

34046

ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
AUGUST 6, 2020

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COOK OF COUNTY AND STATE OF ILLINOIS

LIBRARY BOOKS, TEXTBOOKS, PERIODICALS, REFERENCE BOOKS E-BOOKS AND ELECTRONIC RESOURCES EBSCO INFORMATION SERVICES OFFICE OF ACADEMIC AND STUDENT AFFAIRS DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the issuance of certain purchase orders on an as needed basis, to EBSCO Information Services to provide a patron facing catalog tool, ebook subscriptions, and various print materials tailored to meet the needs of CCC students, for City Colleges of Chicago libraries District wide for a period of September 1, 2020 through August 31, 2021 at a total annual cost not to exceed \$430,000.

VENDOR: EBSCO Information Services (also known as EBSCO Publishing)
10 Estes Street
Ipswich, Massachusetts 01938

USER: District Wide

TERM:

The term of the purchases will commence September 1, 2020 and will end August 31, 2021

SCOPE OF SERVICES:

CCC libraries District wide will use EBSCO Information Services to acquire library books and related value added resources as appropriate such as periodicals, reference books, e-books and electronic resource materials/multimedia/digital, audio visual products, and instructional materials.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The majority of cost savings is realized by CCC libraries utilizing wholesale access (for all CCC libraries) for discounts on selected titles that support the curriculum and life-long learning. EBSCO's e-book platform for the libraries enables CCC students, faculty, and staff to download and access e-books on their mobile and e-reader devices, such as smartphones, tablets, Kindle, Barnes & Noble Nook and other e-readers. CCC's EBSCO ebook collections as well as separate ebook orders integrate seamlessly with Encore Duet, CCC's patron-facing discovery tool, requiring no intervention from staff.

VENDOR SELECTION CRITERIA:

Pursuant to State law, purchases and contracts for the use, purchase, delivery, movement or installation software and services are exempt from the District’s competitive bidding requirements. Additionally, pursuant to state law, goods or services such as for the purchase of magazines, books, periodicals, that are procurable from only one source are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Procurement Services recommends a waiver of the Board Approved Participation Plan due to the nature of the purchase (print periodicals and e-books).

GENERAL CONDITIONS:

Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$430,000

Charge to: Office of Academic and Student Affairs, The Colleges

Source of Funds: Education Fund

FY21: 540000-00003-0000126-20000

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Respectfully submitted,

**Juan Salgado
Chancellor**

August 6, 2020 – Office of Academic and Student Affairs