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ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 10, 2020

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

CLAIMS ADMINISTRATION SERVICES DISTRICT VISION PLAN VISION SERVICE PLAN OFFICE OF HUMAN RESOURCES AND STAFF DEVELOPMENT DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

That the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to execute an agreement with Vision Service Plan ("VSP") to provide administrative services for the City Colleges of Chicago ("CCC") District's self-insured Group Vision Plan for eligible full-time active and retired employees for the period commencing January 1, 2021 through December 31, 2021 at a total cost not to exceed \$85,000.

VENDOR: Vision Service Plan ("VSP")
3333 Quality Drive
Rancho Cordova, CA

USER: All Eligible Employees, Retirees, and their dependents

TERM:

The term of the agreement shall commence on January 1, 2021 and end on December 31, 2021.

SCOPE OF SERVICES:

VSP provides self-insured vision claims administration services for eligible active and retired employees of CCC.

BENEFIT TO CITY COLLEGES OF CHICAGO:

It is advantageous to the District to continue to leverage the joint purchasing agreement with the Chicago Park District. VSP continues to offer CCC a competitive rate based upon a percentage of claims processed for CCC's employees and retirees.

VENDOR SELECTION CRITERIA:

The contract being utilized as part of the joint purchasing agreement has been advertised and awarded in accordance with the procurement procedures of the Chicago Park District. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed agreement and recommends a waiver of the Board Approved Participation plan based upon the nature of the services (administrative services related to vision products) and a review of the vendor’s statements to its diverse supplier program.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$85,000

Charge to: Office of Human Resource and Staff Development

Source of Funds: Education Fund

FY21: 520000-00003-0025006-80000

Respectfully Submitted,

**Juan Salgado
Chancellor**

December 10, 2020 – Office of Human Resources and Staff Development