

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**MINUTES**

**REGULAR BOARD MEETING**

**THURSDAY, DECEMBER 6, 2018**

**HAROLD WASHINGTON COLLEGE  
30 EAST LAKE STREET, CHICAGO, IL 60601**

**ROOM 1115**

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, the regular meeting of the Board of Trustees of Community College District No. 508 was held on December 6, 2018 at 9:00 a.m., Harold Washington College, 30 East Lake Street, Chicago, Illinois 60601, Room 1115

**ATTENDEES**

**TRUSTEES**

Walter E. Massey, Chair  
Elizabeth Swanson, Vice Chair  
Clarisol Duque, Secretary  
Rebeca Nieves Huffman  
Darrell A. Williams  
Toi Pearson, Student Trustee

**ASSISTANT BOARD SECRETARY**

Ashley Kang

**CHIEF ADVISOR TO THE BOARD**

Tracey B. Fleming

**CHANCELLOR**

Juan Salgado

**PROVOST AND CHIEF ACADEMIC**

**OFFICER**

Mark Potter

**GENERAL COUNSEL**

Karla Mitchell Gowen

**OFFICERS OF THE DISTRICT**

Jeffrey Donoghue – Chief of Staff  
Carmen Lidz – Vice Chancellor, Information Technology  
Eric B. Lugo – Executive Vice Chancellor & Senior Advisor  
Jennifer Mason, Vice Chancellor Legislative & Community Affairs  
Diane Minor – Vice Chancellor, Administrative Services &  
Procurement

Maribel Rodriguez – Chief Financial Officer

Kimberly Ross—Chief Talent Officer

Lydia Stazen – Vice Chancellor, Institutional Advancement

**COLLEGE PRESIDENTS**

Eduardo Garza – Interim President, Richard J. Daley College

Kimberly Hollingsworth – Interim Olive-Harvey College

Shawn Jackson – President, Harry S Truman College

Ignacio Lopez – President, Harold Washington College

David Potash – President, Wilbur Wright College

David A. Sanders – President, Malcolm X College

Gregory Thomas – President, Kennedy-King College

OTHER ATTENDEES

Jennifer Alexander	FC4
Kai Love Davis	CCC District Office
Katheryn Hayes	CCC District Office
Olivia Stovicek	
Randall Miller	Harold Washington College, CCCLOC
Raelee Kelley	Office of Senator Durbin
Jocelyn Aguilera	Richard J. Daley College
Keith Sprewer	Harry S Truman College
Caryn Chadeth	DePaul University
Stephanie Malto	Richard J. Daley College
Audrey Butler	Local 1708
Cyril Nichols	Kennedy-King College
S. Virginia Estes	Local 1708
Ana King	Harry S Truman College
Ahmmad Khalil	Richard J. Daley College
Seth Baker	CCC District Office
Ralph Passarelli	CCC District Office
Nathan Price	Kennedy-King College
Gina Gentile	CCC District Office
Alison Mastny	Local 1600
Rosie Inwang	Local 1600
C. Harper	Local 1600
Zach Poulos	Local 1600
Pam Witmer	Office of the Mayor
Greg Nault	Local 1600
Jess Bader	Harold Washington College, FC4
Tony Johnston	Local 1600
Jane Reynolds	Malcolm X College
Maria J. Estrada	Local 1600
Stephanie Burke	Harold Washington College
Vincent Wiggins	Harold Washington College
Sonia Flores	Richard J. Daley College
Stephanie Krah	CCC District Office
Melvin Allen	CCC District Office
Julia Cohen	Wilbur Wright College
Dr. K. D. Denmark	Local 1708
Miguel Juarez	CCC District Office
Susan Grace	Wilbur Wright College
Mohamed El-Maazawi	Harry S Truman College
Todd Lakin	Malcolm X College
Melanie Allison	Richard J. Daley College, Local 1708
Claudia Brown	Richard J. Daley College, Local 1708
Xi Wen Ruan	Kennedy-King College
Farah Jafar (Raynah)	Harold Washington College SGA
Brent Michalak	Harold Washington College, Local 1708
Jacqueline Cunningham	Harold Washington College
Kate McGee	WBEZ
Kaitlyn Skoirchet	Local 1600
Vania Doss	CCC District Office
Nick Reid	Local 1600

Alex Underwood	CCC District Office
Madylin Reno	Office of Senator Durbin
Delores Withers	Local 1708
Amelia Amantea	Harold Washington College
Allauna Landheart	Kennedy-King College
Andrew Granados	Richard J. Daley College
Alexa Cruz	Richard J. Daley College

**I. CALL TO ORDER**

Chair Massey began by calling to order the December 6, 2018 Regular Board Meeting at 9:00 a.m.

