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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MARCH 7, 2019

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT No. 508 COUNTY OF COOK AND STATE OF ILLINOIS

LICENSING OF FACULTY TO COURSE TO ROOM SCHEDULING SYSTEM AD ASTRA INFORMATION SYSTEMS, LLC OFFICE OF ACADEMIC AND STUDENT AFFAIRS AND OFFICE OF INFORMATION TECHNOLOGY (AMENDMENT TO BOARD REPORT #33542, ADOPTED AUGUST 3, 2018) DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to execute an amendment to Board Report #33542 adopted August 3, 2018 to amend and extend the term of the agreement with Ad Astra Information Systems through February 15, 2021, to purchase software licenses, hosting services and implementation support for an automated faculty, course, classroom, and provide an additional \$141,400 in authority and a total cost not to exceed \$1,007,100 for the term of the agreement.

VENDOR: Ad Astra Information Systems
6900 West 80th Street, Suite 300
Overland Park, Kansas 66204

USER: District Wide

ORIGINAL TERM:

The original term of the agreement began on August 1, 2014 and ended on July 31, 2017 with two one-year optional renewal terms. Subsequent amendments extended the term of the agreement through August 23, 2019.

AMENDED TERM:

The final amended term will begin no sooner than August 20, 2018 and end on February 15, 2021.

SCOPE OF SERVICES:

Ad Astra will:

- provide software licenses and maintenance for a faculty, course, classroom, and resource scheduling system
- host the solution as a service
- provide real-time integration with City Colleges' student and academic management system (PeopleSoft Campus Solutions)

- deliver scheduling analytics, metrics and reporting capabilities
- provide implementation and training support

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Ad Astra solution automates classroom assignment functions and assists in establishing the academic class schedule across the district for the term. This solution supplements the current manual, labor-intensive process. Classrooms are assigned automatically, based on availability, enrollment, and resource requirements. The solution enables each college to fully leverage “in demand” spaces such as lecture halls, science labs and smart classrooms. Ad Astra’s seamless integration with CCC’s PeopleSoft Campus Solution system captures faculty, course, and location/scheduling changes in real time, eliminating duplicate manual entry.

The solution includes space modeling functionality, which allows administrators to run “what if” scenarios before finalizing the room assignments. CCC management and administration have insight into classroom capacity and utilization through Ad Astra’s easily configured analytics, dashboards and reporting tools. These metrics will enhance CCC’s enrollment management efforts, which will in turn allow CCC to deliver more of the classes students needed to achieve their academic programs in less time. Customer satisfaction will be greatly enhanced as room changes can be made in a fraction of the time. Automatic email communication ensures that students, faculty, and other users are aware of the changes and are never misdirected to the wrong instructional space.

The solution can also be configured to support non-instructional room/building space, and event management requests, such as meetings, community programs and student club events.

VENDOR SELECTION CRITERIA:

Pursuant to Board Reports #32344, #32948, and #33542, the Board authorized a series of renewals of the agreement with As Astra to provide software licenses, hosting services and implementation support for an automated faculty, course, classroom and resource scheduling solution. Specifications were prepared by District Procurement Staff and a Request for Proposal (RFP) #SH1402 was publicly advertised and awarded in accordance with district procurement policy.

While City Colleges reviews their entire portfolio of academic systems, it is recommended that we extend the existing contract with Ad Astra to continue to provide continuity of licensing and support.

The purchase of software, pursuant to the State law is exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the renewal referenced above and recommends a continued partial WBE (5%) and a complete MBE waiver (25%) of the Board Approved Participation Plan because the vendor has provided sufficient due diligence regarding its efforts to comply.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Landworks, Inc. 9317 Woodend Rd. Edwardsville, KS	WBE	2	Indirect	State of Missouri

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$1,007,100

Charge to: Office of Information Technology

Source of Funds: Education Fund

FY19: 530000-00003-0023003-80000

Respectfully submitted,

Juan Salgado
Chancellor

March 7, 2019 – Office of Information Technology