Pursuant to provisions of the Illinois Public Community College Act, as amended by the State of Illinois, County of Cook, a meeting of the Committee on Academic Affairs and Student Services of the Board of Trustees of Community College District No. 508 was held on Thursday, February 13, 2020 at 12:30 p.m., Harold Washington College, 30 East Lake Street, Chicago, IL 60601, Room 1115.

ATTENDEES

TRUSTEES
Elizabeth Swanson, Committee Chair
Walter E. Massey, Board Chair
Clarisol Duque, Secretary
Peggy A. Davis
Karen Kent
Deborah H. Telman
Darrell A. Williams (via Teleconference)
Armani Alexander, Student Trustee

OFFICERS OF THE DISTRICT
Carol Dunning – Chief Talent Officer
Veronica Herrero – Chief Strategy Officer
Eric B. Lugo – Executive Vice Chancellor & Chief of Staff
Jerrold Martin – Chief Information Officer
Jennifer Mason – Vice Chancellor, Legislative & Community Affairs
Maribel Rodriguez – Chief Financial Officer

ASSISTANT BOARD SECRETARY
Ashley Kang

CHIEF ADVISOR TO THE BOARD
Tracey B. Fleming

CHANCELLOR
Juan Salgado

PROVOST AND CHIEF ACADEMIC OFFICER
Mark Potter

ASSOCIATE GENERAL COUNSEL
Chandra Toussaint

PRESIDENTS
Kimberly Hollingsworth – President, Olive-Harvey College
Shawn L. Jackson – President, Harry S Truman College
Janine Janosky – President, Richard J. Daley College
Daniel López – President, Harold Washington College
David Potash – President, Wright College
David Sanders – President, Malcolm X College
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OTHER ATTENDEES

David Anthony  
Steve Saba  
Oscar Orellana  
Edgar Rios  
Stacie Edwards  
Katheryn Hayes  
Kasia Sanchez  
Debra King  
Ralph Passarelli  
April Hansen  
Anne Kennedy  
Maureen Fitzpatrick  
Micquelyn Randall  
Jaqueline Cunningham  
Andrew Aquino-Cutcher  
Adriana Tápanes-Inojosa  
Amelia Diehl  
David Degooyer  
Bryan Dicter  
Tattianna Howard  
Grace Su  
Sabrina Liu  

CCC District Office  
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CCC District Office  
McCorkle Litigation Services  
CCC District Office  
CCC District Office  
CCC District Office  
Harold Washington College  
CCC District Office  
Harold Washington College, FC4  
City Bureau Documenters  
Harold Washington Alum; University of Illinois, Chicago  
Harold Washington Alum; University of Illinois, Chicago  
City Bureau Documenters  
University of Chicago Poverty Lab  
University of Chicago Poverty Lab

I. CALL TO ORDER

Vice Chair Swanson called the February 13, 2020 meeting of the Committee on Academic Affairs and Student Services to order at 12:32 p.m.

II. ROLL CALL

The Assistant Board Secretary called roll:

Walter E. Massey Present (arrived at 12:33 p.m.)
Clarisol Duque Present
Peggy A. Davis Present
Karen Kent Present (arrived at 12:37 p.m.)
Deborah H. Telman Present
Darrell A. Williams Present (via Teleconference)
Armani Alexander Present
Elizabeth Swanson Present
III. WELCOME

Vice Chair Swanson welcomed everyone to the Committee on Academic Affairs and Student Services and welcomed Dr. Daniel López, the new president of Harold Washington, to his first board meeting.

IV. PROVOST REMARKS

Provost Potter noted the full agenda, including a presentation from Harold Washington College on the Summer 2019 Study Abroad trip to Paris, France, and a presentation from the Office of Academic and Student Affairs on Developmental Education.

V. REVIEW OF AGENDA ITEMS

Speakers: Andrew Aquino-Cutcher, Assistant Professor, Harold Washington College; David Degooyer, Harold Washington College Alum; Bryan Dieter, Harold Washington College Alum; Mark Potter, Provost

- Study Abroad Trip Summer 2019

Professor Aquino-Cutcher, Mr. Degooyer, and Mr. Dieter gave a presentation on the study abroad trip that took place Summer 2019 to Paris, France. The full presentation can be found online here.

Professor Aquino-Cutcher gave an overview of the two week trip that ten Harold Washington students participated in. Students completed extensive preparation and course work prior to the trip at Harold Washington, followed by two weeks of full immersion at La Sorbonne in Paris. The Professor highlighted several opportunities and excursions that exposed students to the French language and culture during their trip.

Mr. Degooyer and Mr. Dieter, both trip participants, Harold Washington alumni, and current University of Illinois Chicago students, shared about their trip experience. They discussed the impact the trip had on their studies and the different opportunities they have had since returning to engage in French culture and language in Chicago.

- Developmental Education

Provost Potter gave a presentation on Developmental Education. The full presentation can be found online here.

