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**ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
APRIL 8, 2021**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**PAYMENT GATEWAY SERVICES
TOUCHNET INFORMATION SYSTEMS, INC.
OFFICE OF FINANCE AND BUSINESS ENTERPRISES
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to approve an agreement, upon final approval of the General Counsel of the legal form of such agreements, with TouchNet Information Systems, Inc. to provide online payment option system for students for the period of June 1, 2021 through May 31, 2022 at a total cost not to exceed \$80,000.

VENDOR: TouchNet Information Systems, Inc.
9801 Renner Blvd. Suite 150
Lenexa, Kansas 66219

USER: District Wide

TERM:

The term of this agreement shall commence on June 1, 2021 end on May 31, 2022.

SCOPE OF SERVICES:

TouchNet Information Systems, Inc. (TouchNet) will continue to provide the TouchNet software for City Colleges of Chicago (CCC) and provide 24/7 monitoring and technical support. This will allow for CCC to accept credit cards and ACH payments from students through the CCC website as a service for students and staff.

BENEFIT TO CITY COLLEGES OF CHICAGO:

In calendar year 2020, more than 20,000 transactions were processed through this service. TouchNet is payment card industry (PCI) compliant, and thus reduces the risk to the District associated with storing sensitive personal financial data at the colleges. The software provides ease of access for students by allowing them to pay for classes and related fees online while simultaneously reducing maintenance and other cost to the District.

VENDOR SELECTION CRITERIA:

Pursuant to State law, all contracts for the purchase and delivery of data processing equipment, software and services are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed agreement and recommends a waiver of the Board Approved Participation Plan due to the nature of the agreement (online payment processing service) and the exemption from competitive bidding.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$80,000

Charge to: Office of Finance and Business Enterprises

Source of Funds: Education Fund

FY22: 530000-00003-0010103-80000

Respectfully submitted,

**Juan Salgado
Chancellor**

April 8, 2021- Office of Finance and Business Enterprises