

33801

ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JULY 11, 2019

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

ONLINE MEETING AND COLLABORATION TOOL ZOOM VIDEO COMMUNICATIONS OFFICE OF INFORMATION TECHNOLOGY DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to enter into an agreement, upon final approval of the General Counsel of the legal form of such agreements, with Zoom Video Communications to provide City Colleges of Chicago with an online meeting platform and collaboration tool for the period from July 1, 2019 through June 30, 2022, at a total cost not to exceed \$101,500.

VENDOR: Zoom Video Communications
55 Almaden Boulevard, 6th Floor
San Jose, CA 95113

USER: District Wide

TERM:

The term of the agreement shall commence no sooner than July 1, 2019 and will continue through June 30, 2022, with an option to extend for three (3) additional two-year terms.

SCOPE OF SERVICES:

Zoom will provide a synchronous meeting and collaboration platform to the City Colleges of Chicago (CCC) which allows users to conduct or join a meeting via a web browser or mobile app, and to access audio from either a phone or internet connected microphone and speakers.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Zoom is a cloud-based collaboration tool, which provides audio, video, and content sharing features. All CCC users will be able to create meeting spaces, share content, and even record meetings when necessary. Zoom integrates with CCC's Learning Management System to facilitate online teaching and learning, and supports Single Sign On (SSO) to provide seamless access to the tool. The platform can be customized with CCC branding, and meetings can include users from outside of CCC. CCC is taking advantage of Zoom's buyout program to allow CCC users a smooth transition from Blackboard Collaborate; as a result there will be no charge for the first year of the contract.

Detailed benefits of the tool are listed below, and are broken down in three areas; Administrative/Business, Education, and Security:

Administrative/Business

This browser-based solution will allow CCC users to collaborate with users on or off CCC’s network via a pc, mobile device, or a conference room device. Zoom Video Communications has the ability to be integrated with our existing Office 365 calendar, provide centralized management of conference rooms, and has role based access controls. Within host created meeting spaces, this tool allows wireless presentation of content, and the ability to monitor meeting participation.

Education

Zoom Video Communications motivates optimal student-classroom engagement with its mobile app, audio and video sharing, raise hands feature, whiteboard annotation and co-annotation feature, IM, file sharing, timers, live polls, and breakout rooms. Zoom integrates directly with CCC’s Learning Management System.

Security

The solution offers 256 Bit Encryption, watermarks, HTTPS, and SSL Encryption.

VENDOR SELECTION CRITERIA:

Pursuant to State law, all contracts for the purchase and delivery of data processing equipment, software and services are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

As Zoom Video Communication’s Minority Business Partner, Millennium Information Technology will provide the software as Zoom Video Communications technology reseller. Given the level of MBE participation and the limited scope of subcontracting opportunities with video conferencing software, a waiver of the WBE commitment is recommended.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Millennium Information Technology 1310 W. Drivers Way, Suite 101 Tempe, AZ 85284	MBE	50	Direct	NMSDC

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$101,500

Charge to: Office of Information Technology

Source of Funds: Education Fund

FY20: 540000-00003-0023005-80000

Respectfully submitted,

**Juan Salgado
Chancellor**

July 11, 2019 - Office of Information Technology