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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
OCTOBER 3, 2019**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**ELECTRICAL LOW VOLTAGE- JOB ORDER CONTRACT
(JOC) PROJECTS
MONTHLY SUMMARY – OCTOBER 2019
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to approve the below listed JOC projects for a total cost not to exceed \$8,222.88 performed by the listed contractors as approved in Board Report #32607 which authorized the utilization of JOC as a construction delivery method to perform improvements, renovation services, deferred maintenance and repairs as requested by the Colleges and District Office in a timely and cost efficient manner.

CONTRACTOR	USER	SCOPE	BENEFIT	DELIVERABLE	AMOUNT
Pace Systems	KK2002	Repair W Building staff parking electronic gate	Provide continued secure access for staff lot	Repair electrical lines and equipment, concrete trenching and repair	\$8,222.88 (report only)

TERM:

The term of the current JOC agreement with the contractors is for the period from April 9, 2019 through April 8, 2021 with no remaining option to extend.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative and Procurement Services has reviewed this request for services and has determined that it would be in the best interest of the District to use JOC as the delivery method for completing the above listed projects to ensure that the projects are performed in a timely manner to either minimize scheduling disruptions for the colleges involved, meet a grant deadline, address a health or safety issue, or because the repair or replacement of the building system involved falls within one of the categories of JOC work as defined by the Office of Administrative Services.

VENDOR SELECTION CRITERIA:

A public bid was prepared and three vendors were awarded contracts in Board Report #32607 adopted on May 5, 2015 and extended via Board Report #32607 and #33705 respectively. The JOC program is based on percentages of profit and fees added to the most recent version of the Gordian Company Construction Pricing Index of Fixed Costs. All JOC Execution Procedures which were developed with the Gordian Group were followed including reviewing each contractor's

competitive pricing, capacity, experience, quality of work, and bid position. The process identified for selecting the contractor for each project was consistent for each of the projects described above and was prioritized from a more comprehensive District wide list.

MBE/WBE COMPLIANCE:

The Office of Procurement Services reviews the performance of JOC Vendors for compliance with the District goals that they committed to as part of their contracts with CCC.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

School	Project Description	Vendor	Amount
KK2002	Parking Lot gate repair	Pace Systems	\$8,222.88 (report only)
	Total for October Low-Voltage JOC		\$8,222.88

With the approval of this October 2019 Board Report, the total amount of capital funds committed as of October 3, 2019 will rise to \$ 8,222.88.

Total: \$8,222.88

Charge to: Office of Administrative and Procurement Services, Kennedy-King College

Sources of Funds: Capital Fund

FY20: 530000-92015-1005031-70000

Respectfully submitted,

**Juan Salgado
Chancellor**

October 3, 2019 – Office of Administrative and Procurement Services