

**33870**

**ADOPTED—BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
NOVEMBER 7, 2019**

**BOARD OF TRUSTEES COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**CLAIMS ADMINISTRATION SERVICES  
VISION SERVICE PLAN (VSP)  
OFFICE OF HUMAN RESOURCES AND STAFF DEVELOPMENT  
DISTRICT WIDE  
(EXTENSION OPTION)**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to extend the agreement with Vision Service Plan (“VSP”) to provide claims administration services for the City Colleges of Chicago (“CCC”) self-insured Group Vision Plan for eligible full- time active and retired employees for the period commencing January 1, 2020 through December 31, 2020, at a total cost not to exceed \$80,000.

**VENDOR:** Vision Service Plan (“VSP”)  
3333 Quality Drive  
Rancho Cordova, CA

**USER:** District Wide

**ORIGINAL TERM:**

The term of this agreement began on January 1, 2019 and shall end on December 31, 2019

**EXTENDED TERM:**

The term of this agreement shall commence on January 1, 2020 and ending on December 31, 2020.

The Office of Human Resources is participating in a Joint Request for Proposal (RFP) with the City of Chicago and several of its sister agencies for a contract that would begin January 1, 2021 and believes being part of a larger group will result in more attractive contract terms than City Colleges of Chicago could negotiate individually. This contract extension will bridge the one-year gap from January 1, 2020 through December 31, 2020.

**SCOPE OF SERVICES:**

VSP provides self-insured vision claims administration services for eligible active and retired employees of the City Colleges of Chicago.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

VSP continues to offer CCC a competitive rate based upon a percentage of claims processed for CCC’s employees and retirees.

**VENDOR SELECTION CRITERIA:**

The contract being utilized as part of the joint purchasing agreement has been advertised and awarded in accordance with the procurement procedures of the Chicago Park District (CPD).

Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District’s competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of Procurement Services has reviewed the proposed renewal agreement and recommends a waiver of the Board Approved Plan to follow suit with the lead agency, the Chicago Park District.

**GENERAL CONDITIONS:**

Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics-It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$80,000

**Charge to:** Office of Human Resource and Staff Development

**Source of Funds:** Education Fund

**FY20:** 520000-00003-0025006-80000

**Respectfully submitted,**

**Juan Salgado**  
**Chancellor**

**November 7, 2019 – Office of Human Resources and Staff Development**