

33560

ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
OCTOBER 4, 2018

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

RESOLUTION

AUTHORIZING THE EXECUTION AND DELIVERY OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508, COUNTY OF COOK AND STATE OF ILLINOIS AND THE CITY OF CHICAGO DEPARTMENT OF FAMILY SUPPORT SERVICES (DFSS) HARRY S TRUMAN COLLEGE

WHEREAS, City Colleges of Chicago has joined with the City of Chicago, the Chicago Department of Family Support Services, and Chicago Public Schools to initiate the Chicago Early Learning Workforce Scholarship; and

WHEREAS, this initiative includes a \$2 million investment of funds for scholarships and tuition for students and the infrastructure buildout by the City of Chicago needed to support the City's current and future Early Childhood Workforce needs; and

WHEREAS, this investment will support current and incoming early childhood workforce and aligns with the City's goal for universal pre-kindergarten by fall 2021; and

WHEREAS, Truman, Daley, Harold Washington, Kennedy-King, Malcolm X, and Olive-Harvey Colleges each provide early childhood programming and Truman College will serve as the convener and hub of the workforce investment and is charged with supporting and tracking the effort; and

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, as follows:

1. The Board hereby authorizes the Chair, upon final approval of the General Counsel of the legal form of such an agreement, to execute an intergovernmental agreement between the Board and the Chicago Department of Family Support Services (DFSS) containing terms that are substantially consistent with the draft agreement that is attached.

October 4, 2018 – Harry S Truman College

**INTERGOVERNMENTAL GRANT AGREEMENT
BETWEEN
CHICAGO DEPARTMENT OF FAMILY AND SUPPORT SERVICES
AND BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT No. 508**

This Intergovernmental Grant Agreement ("Agreement") is dated as of the ___ day of August, 2018 ("Effective Date") by and between the CITY of CHICAGO, an Illinois municipal corporation, acting by and through its DEPARTMENT OF FAMILY AND SUPPORT SERVICES ("DFSS"), and the BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508, County of Cook and State of Illinois, a body politic created pursuant to the Illinois Public Community College Act, as amended ("CCC").

RECITALS

1. DFSS was established by the City of Chicago to promote the health, safety and welfare of the City's inhabitants.
2. CCC was created pursuant to the Public Community College Act of the State of Illinois, 110 ILCS 805 *et seq.*, as amended.
3. The Illinois Intergovernmental Cooperation Act, 5 ILCS 220 *et seq.*, as amended, authorizes public agencies such as DFSS and CCC to enter into agreements and contracts to perform any governmental service, activity or undertaking authorized by law upon approval of their respective governing bodies.
4. DFSS has agreed to provide CCC with the sum of no greater than One Million One Hundred Fifty Thousand and No/100 Dollars (\$1,150,000.00) of the funds ("Program Funds") (collectively comprised of CCC Program Costs, CCC Scholarship Funds, INCCRRA Program Costs, and INCCRRA Scholarship Funds, all as hereinafter defined) for the Chicago Early Childhood Learning Workforce Scholarship Program ("Program"), of which:
 - a. no greater than Five Hundred Thousand and No/100 Dollars (\$500,000.00) ("CCC Scholarship Funds") for funding of Program scholarships at CCC to assist qualifying CCC students in the achievement of an Associates' degree, State of Illinois early childhood credential, and endorsements and/or licensure;
 - b. no greater than Four Hundred Fifty Thousand and No/100 Dollars (\$450,000) ("INCCRRA Scholarship Funds") for funding of Program scholarships through a contractual relationship by CCC with the Illinois Network of Child Care Resource and Referral Agencies, an Illinois not-for-profit corporation ("INCCRRA"), to assist qualifying students in the achievement of a Bachelor's degree, professional educator's license, or endorsement in early childhood education and related fields;
 - c. no greater than One Hundred Fifty Thousand and No/100 Dollars (\$150,000.00) ("CCC Program Costs") for funding of CCC's administrative costs for the implementation of the Program at CCC; and
 - d. no greater than Fifty Thousand and No/100 Dollars (\$50,000.00) ("INCCRRA Program Costs") for CCC's funding of INCCRRA's administrative costs for the implementation of the Program at INCCRRA

all of which will be disbursed in accordance with the terms and provisions of this Agreement.

