

**34034**

**ADOPTED-BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
AUGUST 6, 2020**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**PARTICIPATION IN THE U-PASS PROGRAM  
CHICAGO TRANSIT AUTHORITY  
OFFICE OF ACADEMIC AND STUDENT AFFAIRS  
DISTRICT WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to execute an agreement with the Chicago Transit Authority (CTA). This agreement will authorize participation in the U-Pass Program to supply transit fare cards to students during the academic year beginning Fall Term 2020 through the end of Summer Term 2021, under their newly created flex enrollment policy, for a total not to exceed \$2,000,000. The agreement also authorizes the continuation of a pilot program that provides access to the U-Pass program to a limited number of part-time students.

**VENDOR:** Chicago Transit Authority (CTA)  
567 West Lake Street  
Chicago, IL 60661

**USER:** District Wide

**TERM:**

The term of this agreement will commence with Fall Term 2020 through the end of Summer Term 2021.

**SCOPE OF SERVICES:**

The U-Pass program provides an affordable means of transportation to all CCC colleges and satellite locations, and reduces barriers for students to attend and succeed at their coursework. U-Pass allows unlimited rides on CTA trains and busses for students during the academic term.

Due to the ongoing COVID-19 pandemic, the CTA is offering CCC a 1- year U-Pass contract with a flexible enrollment policy for all full time enrolled students. This will allow CCC to enroll with temporary flexibility for Fall 2020 and only order and pay for the number of passes needed for students. If CTA decides to not offer this flex enrollment policy in Spring 2021, then CCC can terminate the contract at the end of the fall term. Conversely, if the pandemic continues and CTA decides to extend the flex enrollment policy into Spring, then CCC would remained enrolled for Spring Semester under the same flex program. The same flexibility is recommended for the continuation for part time student pilot program.

**DELIVERABLES:**

CTA will provide the following:

1. Ventra cards for full-time credit students who elect to opt into the UPASS program and pay a nominal fee of \$70.
2. Pilot program for Part-time students who elect to opt into the UPASS program and pay a nominal fee of \$70.
3. Transit services available to valid U-Pass holders on all CTA trains and busses at all operating hours during the academic term.
4. Replacement cards if lost, stolen or misplaced with additional fee incurred by the student and remitted to CTA. CCC is a pass-through for these fees, and they are not included in the contract amount.

**VENDOR SELECTION CRITERIA:**

Pursuant to State law, contracts for goods and services procured from another governmental entity (Chicago Transit Authority) are exempt from the District's competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of Procurement Services has reviewed the above agreement and recommends a waiver of the Board Approved Participation Plan due the nature of the services from a sister agency (transit cards) and the absence of subcontracting opportunities.

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable Provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community Act all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$2,000,000

**Charge to:** Office of Academic and Student Services, Colleges

**Sources of Funds:** Education Fund

**FY21:** 530000-00003-X000150-30000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**August 6, 2020– Office of Academic and Student Affairs**