

33856

**APPROVED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
NOVEMBER 7, 2019**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

MINUTES

**MEETING OF THE AD HOC COMMITTEE ON PROCESS FOR
NAMING DISTRICT FACILITIES
FRIDAY, SEPTEMBER 20, 2019
DISTRICT OFFICE
180 NORTH WABASH AVENUE, SUITE 200, CHICAGO, IL 60601
CONFERENCE ROOM 242**

Pursuant to provisions of the Illinois Public Community College Act, as amended by the State of Illinois, County of Cook, a meeting of the Ad Hoc Committee on Process for Naming District Facilities of the Board of Trustees of Community College District No. 508 was held on Friday, September 20, 2019 at 10:00 a.m., District Office, 180 North Wabash Avenue, Suite 200, Chicago, IL 60601, Conference Room 242.

ATTENDEES

TRUSTEES AND COMMITTEE MEMBERS

Elizabeth Swanson, Board Vice Chair and Committee Chair
Deborah H. Telman, Trustee (Teleconference)
Armani Alexander, Student Trustee
Shawn Jackson, Ph.D., President, Harry S Truman College
Eric Lugo, Executive Vice Chancellor and Chief of Staff
Adriana Tápanes-Inojosa, Ph.D., FC4 President, Harold Washington College

ASSISTANT BOARD SECRETARY

Ashley Kang

CHIEF ADVISOR TO THE BOARD

Tracey B. Fleming

OTHER ATTENDEES

Vania Doss	CCC District Office
Anne Kennedy	CCC District Office
David Anthony	CCC District Office
Laura Puente	CCC District Office
Rhonda Brown	CCC District Office

I. CALL TO ORDER

Vice Chair Swanson called the September 20, 2019 meeting of the Ad Hoc Committee on Process of Naming District Facilities to order at 10:07 a.m.

II. ROLL CALL

The Assistant Board Secretary called roll:

Deborah H. Telman	Present (via teleconference)
Armani Alexander	Present
Shawn Jackson	Present
Adriana Tápanes-Inojosa	Present
Eric Lugo	Present
Elizabeth Swanson	Present
Eve Stromidlo	Absent

III. WELCOME

Vice Chair Swanson welcomed everyone to the Ad Hoc Committee on Process of Naming District Facilities meeting, and thanked the committee members for their attendance and participation.

IV. FOLLOW-UP ON RESEARCH ITEMS

Vice Chair Swanson invited Chief Advisor Fleming to review the additional research items that the committee discussed at its previous meeting on August 13th.

Chief Advisor Fleming reviewed additional research on the naming processes and policies at the University of Illinois Urbana Champaign (UIC) and the University of California. UIC's university senate is identified as having a role in the process, but the overall components of the processes for both UIC and University of California do not present anything substantially different or new from what was identified in previous research. The Chief Advisor noted that the information was included for review by the committee. Trustee Telman extended the committee's thanks for follow-up and due diligence.

V. **DISCUSSION OF DRAFT RECOMMENDATIONS**

Next, Vice Chair Swanson initiated a discussion of the draft recommendations presented to the committee, noting that these recommendations would be presented to the full board.

Trustee Telman noted that the draft recommendations were a good summary of the discussion from the previous committee meeting. Trustee Telman suggested that the recommendations be more explicit when identifying the desire for community involvement.

Dr. Tápanes-Inojosa suggested that any assessments or surveys utilized capture both qualitative and quantitative information.

Dr. Jackson pointed out that naming and renaming are only mentioned once in passing in the recommendations. Dr. Jackson suggested adding another bullet point that clearly stated that the issues of naming and renaming are two different things. Vice Chair Swanson agreed, noting that renaming or taking a name off of something is quite different from naming a new facility that has never had a name.

Executive Vice Chancellor (EVC) Lugo emphasized the permanency of a naming, as well as the financial considerations attached to naming a facility, and further supported the addition of a recommendation to distinguish naming versus renaming.

Dr. Tápanes-Inojosa raised the issue of the implications of changing the name of a college and the impact from accrediting and governing bodies. Chief Advisor Fleming responded that there are no specific requirements from the Higher Learning Commission (HLC), and that an inquiry had been made to the Illinois Community College Board (ICCB). EVC Lugo pointed out that communicating a name change to current and past students would be important. EVC Lugo also pointed out that it would be important to know what sort of auto populating would occur in external databases and systems if a name change was adopted.

Continuing the discussion, Vice Chancellor (VC) Brown asked if there was any distinction in the research between the renaming of facilities and spaces versus the renaming of a full institution. Chief Advisor Fleming noted that there was not a lot of difference in process, and pointed out the City Colleges is slightly different, as a system of seven separate colleges.

Student Trustee Alexander asked if the Board was not always the decision making body for a name change of a smaller space, was the Board delegating to the Chancellor? Vice Chair Swanson replied that the recommendation would be to establish a decision-making process at the college level with some involvement or oversight of the Chancellor for smaller spaces. Ultimately, the Board can decide how much delegation and involvement it would have in the process in the final policy. EVC Lugo further emphasized the need to define the different types of spaces in the final policy.

Associate Vice Chancellor (AVC) Anthony suggested that the Board may wish to integrate any naming process considerations for new construction early in the capital planning process to avoid the extra costs associated with renaming or redesigning. VC Brown also noted that the Board may wish to change the use of the word “financial” to “philanthropic” in the recommendations. EVC Lugo instead suggested using the term “additional revenue” in order to provide flexibility for the future.

In reference to an earlier point, Dr. Tápanes-Inojosa noted that the policy might need to look at additional accrediting bodies other than the HLC and ICCB, specifically identifying the Illinois Board of Higher Education. Staff agreed to look into this issue.

VI. NEXT STEPS

Vice Chair Swanson thanked everyone for their feedback and participating in the discussion. The Vice Chair said that the recommendations would be revised with the points raised during committee's discussion and would be formally submitted to the full Board at the October 3rd regular board meeting. The Board would then discuss any edits and additions to be made to the board policy before formally adopting any changes.

VII. ADJOURNMENT

Upon concluding that there was no more business to be brought before the committee, Vice Chair Swanson adjourned the meeting.

Meeting Adjourned 10:54 a.m.

**Clarisol Duque
Secretary
Board of Trustees**

Submitted by – Ashley Kang, Assistant Board Secretary