

# 33811

APPROVED—BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
AUGUST 1, 2019

## BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

### MINUTES

#### REGULAR BOARD MEETING THURSDAY, JULY 11, 2019 HAROLD WASHINGTON COLLEGE 30 EAST LAKE STREET, CHICAGO, IL 60601 ROOM 1115

Pursuant to provisions of the Public Community College Act, as amended, of the State by Illinois, County of Cook, the regular meeting of the Board of Trustees of Community College District No. 508 was held on July 11, 2019 at 2:00 p.m., Harold Washington College, 30 East Lake Street, Chicago, Illinois 60601, Room 1115.

#### ATTENDEES

##### TRUSTEES

Walter E. Massey, Chair  
Elizabeth Swanson, Vice Chair  
Clarisol Duque, Secretary  
Peggy A. Davis  
Karen Kent  
Darrell A. Williams  
Armani Alexander, Student Trustee

##### OFFICERS OF THE DISTRICT

Veronica Herrero – Chief Strategy Officer  
Carmen Lidz – Chief Information Officer  
Eric B. Lugo – Executive Vice Chancellor & Chief of Staff  
Jennifer Mason – Vice Chancellor Legislative & Community Affairs  
Maribel Rodriguez – Chief Financial Officer  
Kimberly Ross—Chief Talent Officer

##### ASSISTANT BOARD SECRETARY

Ashley Kang

##### CHIEF ADVISOR TO THE BOARD

Tracey B. Fleming

##### CHANCELLOR

Juan Salgado

##### GENERAL COUNSEL

Karla Mitchell Gowen

##### COLLEGE PRESIDENTS

Eduardo Garza – Interim President, Richard J. Daley College  
Kimberly Hollingsworth – President, Olive-Harvey College  
Shawn Jackson – President, Harry S Truman College  
Ignacio Lopez – President, Harold Washington College  
David Potash – President, Wilbur Wright College  
David A. Sanders – President, Malcolm X College  
Gregory Thomas – President, Kennedy-King College

OTHER ATTENDEES

Katheryn Hayes	CCC District Office
Oscar Orellana	CCC District Office
Rohit Paul	CCC District Office
Daniel Sternfield	CCC District Office
Kasia Sanchez	CCC District Office
April Hansen	McCorkle Litigation Services
Sheila Johnson	CCC District Office
Debra King	CCC District Office
Jeff Wong	CCC District Office
David Anthony	CCC District Office
John Gasiorowski	CCC District Office
Sarah Lichenstein Walter	CCC District Office
Marcia Lewis	CCC District Office
Gerry Garcia	CCC District Office
Raul Cruz	CCC Student
Vania Doss	CCC District Office
Blanca Bahena	Richard J. Daley College
Delores Withers	Local 1708
Beatris Martinez	Richard J. Daley College
Andrea Madrigal	Richard J. Daley College
Aracely Veracruz	Richard J. Daley College
Mario Martinez	Richard J. Daley College
Sonia Flores	Richard J. Daley College
Jacqueline Roche	City Bureau
Marietta Williams-Johnson	CCC District Office
Gayle Hutchinson	Code Platoon
Bill Wells	School of the Art Institute of Chicago
Geraldine Scott	Harry S Truman College
Tony Johnston	Local 1600
Paul Thomas	Malcolm X College
Kalin Alston	CCC District Office
Marcus Harris	CCC District Office
Michelle Crawley	CCC District Office
Carlos Aulet	Harry S Truman College
Savio Pinto	CCC District Office
Meghan Chandler	Harold Washington College
Vincent Wiggins	Harold Washington College
Monica Blake	Harry S Truman College
Debra Hartigan	Richard J. Daley College
Megan Wadin	City Bureau
Ralph Passarelli	CCC District Office
Ronald Jackson	Community
Brendon Rigney	Civic Federation
Kimberly Taylor	Harry S Truman College
Kathy Powers	Alliance for Community Services
Reggie Smith	CCC District Office
Said Quinones	CCC District Office
Manolo Centeno	Harry S Truman College
Rhonda Hampton	CCC District Office
Helena Rickijevic	Harry S Truman College

Rachel Azzarello	Harry S Truman College
Kathleen Baker	Richard J. Daley College
Linda Cole	Richard J. Daley College
Jose Padilla	Richard J. Daley College
Audrey Butler	Local 1708
Jennifer Karmin	Harry S Truman College
Jose Cerral	Richard J. Daley College
Regina Perez	Richard J. Daley College
Raul Alter	Richard J. Daley College
Diane Minor	Community

**I. CALL TO ORDER**

Chair Massey began by calling to order the July 11, 2019 Regular Board Meeting at 2:00 p.m.