5. CCC desires to participate in the Program pursuant to the provision set out in this Agreement and is authorized by law and has approval of its governing body to enter into and to perform its obligations under this Agreement.
6. DFSS desires to provide CCC with the Program Funds and to enter into this Agreement with CCC on the terms set out below and is authorized by law and has approval to enter into and perform its obligations under this Agreement pursuant to Section 8 of City's 2018 Annual Appropriation Ordinance.

NOW, THEREFORE, in consideration of the premises, the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties here agree as follows:

AGREEMENT

1. Program Purpose. The purpose of the Program is to provide funds to enable City students to pursue coursework in early childhood, child development, infant/toddler, human development, family studies, or such other related credential coursework as CCC, in its reasonable discretion, shall approve, pursuant to the Scope of Work (as hereinafter defined) to:

- a. Complete an Illinois certificate or degree program in the foregoing concentrations including, but not limited to, Basic Certificates, Advanced Certificates, Associate of Art, and Associate of Applied Science degrees or Illinois State Board of Education Subsequent Endorsement certificates in qualified subject areas including, but not limited to, English as a Second Language and Bilingual Education at CCC; and
- b. Complete coursework necessary to obtain Bachelor's degrees in a coursework leading to a credential or licensure through INCCRRA or Illinois State Board of Education Subsequent Endorsement through attendance at a participating four year institutions, advanced level certificates, licensures, and/or endorsements.

2. Scope of Work; INCCRRA Agreement. CCC's responsibilities with respect to administration of the Program Funds are set out in the Scope of Work attached hereto as Exhibit A and incorporated herein by reference ("Scope of Work"). Upon satisfaction of the conditions set out in Section 17 of this Agreement, CCC will use commercially reasonable efforts to enter into an agreement with INCCRRA for the purpose of administration of the INCCRRA Scholarship Funds and INCCRRA Program Costs ("INCCRRA Agreement"), on such terms and conditions as CCC shall reasonably require including, but not limited to, the responsibilities enumerated in the Scope of Work.

3. Program Funds. DFSS and CCC hereby mutually agree as follows:

- a. This Agreement is a cost reimbursement agreement. DFSS agrees to provide CCC with funding for the Program as follows: (i) CCC Scholarship Funds, (ii) CCC Program Costs, (iii) INCCRRA Scholarship Funds, and (iv) INCCRRA Program Funds.
- b. CCC agrees to move funds from its internal unassigned fund balance to its committed funds balance in an amount equal to (i) the CCC Scholarship Funds, (ii) the CCC Program Costs, (iii) the INCCRRA Scholarship Funds, and the INCCRRA Program Costs. Each

of the foregoing transfers of unassigned funds balances to committed funds balances shall be authorized and evidenced by a resolution of the Board of Trustees of CCC approving the transfer of funds from the CCC unassigned funds balance to the CCC committed funds balance for each of the CCC Program Costs, CCC Scholarship Funds, INCCRRA Program Costs, and INCCRRA Scholarship Funds (each, a “Board Resolution”).

- c. CCC shall from time to time, and not less than quarterly until exhaustion of the Program Budget, submit to DFSS:
 - (i) Invoice(s) for CCC Scholarship Funds;
 - (ii) Invoice(s) for CCC Program Costs;
 - (iii) Invoice(s) for INCCRRA Scholarship Funds; and
 - (iv) Invoice(s) for INCCRRA Program Costs.

The term “Invoice” as used herein means the standard billing format for all CCC payment requested hereunder, which shall include allocations of spending including, but not limited to, payroll, administrative costs, expenses, costs for scholarships or tuition waivers in accordance with the expenses identified in the Program Budget.

Each such Invoice shall be accompanied by documentation reasonably satisfactory to DFSS to confirm the applicable expenses identified in the Program Budget. By way of illustration and not limitation, CCC’s presentation of an Invoice for CCC Scholarship Funds, accompanied by an applicable Board Resolution shall qualify as “documentation reasonably satisfactory to DFSS.”

