

33744

ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MAY 9, 2019

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

TRACTOR TRAILER MAINTENANCE AND REPAIR SERVICES DICKINSON FLEET SERVICES B & W TRUCK REPAIR, INC., OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES OLIVE-HARVEY COLLEGE (RENEWAL OPTION)

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to exercise the option to renew the agreement with Dickinson Fleet Services (formerly Outsource Fleet Services) and B & W Truck Repair, Inc., to provide tractor trailer maintenance and repair services as for the CDL training vehicles at Olive-Harvey College for the period commencing no sooner than May 6, 2019 through May 5, 2020, at a total cost not to exceed \$500,000.

VENDOR: Dickinson Fleet Services
64709 West 96th Street
Indianapolis, Indiana 46268

B & W Truck Repair, Inc.
3701 South Iron Street
Chicago, Illinois 60609

USER: Olive-Harvey College

ORIGINAL TERM:

The term of the agreement commenced on May 6, 2016 and shall end on May 5, 2019 with an option to extend for an additional one (1) year period.

RENEWAL TERM:

The term of the agreement shall commence no sooner than May 6, 2019 and will end on May 5, 2020.

SCOPE OF SERVICES:

The Vendors will provide tractor trailer repair services, mobile technician services, preventative maintenance services, and Department of Transportation Certification inspections for the CDL training vehicles at Olive-Harvey College.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The services will allow Olive-Harvey College to maintain a fleet of vehicles in good working order for the CDL training program. The Department of Transportation Certification inspections will keep the vehicles in compliance with the law.

VENDOR SELECTION CRITERIA:

Pursuant to Board Report #32949, adopted on May 5, 2016, the Board authorized the execution of an agreement with Dickinson Fleet Services (formerly Outsource Fleet Services) and B & W Truck Repair, Inc., to provide Tractor Trailer Repair Services, Mobile Technician Services, Preventative Maintenance Services. Specifications were prepared by District Procurement staff and Sealed Bid #JM1604 was publicly advertised on March 2, 2016. Thirty (30) vendors were contacted. Four (4) firms responded to the Sealed Bid on March 11, 2016: 1) Outsource Fleet Services, Inc. dba Dickinson Fleet Services; 2) B&W Truck Repair; 3) Truck City of Gary, Inc.; and 4) Reliance Safety and Lane Services, Inc. The four (4) bids were reviewed and evaluated based on the most responsive and responsible bid.

Vendor	Mobile Technician Hourly Rate	Tractor Repair Hourly Rate	Trailer Repair Hourly Rate	Preventative Maintenance Hourly Rate	Part Mark-Up Percentage	Towing Fee	Pick-Up and Delivery Fee	Department of Transportation (DOT) Certification Fee
Dickinson Fleet Services 4709 West 95 th Street Indianapolis, Indiana 46268 (Revised 2/25/19)	\$95.00	\$95.00	\$75.00	\$95.00	25%	\$400.00	\$75.00	Standard Rates*
B&W Truck Repair, Inc. 3701 S. Iron Street Chicago, IL. 60609	\$135.00	\$118.00	\$95.00	\$118.00	15%	\$375.00	\$125.00	\$75.00
Reliance Safety Lane & Service, Inc. 16015 Van Drunen Road South Holland, IL 60473	No bid	\$110.00	\$100.00	\$80.00	55%	\$250.00	No bid	\$72.00
Truck City of Gary, Inc. PO Box 64800 Gary, IN. 46401	N/A	\$125.00	N/A	\$125.00	35%	Case by Case	N/A	\$250.00

Based on the evaluation, the following vendors are recommended for award for providing the lowest overall rates by item: Dickinson Fleet Services for mobile technician, tractor and trailer maintenance, repair services, and B&W Truck Repair, Inc. for trailer repair and towing. Dickinson Fleet Services will be awarded the pick- up and delivery services and B&W Truck Repair, Inc. will be awarded towing services.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the proposed agreements and recommends a waiver of the Board Approved Participation Plan for Dickinson Fleet Services based upon its

good faith efforts. B&W Truck Repair is in compliance with the Board-approved Participation Plan.

B&W Truck Repair

Vendor	MBE or WBE	%	Direct or Indirect	Certifying Agency
Suburban Truck Parts 6442 West 111 th St Worth, Illinois 60482	WBE	7	Indirect	City of Chicago
Quimex 14702 S Hamlin Ave. Midlothian, IL 60445	MBE	15	Direct	City of Chicago
Truck Tire Sales 426 W Pershing Road Chicago, IL 60609	MBE	10	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$500,000

Charge to: Olive-Harvey College

Source of funds: Grant Fund

FY19: 530000-21000-5010000-20000

Respectfully submitted,

**Juan Salgado,
Chancellor**

May 9, 2019 – Office of Administrative and Procurement Services, Olive-Harvey College