

# 33713

ADOPTED – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
APRIL 4, 2019

## BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COOK OF COUNTY AND STATE OF ILLINOIS

### AUTOMOTIVE AND DIESEL PROGRAMS CERTIFICATIONS NATIONAL COALITION OF CERTIFICATIONS CENTERS (NC3) OLIVE-HARVEY COLLEGE

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees approves the issuance of a purchase order to National Coalition of Certifications Centers (NC3) for the purchase of stackable third-party certifications for Automotive and Diesel programs at Olive-Harvey College at a total cost not to exceed \$313,000.

**VENDORS:** National Coalition of Certifications Centers (NC3)  
P.O. Box 580802  
Pleasant Prairie, WI 53158

**USER:** Olive-Harvey College

**TERM:**

The term of the purchase shall begin on April 4, 2019 and end on June 30, 2021 with option to renew for two (2) one (1) year periods.

**SCOPE OF SERVICES:**

National Coalition of Certifications Centers (NC3) to provide training to the "Train-the-Trainer" programs that enable educational institutions to provide turn-key, nationally recognized certification programs. These stackable third-party certifications are issued through NC3, which also oversees the training, curriculum, and required equipment and ensures that the programs meet nationally recognized standards. The training, curriculum and kits included in this package are required material for instructors and students seeking NC3 certification, with each element designed to work in conjunction with each other. The following four Certifications that will be acquired and taught in the new Transportation, Distribution, and Logistics Center are:

1. Zeus (Automotive Scanner) Certification Kit (2-day course)
2. Heavy Duty (Diesel Scanner) Certification Kit (1-day course)
3. Battery (Starting, Charging) Service Kit (1-day course)
4. Multi-Meter Certification Kit (1/2-day course)

Included in the Kits are all tools, equipment and curriculum necessary for

instruction. Approximately 16-20 students can be trained at a time, per certification/course.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

City Colleges of Chicago Olive-Harvey College's (OHC) Automotive and Diesel Technology programs provide students exposure to a wide variety of tools and equipment that showcase the industry's most advanced technology. Certifications accord OHC the opportunity to: (1) enhance student employability and (2) increase a labor pool of proficient and productive industry employees, while minimizing in-house training costs. Membership with NC3 provides discount pricing on the kits included in the certification kits.

**VENDOR SELECTION CRITERIA:**

In accordance with the sole source policy procedures, this purchase for certifications are exempt from the district's competitive bidding process.

**MBE/WBE COMPLIANCE:**

The Office of Contract Compliance has reviewed the above referenced purchase and recommends a waiver of the Board Approved Plan due to the nature of the purchase (Certification Kits).

**GENERAL CONDITIONS:**

Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$313,000

**Charge to:** Olive-Harvey College

**Source of Funds:** Grant Fund - Perkins

**FY19:** 540000-21000-5000450-20000

**Respectfully submitted,**

**Juan Salgado,  
Chancellor**

**April 4, 2019 – Olive-Harvey College**