CCC agrees not to seek compensation for, and waives any and all claims for payment under this Agreement that would result in Invoice requests to DFSS in excess of the Program Budget, unless DFSS and CCC have duly executed a written amendment to this Agreement authorizing payment in excess of the Program Budget, which amendment shall include (i) a description of any additions to the Scope of Work to be provided by CCC and (ii) an updated Program Budget that includes the additional costs thereof. CCC acknowledges and agrees that it has an affirmative duty to monitor its billings to ensure that it does not submit Invoices under this Agreement in excess of the Program Budget.

DFSS shall process and issue payment for an Invoice within forty-five (45) days’ of receipt of the same from CCC. Invoices for any 2018 expenses must be submitted to DFSS by February 1, 2019.

- d. Within sixty (60) days of completion of the Term of this Agreement, CCC shall submit a final report to DFSS, in a mutually agreed upon format, documenting all sums expended by CCC in connection with the Program.
- e. DFSS and CCC recognize that they are public bodies subject to Illinois law and that DFSS is subject to certain annual appropriation of funds. DFSS represents and warrants to CCC that, as of the Effective Date, it has sufficient capital to disburse all of the Program Funds to CCC in accordance with the terms of this Agreement except as expressly set forth in Section 17 hereof. CCC’s obligations under this Agreement are expressly conditioned

upon receipt of the Program Funds; provided, further, that CCC's obligations with respect to the INCCRRA Scholarship Funds, the INCCRRA Program Costs, and the INCCRRA Agreement are subject to the conditions set forth in Section 17 hereof and shall terminate immediately if the conditions of Section 17 are not met and/or if funding for the same is not received from DFSS.

4. Term; Renewal; Termination. The Term of this Agreement begins as of the Effective Date and ends December 31, 2018, unless otherwise mutually agreed upon by the parties in writing; provided, however, that any obligations that are required to be performed hereunder shall survive the termination of this Agreement.
5. Responsibilities of All Parties. DFSS and CCC mutually agree as follows:
 - a. Authorizations. DFSS represents and warrants to CCC that (i) DFSS has obtained all approvals and governmental authorizations required for funding CCC with the Program Funds, and for the performance of its obligations under this Agreement and (ii) DFSS has the authority to engage CCC to administer and oversee the INCCRRA Scholarship Funds and INCCRRA Program Costs on its behalf. CCC represents and warrants to DFSS that CCC has obtained all internal approvals and authorizations required for its performance under this Agreement and for entry into the INCCRRA Agreement.
 - b. Confidentiality. CCC will ensure that it and its employees maintain the confidentiality of student information under the Family Education and Privacy Rights Act, 20 USC §1232g (as from time to time amended, "FERPA"), any other applicable state, federal, or local laws or regulations applicable to Illinois student records and CCC's own internal policies and procedures. DFSS will ensure that any student information reported to it or received as part of an audit under this Agreement shall be maintained as confidential under FERPA and any other applicable state, federal, or local laws or regulations. In the event a party is presented with a request for documents by any administrative agency or with a subpoena duces tecum regarding any records, data or documents which may be in its possession by reason of this Agreement, said party shall immediately provide written notice to the other party, with the understanding that said party will have the opportunity to contest such process by any means available to it before the records, data or documents are submitted to a court or other third party. No party is obligated to withhold the delivery beyond the time ordered by the court or administrative agency, unless the subpoena or request is quashed or the time to produce is otherwise extended.
 - c. Non-discrimination. Each party hereto shall comply with all requirements of federal and state civil rights and rehabilitation statutes and local non-discrimination ordinances.
 - d. Cooperation. DFSS and CCC agree to collaborate and work cooperatively to implement the Scope of Work and to support of the goals of the Program.
6. DFSS Responsibilities. DFSS hereby agrees as follows:
 - a. Funding of Program Funds. DFSS will cause the Program Funds to be paid to CCC pursuant to the terms of §3 above.

