

# 34079

ADOPTED-BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
OCTOBER 1, 2020

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COOK OF COUNTY AND STATE OF ILLINOIS**

**LIBRARY ONLINE DATABASE AND LEARNING RESOURCES FOR ALL LIBRARIES  
PROQUEST, LLC d/b/a/ PROQUEST  
OFFICE OF ACADEMIC AND STUDENT AFFAIRS  
DISTRICT WIDE  
(RATIFICATION)**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the issuance of purchase orders to ProQuest, LLC for electronic databases and learning resources for the Libraries/Learning Resource Centers and other academic programs at all colleges and satellite campuses District wide for the period from July 1, 2020 to August 31, 2021, at a total cost not to exceed \$180,000 annually.

**VENDOR:** ProQuest, LLC  
789 East Eisenhower Parkway  
Ann Arbor, Michigan 48106

**USER:** District Wide

**TERM:**

The term commenced on July 1, 2020 and will continue through August 31, 2021.

**SCOPE OF SERVICES:**

All City Colleges of Chicago (CCC) Libraries and Learning Resource Centers are expected to provide information and research resources that support the curriculum. It is necessary for all CCC Libraries, Learning Resource Centers and other academic programs to continue providing students with these resources. Of particular value is ProQuest's collection of current and historical newspapers of electronic newspapers and publishing imprints, which support our general education, career programs and health science curricula as well as specialized resources for our programs like adult education. ProQuest also offers CCC libraries the option of ordering general interest and reference e-books as well offering video streaming services to allow instructors to offer access to documentaries, etc. to students.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

Electronic databases and learning resources provide CCC students with off-campus access to further augment, enhance and complete their studies. Additional usage of electronic resources is anticipated due to expansion of remote teaching, learning, and the addition of electronic library services to better serve remote learners and programs.

**VENDOR SELECTION CRITERIA:**

The print and electronic collection services, discounts and other professional development resources are only available through the sole source approved vendors. Pursuant to state law, goods that are economically procurable from only one source are exempt from the District's competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of Procurement Services has reviewed the above referenced purchase request and recommends a waiver of the Board Approved Participation Plan due to the nature of the services ("electronic database") and the absence of subcontracting opportunities.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$180,000

**Charge to:** Office of Academic and Student Affairs

**Source of Funds:** Education Fund

**FY21:** 540000-00003-0000126-20000

540000-00003-XX50300-20000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**October 1, 2020 - Office of Academic and Student Affairs**