

**33739**

**ADOPTED – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
MAY 9, 2019**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGES DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**LIBRARY SECURITY SYSTEMS  
BIBLIOTHECA, LLC  
OFFICE OF ACADEMIC AND STUDENT AFFAIRS  
DISTRICT WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to execute an agreement with Bibliotheca, LLC to maintain the library security systems for City Colleges of Chicago District wide for a three (3) year period from October 1, 2019 through September 30, 2022, at a total cost not to exceed \$100,000

**VENDOR:** Bibliotheca, LLC  
3169 Holcomb Bridge Road, NW, Suite 200  
Norcross, GA 30071

**USER:** District Wide

**TERM:**

The term of this agreement shall commence on October 1, 2019 and continue through September 30, 2022.

**SCOPE OF SERVICES:**

Bibliotheca, LLC will provide maintenance for a three (3) year period for the library security systems for the City Colleges of Chicago. The maintenance of the library security systems will include parts and labor needed to maintain the systems in proper working condition. The Colleges will also be able to procure the needed accessories (i.e., detection stations for checking books in and out and detection tape [tattle tape] for books.)

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The execution of this service agreement will provide maintenance for the library security systems for the City Colleges of Chicago and discourage the theft of books.

**VENDOR SELECTION CRITERIA:**

Bibliotheca is the authorized service provider for 3M Library System Equipment, Checkpoint Models, Signature, Strata, EX Plus, PX and QX Detection Systems security gate systems.

Pursuant to State Law, contracts for the maintenance or servicing of, or provision of repair parts for, equipment which are made with the manufacturer or authorized service agent of that equipment

were the provision of parts, maintenance or servicing can best be performed by the manufacturer or authorized service agent, are exempt from the District's competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of MBE/WBE Contract Compliance has reviewed the above-referenced agreement and recommends a waiver of the Board approved Plan due to the nature of the services

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics policy adopted January 7, 1193, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$100,000

**Charge to:** Office of Academic and Student Affairs, the Colleges

**Source of Funds:** Education Fund

**FY20:** 540000-00003-X050300-20000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**May 9, 2019 – Office of Academic and Student Affairs**