- b. Consents. DFSS will provide or assist CCC with any licenses, consents, authorizations or approvals CCC shall reasonably request to provide CCC with the authority to administer the Program Funds.
7. CCC Responsibilities. CCC hereby agrees as follows:
- a. INCCRRA Agreement. CCC shall provide DFSS with a copy of the fully executed INCCRRA Agreement within five (5) business days of full execution of the same.
 - b. Deposit and Disbursement of Program Funds. CCC will administer Program Funds in material compliance with the terms of §3 hereof.
 - c. Scope of Work. CCC will perform the functions set forth in the Scope of Work.
 - d. Record Keeping; Reporting. CCC hereby agrees to:
 - i. Record Keeping; Audits. CCC will maintain books and records, in accordance with its internal policies and procedures and all applicable state, federal and local laws and regulations, with respect to the distribution and administration of Program Funds and shall keep such records and accounts open to audit, inspection, copying, abstracting and transcription as reasonably requested by DFSS and any other interested governmental agency with a legal right to view such records, at reasonable times during the performance of this Agreement. Any reports requested by DFSS shall be in a format required pursuant to §3 above.
 - ii. Record Requests. CCC shall maintain all records and supporting documentation created pursuant to this Agreement in accordance with its internal records retention policies and all applicable state, federal and local laws and regulations. Records shall be available for review and audit by DFSS. In the event DFSS is subject to specialized records retention requirements, DFSS shall advise CCC of such requirements in writing.

CCC further agrees to produce records, to the extent required by the Illinois Freedom of Information Act, 5 ILCS 140/1 et. seq., as amended (“FOIA”), the Local Records Act, 50 ILCS 205/1 et. seq, as amended (“Local Records Act”), and other applicable laws, rules, and regulations upon the written request of DFSS in a timely manner. If requested by DFSS, CCC covenants to use its best efforts to assist the DFSS in its compliance with FOIA and the Local Records Act requests concerning records arising under or in connection with this Agreement.
8. Incorporation of Recitals. The Recitals set forth above are hereby incorporated herein.
9. Notices. All notices hereunder shall be deemed given if delivered: (i) in person; or (ii) on the third day after certified or registered deposit in the U.S. Mail, return receipt requested, postage pre-paid; or (iii) via overnight delivery by a nationally known delivery service with delivery charges pre-paid; or (iv) via same day delivery by a messenger service, with delivery charges

pre-paid, to the parties and addresses below, or at such addresses as may be designated by the parties in writing:

To DFSS:
1615 W Chicago Ave
Chicago, IL 60622
Attention: Commissioner

with copies to:

City of Chicago, Office of the Mayor
121 N. LaSalle Street, Room 509
Chicago, IL 60602

City of Chicago, Department of Law
Finance and Economic Development Division
121 N. LaSalle Street, Room 600
Chicago, IL 60602
Attention: James McDonald

To CCC:

Karla Mitchell Gowen, General Counsel
Office of the General Counsel
City Colleges of Chicago
180 N. Wabash, Suite 200
Chicago, IL 60601

with copies to:

Kate Connor
Interim-Dean of College of Careers
Truman College
1145 W. Wilson Ave
Chicago, IL 60640

Jeffrey Donoghue, Chief of Staff
City Colleges of Chicago
180 N. Wabash, Suite 200
Chicago, IL 60601

10. Compliance with Laws. DFSS and CCC shall undertake the performance of their respective obligations under this Agreement in accordance with all applicable federal, state and local laws.
11. Governing Law. This Agreement shall be governed in all regards by the laws of the State of Illinois.