**II. ROLL CALL**

Chair Massey asked the Assistant Board Secretary to call the roll.

The Assistant Board Secretary called roll:

Elizabeth Swanson	Present
Clarisol Duque	Present (arrived 9:02 a.m.)
Rebeca Nieves Huffman	Present
Darrell A. Williams	Present
Toi Pearson	Present
Walter E. Massey	Present
Karen Kent	Absent
Deborah H. Telman	Absent

**III. WELCOME**

Chair Massey greeted and thanked everyone for joining the Board at the December 2018 Board Meeting. He began by thanking the Trustees for participating in the November 2018 Board Retreat, noting that there was good discussion around how to best support the administration and Colleges in their work. Next, the Chair thanked President Potash for hosting him and Vice Chair Swanson at Wilbur Wright College on November 5, 2018. Chair Massey also shared that Trustees Telman and Williams had an excellent visit to Malcolm X College on November 15, 2018 and that Trustee Nieves Huffman had been to Harry S Truman College several times in the past month.

Trustee Nieves Huffman commended President Jackson for his leadership and congratulated him on the launch Men of Color in Education initiative. Trustee Williams also thanked President Sanders for hosting himself and Trustee Telman during their recent visit to Malcolm X. He expressed his appreciation for the work being done at Malcolm X and the rest of the Colleges.

Chair Massey also congratulated President Jackson and his team for hosting the first Men of Color in Education event at Harry S Truman College on December 4, 2018. The Chair expressed the desire for the Board to be kept informed on the progress of this critical initiative. Chair Massey also mentioned the success of the inaugural Seven Strong Benefit on November 15,

2018 and thanked all those who planned the event, volunteered, or supported the benefit financially.

In regards to the November 2018 Board Meeting's announcement to form an Ad Hoc committee to address the process of naming District facilities, the Chair announced that Vice Chair Swanson would be leading the committee, also joined by Student Trustee Pearson. The Chair also commented that Trustee Nieves Huffman had volunteered, and that an additional student identified by the District Student Government Association (DSGA), two faculty members as identified by the District Faculty Council, as well as two administrators.

#### **IV. STUDENT TRUSTEE REPORT**

Student Trustee Pearson gave her report, detailing the various activities and events involving the students, faculty, and staff at each college. Student Trustee Pearson highlighted the work of the District Student Government Association (DSGA) as well as the holiday festivities planned at the Colleges.

#### **V. CHANCELLOR'S UPDATES**

Chancellor Salgado thanked Student Trustee Pearson for her report, and shared that as of the December 2018 Board Meeting, he had met with the SGAs at each of the Colleges.

The Chancellor thanked all those who attended the Inaugural Seven Strong Benefit. He commented that it was a new tradition that celebrated the talent, spirit, and work of City Colleges' students. The Chancellor thanked stakeholders and donors for supporting City Colleges, as well as making it possible for students, faculty, and staff to attend and enjoy the evening. Chancellor Salgado expressed his gratitude for the Office of Institutional Advancement and the City Colleges of Chicago Foundation for their work in planning and running the Benefit.

Next, Chancellor Salgado spoke about the Men of Color in Education event that was held at Harry S Truman College earlier in the week. He remarked that men of color in education was an important issue and that mentorship played a crucial role in the learning and growth for young men. The Chancellor noted that City Colleges was pleased to support and promote the initiative, and thanked President Jackson for spearheading the work.

The Chancellor thanked the Trustees for volunteering their time to serve City Colleges, as well as attend events across the District.

Chancellor Salgado spoke about the recently announced partnership between DePaul University and Harold Washington College. He noted that the DePaul Harold Washington Academy was a new model to build upon. The Chancellor thanked President Lopez and the rest of the team for coordinating and building up the partnership. He also thanked the faculty and staff at both institutions for their work.

The Chancellor highlighted several items that would be coming before the Board for approval at his meeting, including the lease of space for a new sheet metal training program in aviation, which Executive Vice Chancellor Lugo would be speaking on later. Chancellor Salgado also noted the approval of the contract with the Local 1600 Police Officers

Association. Noting the ongoing negotiations with Local 1600 Professionals and Full-Time Faculty, the Chancellor took a moment to thank both bargaining teams for their continued work in the negotiating process, and noted that sessions were scheduled through the remainder of 2018. Finally, the Chancellor shared that the Board would be voting on an agreement to lease space for the District Wide Spring commencement ceremony. Chancellor Salgado remarked that it was important to have the right space to celebrate students and their families.

