

**33848**

**ADOPTED – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
OCTOBER 3, 2019**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**OUTDOOR POWER EQUIPMENT, ATTACHMENTS, TOOLS, SUPPLIES, AND REPAIR SERVICES  
RUSSO HARDWARE INC. D/B/A RUSSO POWER EQUIPMENT  
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES  
DISTRICT WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees approves the issuance of purchase orders to Russo Hardware Inc. d/b/a Russo Power Equipment to purchase and provide repair and maintenance services on outdoor power equipment, attachments, tools, and supplies for all City Colleges of Chicago facilities District wide, for the period from October 3, 2019 through November 30, 2023, at a total cost not to exceed \$500,000.

**VENDOR:** Russo Hardware Inc. d/b/a Russo Power Equipment  
9525 West Irving Park Road  
Schiller Park, Illinois 60176

**USER:** District Wide

**TERM:**

The term of this purchase shall commence on October 3, 2019 and shall end on November 30, 2023.

**SCOPE OF SERVICES:**

Russo Power Equipment will provide repair and maintenance services on outdoor power equipment, attachments, tools, and supplies for all City Colleges of Chicago facilities on an as needed basis.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

Utilizing Russo Power Equipment for the District's facilities through a joint purchasing agreement with the City of Chicago is a cost-effective method to provide expedient repair and ensure that all outdoor equipment is in proper working order for all City Colleges facilities.

**VENDOR SELECTION CRITERIA:**

The contract being utilized as part of the joint purchasing agreement has been advertised and awarded in accordance with the procurement procedures of the City of Chicago, a sister agency to City Colleges, under specification #470353, contract #87372 for Purchase and Repair of

Outdoor Power Equipment, Attachments, Tools, and Supplies. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of Procurement Services has reviewed the above purchase and recommends that City Colleges accept the leading agency's (City of Chicago) MBE/WBE Participation Plan, which in this case is "no stated goals" or waiver. Therefore, the Office of Procurement Services recommends a waiver of the Board Approved Participation Plan.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$500,000

**Charge To:** Office of Administrative and Procurement Services, the Colleges

**Source of Funds:** Operations & Maintenance Fund, Capital Fund

**FY20:** 540000-05501-0005031-70000

540000-05501-XX70200-70000

540000-92015-XX05031-70000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**October 3, 2019 – Office of Administrative and Procurement Services**