Provost Potter began by providing background on the work of the Developmental Education Planning Committee. Part of the committee’s work has been to implement key performance indicators (KPIs) that address successful completion of college-level English and math within the first year of study. Provost Potter also reported that the committee is examining a broad range of solutions, including building upon current practices at City Colleges to support students and increase outcomes. The Provost noted that the percentage of students taking and passing college-level English and math in the first year has remained stable. Provost Potter noted the differences in taking and passing rates in English and math by race/ethnicity. The Provost underscored the work that needs to be done to address these disparities and provide solutions.
Chair Massey asked what specific math course was considered as college ready. Provost Potter responded that while the college-level English requirement is satisfied with passing English101, college-level math can be completed through several options, such as statistics and algebra. The Provost also noted that City Colleges’ practice of offering options for math courses aligns with national trends.

Provost Potter discussed the improved outcomes of those students who take and pass college-level English and math in the first year. The Provost also commented on the opportunity to work with Chicago Public Schools (CPS) to decrease the number of students coming to City Colleges with developmental education needs.

Trustee Telman asked how long it takes for a student to move from developmental education into college-level courses. Provost Potter responded that it can be done in a calendar year, though only a small number of students can successfully make the transition in this timeframe. Trustee Telman inquired what other courses are available to students who currently take developmental education courses. Provost Potter replied that these students are still able to take other credit courses, though several courses require English101 as a prerequisite, so completing English101 creates more opportunities.

Chair Massey inquired what the level of math preparedness of CPS graduates going directly to four year institutions was, and if City Colleges was receiving students from CPS schools that traditionally do less well in preparing students for college-level math. Provost Potter replied that public four year institutions in Illinois also provide developmental education instruction. Four year institutions, by virtue of admission, are selective institutions and it is likelier that those students can place directly into college-level English and math. The Provost also noted that some institutions have students take placement exams after being admitted. City Colleges’ rate of students with development education needs (70%) is on par with national rates for open access community colleges. Provost Potter also affirmed that City Colleges receives fewer students coming from the selective CPS schools, which does change the level of preparedness of the student body. Chancellor Salgado added that this is one of the reasons why City Colleges is working to forge a stronger relationship with CPS.

Trustee Telman asked if there are any state requirements for preparedness to graduate high school. Chancellor Salgado noted that there are credit requirements, but none regarding competency.

Provost Potter concluded the presentation by noting the continuing commitment to understand the population of students who need developmental education and to leverage solutions.

VI. REVIEW OF FEBRUARY 2020 BOARD REPORTS

Next, Vice Chair Swanson initiated the review of the February 2020 board reports.

Associate Vice Chancellor (AVC) Anthony reviewed Resolution 1.00, followed by Chief Financial Officer (CFO) Rodriguez’s review of Resolutions 1.01 and 1.02. Provost Potter reviewed Resolutions 1.03 and 1.04. Chief Advisor Fleming reviewed Resolution 1.05 and noted that review of Resolution 1.06 would be deferred until the Board meeting.

CTO Dunning reviewed Item 2.00, the personnel report, followed by EVC Lugo’s review of the Item 3.00, the resource development report. During the review of Item 3.00, President Janoksy
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highlighted the Apprenticeship Expansion grant awarded to Daley College by the Illinois Department of Commerce and Economic Opportunity to support apprenticeship work. President Potash also highlighted the Title V grant awarded by the U.S. Department of Education to support the pathway program between Wright College and Northeastern Illinois University, as well as outreach to CPS high schools.

Next, AVC Anthony reported on Agreement 4.00. CFO Rodriguez reviewed Agreement 4.01, followed by Chief Information Officer Martin’s report on Agreement 4.02 and Provost Potter’s report on Agreement 4.03.

Trustee Williams asked if the vendor for Agreement 4.03, EAB, was a start-up company. Provost Potter responded that it is not a start-up, and that EAB is a vendor utilized widely by other higher education institutions. The Provost noted that EAB began in the healthcare industry before moving into higher education.

AVC Anthony reviewed Purchase 5.00.

Associate General Counsel Toussaint concluded the review of board reports by reviewing Section 6.00, the payment of legal invoices.

VII. MOTION TO DISCHARGE THE FEBRUARY 2020 BOARD PACKET

Vice Chair Swanson asked for a motion to discharge the reviewed resolutions, personnel report, resource development report, agreements, purchases, and legal invoices to the February 2020 Regular Board Meeting as part of the Consent Agenda.

<Motion> Trustee Deborah H. Telman  
<Second> Trustee Peggy A. Davis

Motion carried.

VIII. MOTION FOR CLOSED SESSION

Vice Chair Swanson noted that there would be no Closed Session.

IX. ADJOURNMENT

Upon concluding that there was no more business to be brought before the committee, Vice Chair Swanson asked for a motion to adjourn.

<Motion> Trustee Karen Kent  
<Second> Trustee Deborah H. Telman

Motion carried.

Meeting Adjourned 1:40 p.m.

Submitted by – Ashley Kang, Assistant Board Secretary