Chair Massey took a moment to thank the City Colleges' communications team, led by Deputy Chief of Staff Hayes, for their work in sharing stories and news from across the District, highlighting events such as the Men of Color in Education event and the DePaul Harold Washington Academy partnership.

## **VI. PUBLIC PARTICIPATION**

There were fifteen (15) requests for public participation.

- 1) Sonia Flores spoke about adult education concerns.
- 2) Dr. Ana King talked about placement criteria for non-native English speaking/ESL students.
- 3) Jacqueline Cunningham talked about language learning and English language learners.
- 4) Randy Miller spoke about issues related to adjuncts and English placement standards.
- 5) Dr. Julia Cohen talked about City Colleges' placement model and Developmental Education.
- 6) Susan Grace spoke about Developmental Education
- 7) Ahmmad Khalil shared opinions and issues regarding the student body at Richard J. Daley College.
- 8) Tony Johnston spoke about the Local 1600 Faculty and Professional Strike Authorization Vote.
- 9) Keith Sprewer talked about Developmental Education.
- 10) Jennifer Alexander talked about negotiations.
- 11) Jessica Bader talked about Developmental English at City Colleges.
- 12) Nathan Price spoke about worked based learning and careers after college.
- 13) Xi Wen Ruan spoke about worked based learning and careers after college.
- 14) Alluana Landheart talked about online course offerings and advancements at Kennedy-King College.
- 15) Rosie Inwang talked about writing across the curriculum.

## **VII. DISTRICT UPDATES**

There were two District Updates. The full presentations for the DePaul Harold Washington Academy partnership can be found [here](#), and the Aviation Tech Apprenticeship program presentation can be found [here](#).

The first presentation focused on the DePaul Harold Washington Academy partnership. Harold Washington College's President Lopez and Vice President Armen Sarrafian, and DePaul University's Associate Vice President Jon Boeckenstedt and Associate Provost Dr. Caryn Chaden presented.

EVC Lugo gave the second presentation on the new Aviation Tech Apprenticeship program and spoke more in depth about the new facility being leased for aviation tech programs.

**VIII. FACULTY COUNCIL REPORT**

Professor Alexander gave the December 2018 Faculty Council Report. The full report can be found online [here](#).

**IX. COMMITTEE REPORTS**

Secretary Duque gave the report from the November 14, 2018 Joint Meeting on the Committees of Finance and Administrative Services and Academic Affairs and Student Services. She thanked Trustees Kent, Williams, and Student Trustee Pearson for joining her, as well as Chancellor Salgado, Provost Potter, Chief Financial Officer Rodriguez, and the external audit team from RSM for their preparation and work.

Secretary Duque shared that Joe Evans from RSM gave a report on the District's audit for FY18 which ended on June 30, 2018. Secretary Duque reported that RSM issued an unmodified opinion on City Colleges FY18 financial statements, noting no material weaknesses in internal controls or significant deficiencies. She did note that RSM highlighted the issue of student bad debt, suggestions for additional management and attention for the future, as well as four single audit findings. The full presentation can be found [here](#).

Secretary Duque reported that CFO Rodriguez gave a financial update for the District, noting the significant use of reserves due to the State fiscal crisis. Secretary Duque shared that FY18 Operating Revenues were favorable to budget by \$22 million dollars, partially due to the receipt of \$30 million in State operating grants appropriated and received in 2018 for the year 2017. The Secretary also noted that the Committee also discussed the Administration's correction active plans on each of the single audit findings and identified who would be responsible for rectifying the matters going forward. The full presentation can be found [here](#). Secretary Duque concluded her report by sharing that the Committee reviewed the Board Reports included on the Consent Agenda presented for action at the December 2018 Board Meeting.

**X. REVIEW AND APPROVAL OF THE DECEMBER 6, 2018 REGULAR BOARD MEETING PACKET**

Next, Chair Massey led the board in the review and approval of the [resolutions](#), [personnel report](#), [resource development report](#), [agreements](#), [purchases](#), and [legal invoices](#) listed in the Consent Agenda. The Chair asked for a motion to approve the Consent Agenda items with a roll call vote.

<Motion> Secretary Clarisol Duque  
<Second> Vice Chair Elizabeth Swanson

Motion carried.