**II. ROLL CALL**

Chair Massey asked the Assistant Board Secretary to call the roll.

The Assistant Board Secretary called roll:

Elizabeth Swanson	Present
Clarisol Duque	Present (arrived at 2:05 p.m.)
Peggy A. Davis	Present
Karen Kent	Present
Darrell A. Williams	Present
Armani Alexander	Present
Walter E. Massey	Present
Deborah H. Telman	Absent

**III. WELCOME**

(Secretary Duque arrived at 2:05 p.m.)

Chair Massey began his remarks by welcoming everyone to the July Board Meeting. The Chair shared some of the activities that the Trustees had engaged in since the last board meeting. Secretary Duque joined Interim President Garza and the Richard J. Daley team in welcoming Senator Dick Durbin and 18<sup>th</sup> Ward Alderman Derrick Curtis to the Manufacturing Technology and Engineering Center. Vice Chair Swanson attended the Real College Survey release event at Truman College, and Trustee Kent attended the Adult Education graduation at Malcolm X.

The Chair reminded everyone that the August Board Meeting would be Kennedy-King College, which would also serve as the Board's annual meeting.

Chair Massey formally recognized retired Vice Chancellor Administrative and Procurement Service Diane Minor for her service and leadership. The Chair asked Chancellor Salgado to read a portion of Resolution 1.02, commemorating Ms. Minor's role as part of the City Colleges community. Upon the conclusion of the Chancellor's reading, Chair Massey and the Trustees

thanked Ms. Minor individually.

Ms. Minor thanked the Board, the administration, and her team. Ms. Minor noted that it was an honor and pleasure to work with everyone on behalf of the students that come to City Colleges. Along with the rest of the Board and Chancellor Salgado, Chair Massey presented Ms. Minor with a copy of Resolution 1.02.

#### **IV. STUDENT TRUSTEE REPORT**

Student Trustee Alexander gave his report, detailing various activities and events across the District.

#### **V. CHANCELLOR'S UPDATES**

Chancellor Salgado began his remarks by noting that the FY2020 budget hearing had taken place earlier that week, and that the Board would consider the proposed budget at the August Board Meeting. The Chancellor talked about the balanced budget and prioritized investments in students. Chancellor Salgado noted that City Colleges continues to recover from the State budget impasse and the decline in enrollment.

The Chancellor also spoke about the new collective bargaining agreement with AFSCME Local 3506, announcing that 98% of bargained for employees are now under new contracts.

Chancellor Salgado concluded his remarks by encouraging everyone to head out to the Taste of Chicago to support the Washburne students who were participating in the festival.

#### **VI. PUBLIC PARTICIPATION**

There were twelve (12) requests for public participation.

- 1) Gayle Hutchinson spoke about educational opportunities for veterans.
- 2) Sonia Flores talked about Adult Education.
- 3) Linda Cole talked about Adult Education.
- 4) Bill Wells spoke about an art show at the School of the Art Institute.
- 5) Kathleen Baker talked about Adult Education.
- 6) Rachel Azzarello spoke about Adult Education.
- 7) Carlos Aulet talked about Adult Education.
- 8) Kathy Powers talked about Adult Education.
- 9) Debra Hartigan spoke about Adult Education.
- 10) Manolo Centeno spoke about Adult Education.
- 11) Kimberly Taylor talked about Adult Education.
- 12) Paul Thomas talked about Adult Education.

#### **VII. DISTRICT UPDATES**

Dr. Vincent Wiggins, Dean of Instruction and Meghan Chandler, Executive Director of Academic Technology and Online Learning Operations from Harold Washington gave a presentation on online learning. The full presentation can be found online [here](#).

Executive Director Chandler began by noting that since 2012, nearly 25,000 students have taken online courses through Harold Washington, with retention and success rates on par with the national average. Over the past four years, Harold Washington has revised 44 courses delivered online and developed five new courses. In FY2019, 83 courses were taught online by 275 instructors. Executive Director Chandler shared that there has been significant growth in the program, with student demand growing, leading to a 9% increase in online learning credit hour production. A three year strategic plan has been created to ensure a new quality framework, expand online programs across the District, and improve support services for faculty and students.

