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**ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
OCTOBER 1, 2020**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**FILTER SUPPLIES FOR HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SYSTEMS
PRODUCTION DISTRIBUTION COMPANIES, INC.
OFFICE OF ADMINISTRATIVE AND PROCURMENT SERVICES
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders on an as-needed basis to Production Distribution Companies Inc., to provide filter supplies for Heating, Ventilation and Air Conditioning (HVAC) systems beginning October 1, 2020 through January 31, 2021 at a total cost not to exceed \$250,000.

VENDOR: Production Distribution Companies, Inc.
9511 South Dorchester Avenue
Chicago, IL 60628

USER: District Wide

TERM:

The term shall commence on October 1, 2020 and shall end on January 31, 2021.

SCOPE OF SERVICES:

Production Distribution Companies, Inc. will provide filter supplies for HVAC systems on an as-needed basis.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Utilizing Production Distribution Supplies, Inc. to provide filter supplies for HVAC systems through a joint purchasing agreement with Cook County is a cost-effective method to obtain the necessary filter supplies on an as-needed basis and to provide for the continued operation of ventilation systems to provide a safe and healthy educational environment.

VENDOR SELECTION CRITERIA:

Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

The contract being utilized has been advertised and awarded in accordance with the procurement procedures of Cook County, through a bid issued and approved under Cook County Bid #1645-15346R, extended in Amendments 1 and 2.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed purchase and has determined the Vendor has complied with the Board Approved Participation Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Direct or Indirect</u>	<u>Certifying Agency</u>
Production Distribution Companies, Inc. 9511 South Dorchester Avenue Chicago, IL 60628	MBE	93%	Direct	City of Chicago
Law Ventures, Ltd. 2404 South Wolcott Unit 21 Suite 1 A&B Chicago, IL 60608	WBE	7%	Indirect	Cook County

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$250,000

Charge to: Office of Administrative and Procurement Services, the Colleges

Source of Funds: Operations and Maintenance Fund

FY21: 540000-00003-XX70200-70000

Respectfully submitted,

**Juan Salgado
Chancellor**

October 1, 2020 – Office of Administrative and Procurement Services