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**ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MARCH 15, 2020**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**ENVIRONMENTAL RESPONSE AND CLEAN UP SERVICES
SET ENVIRONMENTAL, INC.
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to execute a depends upon requirements agreement with SET Environmental to provide emergency response services on an as needed basis District Wide for the period from March 15, 2020 through April 15, 2021, at a total cost not to exceed \$900,000.

VENDOR: SET Environmental, Inc.
450 Sumac Road
Wheeling, IL 60090

USER: District Wide

TERM:

The term of the agreement shall commence no sooner than March 15, 2020 and will continue through April 15, 2021 with the option to extend for two (2) one-year periods.

SCOPE OF SERVICES:

SET Environmental, Inc. shall provide environmental response and other clean up services on an emergency basis on-call 24/7 for CCC facilities district-wide. Services utilized under this agreement shall be done consistently with Article 2 – Purchasing – of the Board Policies and Procedures, section 2.3.4 N on emergency purchasing.

BENEFIT TO CITY COLLEGES OF CHICAGO:

This service will allow the District to have a readily available means to respond rapidly, safely, and in compliance with applicable environmental laws to emergencies in support of continuity of operations District-wide.

VENDOR SELECTION CRITERIA:

The contract is being utilized as part of a joint purchasing agreement has been advertised and awarded in accordance with the procurement procedures of the City of Chicago, a Sister Agency of CCC, under Specification 124799 and Contract PO 33717. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the proposed renewal of the joint purchase agreement and recommends that the Prime Agency's (City of Chicago) MBE/WBE program goals of 25% MBE and 5% WBE be accepted by CCC. The vendor's specific MBE/WBE plans will be determined at the time of each project and will be dependent on the nature of the services required.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$900,000

Charge to: Various Colleges, Departments

Source of Funds: Capital Fund

Respectfully submitted,

**Juan Salgado
Chancellor**

March 15, 2020 – Office of Administrative and Procurement Services