The Assistant Board Secretary called the roll,

Elizabeth Swanson	Aye
Clarisol Duque	Aye
Rebeca Nieves Huffman	Aye

Darrell A. Williams	Aye
Toi Pearson	Aye (advisory)
Walter E. Massey	Aye

There were five ayes, zero nays and no abstentions or recusals.

**XI. REVIEW AND APPROVAL OF ITEMS FOR INDIVIDUAL BOARD ACTION**

Upon the approval of the Consent Agenda, Chair Massey initiated the review of items for individual Board action.

Vice Chancellor Minor reported on [Resolution 1.00](#) and [Resolution 1.01](#). With the conclusion of VC Minor's report, Chair Massey asked for a motion to approve **Resolution 1.00** and **Resolution 1.01** with a single roll call vote.

<Motion> Trustee Darrell A. Williams  
<Second> Vice Chair Elizabeth Swanson

Motion carried.

The Assistant Board Secretary called the roll,

Elizabeth Swanson	Aye
Clarisol Duque	Aye
Rebeca Nieves Huffman	Aye
Darrell A. Williams	Aye
Toi Pearson	Aye (advisory)
Walter E. Massey	Aye

There were five ayes, zero nays and no abstentions or recusals.

Next, Chair Massey asked General Counsel Gowen to review [Resolutions 1.03](#) and [Resolution 1.04](#). Upon the conclusion of General Counsel Gowen's report, the Chair asked for a motion to approve **Resolution 1.03** and **Resolution 1.04** with a single roll call vote.

<Motion> Trustee Rebeca Nieves Huffman  
<Second> Trustee Darrell A. Williams

Motion carried.

The Assistant Board Secretary called the roll,

Elizabeth Swanson	Aye
Clarisol Duque	Aye
Rebeca Nieves Huffman	Aye
Darrell A. Williams	Aye
Toi Pearson	Aye (advisory)
Walter E. Massey	Aye

There were five ayes, zero nays and no abstentions or recusals.

Chair Massey invited President Lopez to report on [Resolution 1.05](#). After President Lopez's report, the Chair asked for a motion to approve **Resolution 1.05** with a roll call vote.

<Motion> Secretary Clarisol Duque  
<Second> Vice Chair Elizabeth Swanson

Motion carried.

The Assistant Board Secretary called the roll,

Elizabeth Swanson	Aye
Clarisol Duque	Aye
Rebeca Nieves Huffman	Aye
Darrell A. Williams	Abstain
Toi Pearson	Aye (advisory)
Walter E. Massey	Aye

There were four ayes, zero nays, one abstention, and no recusals

## **XII. MOTION FOR CLOSED SESSION**

Chair Massey noted that in 2019 the Board would return to having separate meetings of the Finance and Administrative Services and Academic Affairs and Student Services committees. He shared that committee meetings would occur at 12:00 noon on the same day as the Regular Board Meetings, which would follow at 2:00 p.m. The Chair also noted that Board Meetings would continue to occur on the first or second Thursday of the month, starting in February 2019. The full schedule would be forthcoming.

Pursuant to the Illinois Open Meetings Act, Chair Massey asked for a roll call vote to hold Closed Session at 11:04 a.m. for the discussion of exceptions: 2(c)(1) "the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity"; 2(c)(2) "Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees"; and 2(c)(6) "The setting of a price for sale or lease of property owned by the public body". The Chair asked for a motion to go to Closed Session.

<Motion> Vice Chair Elizabeth Swanson  
<Second> Trustee Rebeca Nieves Huffman

Motion carried.

The Assistant Board Secretary called the roll,

Elizabeth Swanson	Aye
Clarisol Duque	Aye
Rebeca Nieves Huffman	Aye
Darrell A. Williams	Aye



Toi Pearson  
Walter E. Massey

Aye (advisory)  
Aye

There were five ayes, zero nays and no abstentions or recusals.

**XIII. RETURN FROM CLOSED SESSION**

Closed Session ended at 11:42 a.m. Upon the Board's return, the Chair reconvened the December 6, 2018 Board Meeting and noted that no action was taken by the Board during Closed Session.

**XIV. MOTION TO ADJOURN**

Upon concluding that there was no more items of business to come before the Board, the Chair wished everyone a wonderful and safe holiday season, and asked for a motion to adjourn.

<Motion> Vice Chair Elizabeth Swanson  
<Second> Trustee Rebeca Nieves Huffman

Motion Carried.

The meeting adjourned at 11:43 a.m.

**Clarisol Duque**  
**Secretary, Board of Trustees**

**Submitted by – Ashley Kang, Assistant Board Secretary**