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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
FEBRUARY 7, 2019

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

SPACE PLANNING AND DESIGN SERVICES
ROSS BARNEY ARCHITECTS
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
HAROLD WASHINGTON COLLEGE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute, upon final approval of the General Counsel of the legal form of such agreements, an agreement with Ross Barney Architects to provide space planning and design services to Harold Washington College for the period of February 8, 2019 through June 30, 2020, at a total cost not to exceed \$201,500.

VENDORS: Ross Barney Architects
10 West Hubbard Street
Chicago, IL 60654

USER: Harold Washington College

TERM:

The term of the agreement shall commence on February 8, 2019 through June 30, 2020.

SCOPE OF SERVICES:

Ross Barney Architects shall work with Harold Washington College leadership, faculty, staff, and students to identify and assess priority areas within Harold Washington. Ross Barney Architects shall identify opportunities to meet the following goals:

1. Increase flexibility of space use (e.g. multi-purpose classrooms and/or student gathering areas)
2. Upgrade the Harold Washington library and increase student meeting areas within the library
3. Ensure efficient use of faculty and administrative office space

For each of the top opportunities, Ross Barney shall:

- Develop a Schematic Design that takes current economic realities into consideration
- Estimate costs of construction

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative and Procurement Services has reviewed this request for services and has determined that it would be in the best interest of the District and Harold Washington College to purchase design services from Ross Barney Architects due to their depth of experience with projects of similar scope for higher education and other public institutions, as well as their ability to provide high quality and innovative higher education design. This design documentation and accompanying cost estimation will provide the opportunity to prioritize proposed improvements for Harold Washington College.

VENDOR SELECTION CRITERIA:

Pursuant to Board Operations Manual Section 2.01, letters of interest were sent to three Architectural firms selected from the CCC Pre-Qualified Architects List. Two firms submitted a qualification package: 1) Ross Barney Architects 2) SNMG A.

Firms were evaluated based upon the following criteria:

- Prior performance of firm and its consultants, including willingness to meet time and budget requirements
- Appropriate staff size including resumes of key personnel and disciplines of firm and consultants
- Prior experience of firm and its consultants with similar projects
- Familiarity with City Colleges of Chicago or similar educational facilities.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the proposed agreement and has found the Vendor has complied with the Board Approved Participation Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Direct or Indirect</u>	<u>Certifying Agency</u>
Ross Barney Architects 10 West Hubbard Street Chicago, IL 60654	WBE	75%	Direct	Cook County
CCS International 1815 S. Myers Road Oakbrook Terrace, IL 60181	MBE	10%	Direct	City of Chicago
Metis Design, LLC 53 West Jackson Boulevard Chicago, IL 60604	MBE	15%	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable Provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$201,500

Charge to: Office of Administrative and Procurement Services, Harold Washington College

Sources of Funds: Capital Fund

FY19: 530000-92015-2005031-70000

Respectfully submitted,

**Juan Salgado
Chancellor**

February 7, 2019 – Office of Administrative and Procurement Services