

# 34039

ADOPTED-BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
AUGUST 6, 2020

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS

ONLINE MEETING AND COLLABORATION TOOL  
ZOOM VIDEO COMMUNICATIONS  
MIT EQUITY, LLC (d/b/a MILLENNIUM INFORMATION TECHNOLOGY)  
OFFICE OF INFORMATION TECHNOLOGY  
DISTRICT WIDE  
(AMENDMENT TO BOARD REPORT #33801, ADOPTED JULY 11, 2019)

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to amend an agreement with Zoom Video Communications and MIT Equity, LLC (d/b/a/ Millennium Information Technology) for licensing and use of Zoom Video Communication's online meeting platform and collaboration tool for the period from July 1, 2019 through June 30, 2022, with an additional \$112,000 in authority at a total cost not to exceed \$213,500 for the contract term.

**VENDOR:** Zoom Video Communications  
55 Almaden Boulevard, 6<sup>th</sup> Floor  
San Jose, CA 95113

MIT Equity, LLC (d/b/a/ Millennium Information Technology)  
1310 W Drivers Way, Suite 101  
Tempe, AZ 85284

**USER:** District Wide

**TERM:**

The term of the agreement commenced no sooner than July 1, 2019 and will continue through June 30, 2022, with an option to extend for three (3) additional two-year terms.

**SCOPE OF SERVICES:**

The additional authority shall provide City Colleges with additional Zoom products from its reseller MIT. \$50,750 of the authority was an emergency purchase paid to MIT equity for annual licensing for the period of July 1, 2020 - June 30, 2021.

Zoom provides a synchronous meeting and collaboration platform to the City Colleges of Chicago (CCC) which allows users to conduct or join a meeting via web browser or mobile app, and to access audio from either a phone or internet connected microphone and speakers. The expanded scope of services includes a webinar platform, which supports virtual conferences, webinars, or town hall meetings, and Zoom Rooms, which provides effective management of in-person conference rooms.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

Zoom is a cloud-based collaboration tool, which provides audio, video, and content sharing features. All CCC users are able to create meeting spaces, share content, and even record meetings when necessary. Zoom integrates with CCC’s Learning Management System to facilitate online teaching and learning, and supports Single Sign On (SSO) to provide seamless access to the tool. The importance of the tool during the COVID19 pandemic cannot be overstated. CCC went from 551 meetings in January to over 82,000 meetings in June, a 14,868% increase. The platform can be customized with CCC branding, and meetings can include users from outside of CCC. The webinar license allows CCC to manage large virtual events, such as Faculty Development Week, which can no longer be held in person due to the COVID19 pandemic. CCC took advantage of Zoom’s buyout program to allow CCC users a smooth transition from Blackboard Collaborate; as a result there was no charge for the first year of the contract.

Detailed benefits of the tool are listed below:

**Administrative/Business**

This browser-based solution allows CCC users to collaborate with users on or off CCC’s network via a pc, mobile device, or a conference room device. Zoom Video Communications has the ability to be integrated with our existing Office 365 calendar, provide centralized management of conference rooms, and has role based access controls. Within host created meeting spaces, this tool allows wireless presentation of content, and the ability to monitor meeting participation. The Zoom webinar licenses allows CCC colleges to communicate remotely with students, faculty, and staff through virtual town hall meetings.

**Marketing/Recruitment**

Due to the COVID19 pandemic, CCC’s recruiting efforts were sharply curtailed. For example, college visits are canceled. The Zoom webinar license allows CCC to conduct virtual college “tours” and other prospective student and community outreach.

**Professional Development/Educational Conferences**

The Zoom webinar license allows CCC to conduct large virtual webinars and conferences to replace in-person gatherings rather than cancelling them altogether due to the COVID19 pandemic.

**Education**

Zoom Video Communications motivates optimal student-classroom engagement with its mobile app, audio and video sharing, raise hands feature, whiteboard annotation and co- annotation feature, IM, file sharing, timers, live polls, and breakout rooms. Zoom integrates directly with CCC’s Learning Management System.

**Security**

The solution offers 256 Bit Encryption, watermarks, HTTPS, and SSL Encryption.

**VENDOR SELECTION CRITERIA:**

Pursuant to State law, all contracts for the purchase and delivery of data processing equipment, software and services are exempt from the District’s competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

As Zoom Video Communication’s Minority Business Partner, Millennium Information Technology partners with Zoom Video Communications as its technology reseller. Given the level of MBE participation and the limited scope of subcontracting opportunities with video conferencing software, a waiver of the WBE commitment is recommended for Millennium Information Technology. Further, given Zoom Video Communication's partnership with Millennium Information Technology, Procurement Services recommends waiver of the Board Approved Participation Plan for Zoom Video Communications.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Millennium Information Technology 1310 W. Drivers Way, Suite 101 Tempe, AZ 85284	MBE	100	Direct	NMSDC

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$213,500

**Charge to:** Office of Information Technology

**Source of Funds:** Education Fund/Capital

**FY21:** 540000-00003-0023005-80000

540000-92015-0023005-80000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**August 6, 2020 - Office of Information Technology**