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**ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 10, 2020**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**ANNUAL PLUMBING AND PIPING REPAIR WORK
T&J PLUMBING
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
HAROLD WASHINGTON COLLEGE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of a purchase order to T&J Plumbing to provide all labor and materials necessary to replace the ejector pump and upgrade related electrical for the period of December 10, 2020 through June 30, 2021 at a total cost not to exceed \$36,577.

VENDOR: T & J Plumbing
5251 W. Belmont Ave
Chicago, IL 60641

USER: Harold Washington College

TERM:

The term will begin on December 10, 2020 and shall continue until fully accepted by Harold Washington College, or no later than June 30, 2021.

SCOPE OF SERVICES:

Per Board Report #33921, adopted February 13, 2020, the District entered into an agreement with T & J Plumbing services to provide access to obtain routine and emergency plumbing repairs as needed. The existing ejector pump which services the basement plumbing fixtures and underground storm sewer is beyond its useable life and can no longer be serviced. The unit needs to be replaced for continued waste water management.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative and Procurement Services has reviewed this request for services and has determined that it would be in the best interest of the District to use the Annual Plumbing and Piping Repair Work contract as the delivery method for completing this work to ensure that the project is performed in a timely manner and to continue operations at the College.

VENDOR SELECTION CRITERIA:

Pursuant to Board Report #33424, adopted April 5, 2018, the Board authorized the execution of an agreement with T&J Plumbing and Core Mechanical to provide plumbing and piping repair services on an as needed basis for the district. Specifications were prepared by District Procurement staff, and publicly advertised on February 6, 2018 to solicit bids to provide hourly rates for the required work. Fifty (50) firms were contacted; a pre-bid conference for #SJ1802 was held on February 8, 2018. Four firms responded:

Vendor Vendor	Foreman	Journey man	Apprentice 1st yr.	Material Mark-Up %	Overhead Breakdown Total
T & J Plumbing 5251 W. Belmont Ave. Chicago, IL 60641	\$100.23	\$112.96	\$58.51	10%	\$114,500
Core Mechanical, Inc. 4632 W. Lawrence Avenue Chicago, IL 60630	\$107.50	\$104.88	\$59.00	8%	\$75,000
The Stone Group 2954 W. Lake Street Chicago, IL 60612	\$64.18	\$158.83	\$116.21	20%	\$272,00
Anchor Mechanical, Inc. 255 N. California Avenue Chicago, IL 60612	\$159.27	\$154.24	\$112.84	20%	\$226,200

Anchor Mechanical, Inc. was deemed non-responsive for failing to submit in accordance with the bid documents.

The Office of Administrative and Procurement Services staff reviewed the bids submitted by the most responsive and responsible bidders, and reported that T&J Plumbing and Core Mechanical Inc. met the plumbing and piping repair specifications and are recommended for award.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed agreements and has determined the vendor is in compliance with the Board Approved Participation Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
T & J Plumbing 5251 W. Belmont Ave. Chicago, IL 60641	WBE	75	Direct	City of Chicago

Meadow Office Supply 30 W. 260 Butterfield Road Warrenville, IL	MBE	5.1	Indirect	City of Chicago
Well Plumbing & Heating Supplies 916 West 21 st Street Chicago, IL 60608	MBE	15.2	Indirect	City of Chicago

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$36,577

Charge to: Office of Administrative and Procurement Services

Sources of Funds: Capital Fund

FY21: 530000-92015-2005031-70000

Respectfully submitted,

**Juan Salgado
Chancellor**

December 10, 2020 – Office of Administrative and Procurement Services