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**ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
NOVEMBER 7, 2019**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**PURCHASE OF VARIOUS SCIENTIFIC EQUIPMENT
PASCO SCIENTIFIC
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

the Board of Trustees approves the issuance of purchase orders to Pasco Scientific for the purchase of various software, sensors and equipment for use in the Physical Science departments throughout the District for the period of November 7, 2019 through June 30, 2022 at a cost not to exceed \$100,000.

VENDOR: Pasco Scientific
10101 Foothills Blvd.
Roseville, CA 95747

USER: District Wide

TERM:

The term of purchases shall commence on November 7, 2019 and shall end on June 30, 2022, with options to renew for two (2) additional one (1) year periods.

SCOPE OF SERVICES:

Pasco Scientific will provide data recording and analyzing software, motion and force sensors, and other equipment along with the spare parts to be used with the sensors and equipment to work with current Pasco Scientific equipment currently in use in the Physical Sciences departments of District campuses.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The purchase of the various scientific equipment will help City Colleges students understand physics concepts and how they relate to the world at large by allowing them to observe and record physics data of all types. This purchase will also prepare our students for employment in STEM fields as the sensors and other types of electronic analytical equipment are used in most professional settings.

VENDOR SELECTION CRITERIA:

In accordance with the District's sole source policy procedures, purchases for this scientific equipment from Pasco Scientific are exempt from the District's competitive bidding process.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the agreement and recommends a waiver of the Board Approved Participation Plan based on the nature of the services required and a review of Pasco's corporate commitment to supplier diversity. The necessary scientific equipment is either manufactured by Pasco or imported.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$100,000

Charge to: Office of Administrative and Procurement Services, The Colleges

Source of Funds: Education Fund

FY20: 540000-00003-XX10750-10000

Respectfully submitted,

**Juan Salgado
Chancellor**

November 7, 2019 – Office of Administrative and Procurement Services