is in compliance with the Board Approved Participation Plan.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Direct or Indirect</u>	<u>Certifying Agency</u>
Juan's APS 3976 South Archer Ave. Chicago, IL 60632	MBE	25%	Direct	City of Chicago
Suburban Truck Parts, LLC, 6442 West 111 th Street Worth, IL 60482-1209	WBE	7%	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$300,000

Charge to: Olive-Harvey College

Sources of Funds: Education Fund

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FY22 - 25

Respectfully submitted,

**Juan Salgado
Chancellor**

December 9, 2021 – Olive Harvey College