

**33740**

**ADOPTED – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
MAY 9, 2019**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**PAYMENT GATEWAY SERVICES  
TOUCHNET INFORMATION SYSTEMS, INC.  
OFFICE OF ACADEMIC AND STUDENT AFFAIRS  
DISTRICT WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to execute an agreement with TouchNet Information Systems, Inc. to provide City Colleges of Chicago with a secure payment gateway for CCC students, with additional options for non-student transactions, for the period from June 1, 2019 to May 31, 2020, at a total cost not to exceed \$64,900.

**VENDOR:** TouchNet Information Systems, Inc.  
15520 College Boulevard  
Lenexa, Kansas 66219

**USER:** District Wide

**TERM:**

The term of this agreement will commence on June 1, 2019 and continue through May 31, 2020.

**SCOPE OF SERVICES:**

TouchNet will provide City Colleges of Chicago (CCC) with a secure payment gateway, hosted in TouchNet's data center, and provide 24/7 monitoring and support.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The District requires a third party tool to provide and maintain a student payment gateway system for credit card and ACH payments. TouchNet has provided this service to CCC since 2000. The TouchNet student payment gateway is integrated with CCC's student information system, PeopleSoft Campus Solutions, and is the mechanism by which students are able to register and pay for classes online. In the last year, 19,300 transactions worth over \$16.3 million dollars were processed through the current gateway.

Hosting the student payment gateway in the PCI-compliant TouchNet Data Center reduces the risk associated with storing sensitive payment data on the CCC network, reduces the level of maintenance and support required by CCC staff, and greatly reduces PCI self-audit efforts.

In addition, CCC will be able to host up to 10 online "stores" to accept online payments from anyone

needing to do business with CCC, be that a parent of a child in our Child Development Lab Center, a Chicago resident wanting to attend a training class, or a community organization wanting to rent space at CCC.

In 2019, CCC will embark upon a RFP process to secure one vendor to provide all payment services to CCC, e.g. a payment gateway, payment plans, and POS functionality.

**VENDOR SELECTION CRITERIA:**

Pursuant to State law, all contracts for the purchase and delivery of data processing equipment, software and services are exempt from the District’s competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of MBE/WBE Compliance has reviewed the proposed agreement and recommends a waiver of the Board Approved Participation Plan due to the nature of the agreement (online payment processing) and the exemption from competitive bidding.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$64,900

**Charge to:** Office of Academic and Student Affairs and Office of Finance and Business Enterprises

**Source of Funds:** Education Fund

**FY20:** 594000-00003-0010026-80000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**May 9, 2019 - Office of Academic and Student Affairs**