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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
AUGUST 5, 2021

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**Used 16+ Passenger Bus Class B Vehicle Purchase
Midwest Bus Sales, Inc.
OLIVE-HARVEY COLLEGE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the issuance of a purchase order to Midwest Bus Sales Inc. For the purchase, and delivery of a Used 16+ Passenger Bus Class B Vehicle during the period from Aug. 4, 2021 through June 30, 2021, at a total cost not to exceed \$69,392.

VENDOR: Midwest Bus Sales, Inc.
18 Skyview Dr.
Litchfield, IL 62056

USER: Olive-Harvey College

TERM:

The term of this agreement shall begin on Aug 4, 2021 and shall end on June 30, 2022.

SCOPE OF SERVICES:

The City Colleges of Chicago is interested in purchasing a Used 16+ Passenger Class B Bus for Olive-Harvey College, in strict accordance with these specifications.

BENEFIT TO CITY COLLEGES OF CHICAGO:

This Used 16+ Passenger Bus is for our Commercial Driver' License Class B Program at Olive Harvey College. The vehicle will help students obtain a working knowledge of the basic use of the safe operation of a Class B, Bus vehicle as prescribed by the Federal Moto Carrier Safety Administration (FMCSA) as well as the Illinois Secretary of State (ILSOS) for the ability to safety operate a Class B Vehicle.

VENDOR SELECTION CRITERIA:

Specifications was prepared by District Procurement staff and Bid #SH2104RB was publicly advertised on May 20, 2021. Eleven (11) vendors were contacted and on May 20, 2021 and a pre-bid conference was held on June 2, 2021. The bid opening was held on June 15, 2021 and one (1) company responded: Midwest Bus Sales.

MBE/WBE COMPLIANCE:

The Office of Business and Procurement Services has reviewed the proposed agreement and recommends a waiver of the Board Approved Participation Plan due to the nature of the purchase (a used bus) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$69,390

Charge to: Olive Harvey College

Sources of Funds: Grant Funds – WEI

540000-21000-5000100-20000

FY20: 2022

Respectfully submitted,

**Juan Salgado
Chancellor**

August 5, 2021 – Olive Harvey College