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**ADOPTED—BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
FEBRUARY 13, 2020**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**EARLY ALERT AND APPOINTMENT MANAGEMENT SYSTEM
EAB
OFFICE OF INFORMATION TECHNOLOGY
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute, upon final approval of the General Counsel of the legal form of such agreements, an agreement with EAB (formerly Education Advisory Board and ThoughtWright/GradesFirst) to continue to provide an advisor case management system for students for the period from March 1, 2020 through February 28, 2023 at a total additional cost not to exceed \$520,519.

VENDOR: EAB
2445 M Street, NW
Washington, DC 20037

USER: District Wide

TERM:

The term of the agreement shall commence on March 1, 2020 and shall end on February 28, 2023.

SCOPE OF SERVICES:

EAB provides licensing and support for an enterprise level technology, integrated with City Colleges' student information system, which links administrators, advisors, deans, faculty, other staff, and students in a coordinated care network designed to proactively manage student success. The scope includes implementation services to migrate from EAB's end-of-life GradesFirst platform, which no longer receives updates or increased functionality, to their new Strategic Care module, which is part of EAB's Navigate platform.

BENEFIT TO CITY COLLEGES OF CHICAGO:

GradesFirst has been in use at CCC since 2012 and is critical to City Colleges' case advising model, faculty generated "early alerts", tutor and advising scheduling, and attendance taking. GradesFirst was acquired by EAB in 2015, and became the core for EAB's student success system Navigate. Migrating to Strategic Care will enable City Colleges to take advantage of ongoing updates and feature enhancements, such as the new "smart student profile" which

provides a comprehensive 360 view of student performance to advisors complete with transcript data and a new “care unit” structure which allows any student service area to be part of the support framework (previously limited to tutors and advisors).

VENDOR SELECTION CRITERIA:

The purchase of software, pursuant to the State law is exempt from the District’s competitive bidding requirements. The exemption allows for the continuity of licensing and support which is required for existing operations.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the above amendment request and recommends a waiver of the Board Approved Participation Plan due to the nature of the services (“computerized student support system”), the absence of subcontracting opportunities, and the exemption from competitive bidding.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$520,519

Charge to: Office of Information Technology

Source of Funds: Education Fund

FY20: 530000-00003-0023003-80000

Respectfully submitted

Juan Salgado
Chancellor

February 13, 2020 - Office of Information Technology