

# 33830

ADOPTED – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
AUGUST 1, 2019

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COOK OF COUNTY AND STATE OF ILLINOIS

PROGRAM CERTIFICATIONS  
NATIONAL COALITION OF CERTIFICATIONS CENTERS (NC3)  
(AMENDMENT TO BOARD REPORT #33713, ADOPTED ON APRIL 4, 2019)  
OFFICE OF ACADEMIC AND STUDENT AFFAIRS  
DISTRICT WIDE

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees approves an amendment to Board Report #33713, approved April 4, 2019 for the issuance of a purchase order to National Coalition of Certifications Centers (NC3) for the purchase of stackable third-party certifications at all District campuses at a total cost not to exceed \$1,000,000.

**VENDORS:** National Coalition of Certifications Centers (NC3)  
P.O. Box 580802  
Pleasant Prairie, WI 53158

**USER:** District Wide

**TERM:**

The term of the purchase shall begin on April 4, 2019 and end on June 30, 2021 with option to renew for two (2) one (1) year periods.

**SCOPE OF SERVICES:**

National Coalition of Certifications Centers (NC3) to provide training to the "Train-the-Trainer" programs that enable educational institutions to provide turn-key, nationally recognized certification programs. These stackable third-party certifications are issued through NC3, which also oversees the training, curriculum, and required equipment and ensures that the programs meet nationally recognized standards. The training, curriculum and kits included in this package are required material for instructors and students seeking NC3 certification, with each element designed to work in conjunction with each other.

Included in the Kits are all tools, equipment and curriculum necessary for instruction. Approximately 16-20 students can be trained at a time, per certification/course.

With the proposed amendment, additional colleges across the District will be able to take advantage of the opportunity to purchase these third-party, stackable credentials from NC3.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

City Colleges of Chicago’s programs provide students exposure to a wide variety of tools and equipment that showcase the industry’s most advanced technology. Certifications afford CCC campuses the opportunity to: (1) enhance student employability and (2) increase a labor pool of proficient and productive industry employees, while minimizing in-house training costs. Membership with NC3 provides discount pricing on the kits included in the certification kits.

**VENDOR SELECTION CRITERIA:**

In accordance with the sole source policy procedures, this purchase for certifications are exempt from the District’s competitive bidding process.

**MBE/WBE COMPLIANCE:**

The Office of Procurement Services has reviewed the above referenced purchase and recommends a waiver of the Board Approved Plan due to the nature of the purchase.

**GENERAL CONDITIONS:**

Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$1,000,000

**Charge to:** Office of Academic and Student Affairs, The Colleges

**Source of Funds:** Grant Fund - Perkins

**FY20:** 530000-21000-Various-20000

**Respectfully submitted,**

**Juan Salgado,  
Chancellor**

**August 1, 2019 – Office of Academic and Student Affairs**