Dr. Wiggins outlined the three main focuses of the strategic plan: quality focus, enrollment growth, and innovation support. To ensure quality, the online strategy team will work to educate and train faculty across the District with emphasis on accessibility to the online classroom. To address enrollment growth, new general education courses will be developed to meet student demand as well as explore opportunities to provide new courses based out of the other City Colleges. Additionally, more focused marketing specific to online learning will be developed. Dr. Wiggins spoke about bolstering innovation support by supporting faculty use of Open Education Resources, support faculty in leading efforts to bring new technology into the classroom, and continuing to provide additional support in the use of the District's learning management system, D2L.

Executive Director Chandler noted that there is significant interest and support for online learning across the District, despite the challenge of varying degrees of online readiness at the colleges. Executive Director Chandler noted that a project management resource will allow Harold Washington to assist the other colleges with online readiness and standardize a process for new course development and launch. Executive Director Chandler concluded the presentation by sharing that year one will primarily be spent improving online readiness across the District, with an expansion of online course offerings beginning in year two.

## **VIII. FACULTY COUNCIL REPORT**

Dr. Tápanes-Inojosa gave the July 2019 Faculty Council Report. The full report can be found online [here](#).

## **IX. COMMITTEE REPORT**

Vice Chair Swanson gave a report on the meeting of the Committee on Academic Affairs and Student Services. The Vice Chair noted the release of the Real College Survey results, in which more than 3,000 City Colleges students participated, indicating more than two thirds of students reported that they had experienced food or housing insecurity. Vice Chair Swanson commented that it was encouraging to hear about the efforts to support students, including the new emergency fund and the fresh food markets at the colleges. The Vice Chair also noted that there was a presentation on the Adult Education program. The full presentation can be found online [here](#).

Vice Chair Swanson concluded her report by noting that the committee reviewed the board reports included on today's consent agenda and recommended them for action by the full Board.

**X. MOTION FOR CLOSED SESSION**

Pursuant to the Illinois Open Meetings Act, Chair Massey asked for a roll call vote to hold Closed Session at 3:25 p.m. for the discussion of exceptions: 2(c)(1) “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity”; 2(c)(2) “collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees”; 2(c)(6) “the setting of a price for sale or lease of property owned by the public body”; and 2(c)(21) “discussion of minutes of meetings lawfully closed under this act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06”. The Chair asked for a motion to go to Closed Session.

<Motion> Vice Chair Elizabeth Swanson  
<Second> Trustee Karen Kent

Motion carried.

The Assistant Board Secretary called the roll,

Elizabeth Swanson	Aye
Clarisol Duque	Aye
Peggy A. Davis	Aye
Karen Kent	Aye
Darrell A. Williams	Aye
Armani Alexander	Aye (advisory)
Walter E. Massey	Aye

There were six ayes, zero nays and no abstentions or recusals.

**XI. RETURN FROM CLOSED SESSION**

Closed Session ended at 4:01 p.m. Upon the Board’s return, the Chair reconvened the July 11, 2019 board meeting and noted that no action was taken by the board during Closed Session.

**XII. REVIEW AND APPROVAL OF THE JULY 11, 2019 REGULAR BOARD MEETING PACKET**

Next, Chair Massey led the board in the review and approval of the [minutes](#), [resolutions](#), [personnel report](#), [resource development report](#), [agreements](#), [purchases](#), and [legal invoices](#) listed in the Consent Agenda. The Chair asked for a motion to approve the Consent Agenda items with a roll call vote.

<Motion> Secretary Clarisol Duque  
<Second> Trustee Darrell A. Williams

Motion carried.

The Assistant Board Secretary called the roll,

Elizabeth Swanson	Aye
Clarisol Duque	Aye
Peggy A. Davis	Aye
Karen Kent	Aye
Darrell A. Williams	Aye
Armani Alexander	Aye (advisory)
Walter E. Massey	Aye

There were six ayes, zero nays and no abstentions or recusals.

**XIII. MOTION TO ADJOURN**

Chair Massey reminded everyone that the August 1, 2019 Committee and Board Meetings would be at their usual time at Kennedy-King College. Upon concluding that there was no more items of business to come before the Board, the Chair asked for a motion to adjourn.

<Motion> Trustee Karen Kent  
<Second> Vice Chair Elizabeth Swanson

Motion Carried.

The meeting adjourned at 4:03 p.m.

**Clarisol Duque**  
**Secretary, Board of Trustees**

**Submitted by – Ashley Kang, Assistant Board Secretary**