

**33823**

**ADOPTED – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
AUGUST 1, 2019**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**ARCHITECTURAL SERVICES  
BAUER LATOZA STUDIO  
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES  
KENNEDY-KING COLLEGE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to execute an agreement with Bauer Latoza Studio to provide architectural services for the period of August 1, 2019 through December 31, 2020 at a total cost not to exceed \$79,650.

**VENDOR:** Bauer Latoza Studio  
332 S. Michigan, Suite 701  
Chicago, IL 60604

**USER:** Kennedy-King College

**TERM:**

The term of the agreement shall commence on August 1, 2019 through December 31, 2020.

**SCOPE OF SERVICES:**

Bauer Latoza Studio shall provide architectural services to convert the existing 1,500 square foot dental lab (Room Y103) into a new Technology Training Center at Kennedy-King College. Design of the new Technology Center should include, but is not limited to the following.

- Open flexible lab with computer workstations for 24 students
- Collaborative workstations for up to 16 students
- Soft seating/informal workspace for up to 10 students
- Instructor's station
- Storage room/cabinetry

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The Office of Administrative Services and Procurement Services has reviewed this request for services and has determined that it would be in the best interest of Kennedy-King College to purchase engineering services from Bauer Latoza Studio due to their depth of experience with similar higher education spaces, as well as their commitment to work with City Colleges to achieve project goals.

**VENDOR SELECTION CRITERIA:**

Pursuant to procurement policies, letters of interest were sent to seven Architectural firms selected from the CCC Pre-Qualified Architect/Engineer List, three (3) firms submitted a qualification package: 1) Bauer Latoza Studio 2) Holabird & Root and 3) Tilton, Kelly and Bell.

Firms were evaluated based upon the following criteria:

- Prior performance of firm and its consultants, including willingness to meet time and budget requirements.
- Appropriate staff size including resumes of key personnel and disciplines of firm and consultants.
- Prior experience of firm and its consultants with similar projects.

Staff recommends the acceptance of the proposal from Bauer Latoza Studio as the most responsive respondent to the letter of interest to provide the engineering services for the New Technology center for Kennedy-King College.

**MBE/WBE COMPLIANCE:**

Procurement Services has reviewed the proposed agreement and has found the Vendor to be in compliance with the Board Approved Participation Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Bauer Latoza Studio 2241 South Wabash Ave. Chicago, IL 60616	MBE - Prime	93	Direct	Cook County
AAA Engineering 4323 West Irving Park Road Chicago, IL 60641	WBE	7	Direct	State of IL--CMS

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$79,650

**Charge To:** Office of Administrative and Procurement Services, Kennedy-King College

**Source of Funds:** Capital Fund

**FY20:** 580000-92015-1005031-70000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**August 1, 2019 – Office of Administrative and Procurement Services**