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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MAY 9, 2019**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**STAGE AND RISER RENTAL
MARQUEE EVENT RENTALS
MALCOLM X COLLEGE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees ratifies the issuance of purchase orders to Marquee Events Rental to provide a stage and risers for the Nursing pinning ceremony for the Malcolm X College Nursing Program for the period from May 9, 2019 through May 11, 2019 an additional total cost not to exceed \$7,000.

VENDOR: Marquee Event Rentals
12845 South Cicero Ave
Alsip, IL 60803

USER: Malcolm X College

TERM:

The term of this purchase shall commence on May 9, 2019 and shall end on May 11, 2019.

SCOPE OF SERVICES:

Marquee Events Rental will provide a stage and risers for the Nursing pinning ceremony for Malcolm X College Nursing Program on May 10, 2019 for over 200 students. This request is needed due to the increase in catering requests from the Washburne Culinary and Hospitality Institute. The vendor will exceed the \$25,000 aggregate limit with the approved contract under \$25,000, thus requiring board approval.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Utilizing Marquee Events Rental through a joint purchasing agreement with the City of Chicago is a cost-effective method to expedient method to procure the stage for this one time purchase.

Malcolm X College will procure a stage in the upcoming 2020 fiscal year that will alleviate the need for this request in the future. The cost of the stage is about \$7,000 and will provide a cost saving to the District for future pinning ceremonies.

VENDOR SELECTION CRITERIA:

The contract being utilized as part of the joint purchasing agreement has been advertised and awarded in accordance with the procurement procedures of the City of Chicago, a sister agency to CCC, under specification #454234 and contract PO #70649, for Rental of Risers for Various Festivals

and Events. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Contract Compliance has reviewed the above joint purchasing agreement with the City of Chicago and under the terms there were no MBE or WBE goals.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$7,000

Charge To: Malcolm X College

Source of Funds: Education Fund

FY19: 530000-00003-3221500-10000

Respectfully submitted,

**Juan Salgado
Chancellor**

May 9, 2019 – Malcolm X College