THE CHANCELLOR RECOMMENDS:
that the Board of Trustees authorizes the Chair, upon approval of the General Counsel to the legal form of such agreements, to execute an agreement with Globetrotters Engineering Corporation to provide structural engineering services, construction documents, and construction and engineering services for the period of June 6, 2019 through June 5, 2022 at a total cost not to exceed $431,904.

VENDOR: Globetrotters Engineering Corporation
300 S. Wacker Drive, Suite 400
Chicago, IL 60606

USER: Malcolm X College

TERM: The term of the agreement shall commence on June 6, 2019 and end on June 5, 2022.

SCOPE OF SERVICES:
Globetrotters Engineering Corporation shall provide design services to cover the following scope at Malcolm X College:

• Assess elevator system, structure, and MEP existing conditions
• Prepare assessment report, viable solutions and cost analysis
• Assessment review and recommendations
• Design, prepare bid documents, oversee bidding process and bid evaluation
• Permit and inspections
• Construction project management

Complete design and bid documents as required for public bidding and to facilitate the construction process must be completed by August 2019.

BENEFIT TO CITY COLLEGES OF CHICAGO:
The Office of Administrative Services and Procurement Services has reviewed this request for services and has determined that it would be in the best interest of Malcolm X College to
purchase engineering services from Globetrotters Engineering Corporation because they comply with the MBE requirements.

VENDOR SELECTION CRITERIA:
Pursuant to Board Policy, letters of interest were sent to six Engineering firms selected from the CCC Pre-Qualified Engineer List, three firms submitted a qualification package: 1) Globetrotters Engineering Corporation 2) Wiss, Janney, Elstner Associates, Inc. 3) Ghafari Associates. Firms were evaluated based upon the following criteria:

• Similar experience on comparable projects
• Prior performance of firm and its consultants.
• Appropriate staff size and disciplines.
• Pre-qualification with CCC.
• Valid licenses to practice as an Architect or Engineer in the State of Illinois.
• MBE/WBE Compliance

From the responses submitted, Globetrotters Engineering Corporation was selected as the most qualified to provide the services for this project.

MBE/WBE COMPLIANCE:
The Office of Contract Compliance has reviewed the proposed agreement and has found the Vendor to be in compliance with the Board Approved Participation Plan:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>MBE or WBE</th>
<th>%</th>
<th>Participation</th>
<th>Certifying Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Globetrotters Engineering Corporation 300 S. Wacker Drive, Suite 400 Chicago, Il 60606</td>
<td>MBE</td>
<td>93</td>
<td>Direct</td>
<td>State of IL-CMS</td>
</tr>
<tr>
<td>Spaan Tech. Inc. (STI) 311 South Wacker Dr, Suite 2400 Chicago, IL 60603</td>
<td>WBE</td>
<td>7</td>
<td>Direct</td>
<td>City of Chicago</td>
</tr>
</tbody>
</table>

GENERAL CONDITIONS:
Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.
FINANCIAL
Total: $431,904
**Charge To:** Office of Administrative and Procurement Services, Malcolm X College
**Source of Funds:** Capital Fund
**FY20:** 530000-92015-3005031-70000

Respectfully submitted,

Juan Salgado
Chancellor

June 6, 2019 – Office of Administrative and Procurement Services