12. Entire Agreement; Modifications. This Agreement constitutes the entire agreement between the parties and it supersedes all prior oral or written agreements, negotiations and discussion with respect to the matters herein. This Agreement may only be modified or otherwise altered in a writing signed by both parties.
13. Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which taken together are deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, email, electronic signature or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.
14. Dispute Resolution. If any disputes arise out of this Agreement, the parties agree to make a good faith effort to resolve such dispute in an amicable and expeditious manner, so as to avoid unnecessary losses or delays. If such good faith negotiations fail, the parties agree to resolve the remaining issues through consultations between their governing bodies, subject to applicable law.
15. Severability. If any term, provision, covenant or restriction of this Agreement is held by a court of competent jurisdiction or other governmental authority to be invalid, void or unenforceable, the remainder of the terms, provisions, covenants and restrictions of this Agreement shall remain in full force and effect and will in no way be affected, impaired or invalidates so long as the public purpose of this Agreement as set out in the Recitals is not affected in any manner materially adverse to any party hereto. Upon such a determination, the parties will negotiate in good faith to modify this Agreement so as to affect the original intent of the parties and the public purpose of this Agreement as closely as possible in an acceptable manner in order that the public purpose contemplated hereby be consummated as originally contemplated to the fullest extent possible.
16. Assignment; Successors and Assigns; No Third Party Beneficiaries. This Agreement may not, without the prior written consent of the other party, be assigned by operation of law or otherwise, and any attempted assignment will be null and void. Subject to the foregoing, this Agreement will be binding upon and inure to the benefit of the parties and their respective successors, permitted assigns, and legal representatives. No provision of this Agreement is intended to confer any rights, benefits, remedies or liabilities upon any person other than the parties and their respective permitted successors and assigns. INCCRRA is not a party to this Agreement.
17. INCCRRA Conditions. Notwithstanding any other provision in this Agreement to the contrary, DFSS and CCC hereby acknowledge and agree as follows:
 - a. DFSS has Program Funds and all necessary rights and approvals to provide CCC with the CCC Scholarship Funds and the CCC Program Costs in accordance with the foregoing Agreement terms;
 - b. As of the Effective Date written above, DFSS does not have the funding or authorizations necessary to provide CCC with that portion of the Program Funds allocated hereunder for INCCRRA Scholarship Funds and INCCRRA Program Costs;

- c. DFSS is diligently working to obtain the funding and authorizations needed to provide CCC with that portion of the Program Funds allocated hereunder for INCCRRA Scholarship Funds and INCCRRA Program Costs;
- d. All of CCC's obligations under this Agreement with respect to the INCCRRA Agreement, the INCCRRA Scholarship Funds, and the INCCRRA Program Costs are expressly conditioned upon (i) DFSS's timely delivery to CCC of evidence that (1) DFSS has received the authorizations and funding for the INCCRRA Scholarship Funds and the INCCRRA Program Costs and has appropriated same and (2) DFSS reaffirms its representations and warranties under this Agreement and (ii) CCC's and INCCRRA's execution of the INCCRRA Agreement; and
- e. CCC will have no obligation to enter into the INCCRRA Agreement, perform any Scope of Work with respect to the INCCRRA Agreement or as otherwise set out in this Agreement, or provide any funding for INCCRRA Scholarship Funds and/or INCCRRA Program Costs unless the conditions of §17d are met to CCC's satisfaction. Upon satisfaction of the foregoing conditions, Invoices for INCCRRA Scholarship Funds and INCCRRA Program Costs will be paid by DFSS upon CCC's presentation of the same in accordance with the provision of §3 of this Agreement.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

Board of Trustees of Community
College District No. 508,
County of Cook and State of Illinois

City of Chicago, by and through its
Department of Family and Support Services

By: _____
Walter E. Massey, Ph.D.Chair

By: _____
Lisa Morrison Butler, Commissioner

APPROVED AS TO LEGAL FORM:

Karla Mitchell Gowen
CCC General Counsel

Exhibit A

CCC Scope of Work

CCC's administration of the CCC Scholarship Funds will include, but not be limited to, the following:

1. Work in cooperation with DFSS to develop a set of specific eligibility criteria for CCC Scholarship Funds that meet the criteria for Program, which shall include, be not be limited to the following:
 - a. Disbursement of CCC Scholarship Funds shall be on a last dollar basis, after all other financial aid has been applied, with the goal of a student having no out-of-pocket costs for tuition or books in the term for which the CCC Scholarship Funds are applied;
 - b. Awards of CCC Scholarship Funds shall be on a defined eligibility basis, without consideration of financial need;
 - c. Participating students will be required to maintain a cumulative 2.0 GPA for each semester said student is enrolled in CCC approved coursework; provided, that only Program coursework will be taken into account in determining said student's cumulative GPA);
 - d. All credit coursework must count towards the completion of a state-aligned Program credential, which shall include, but not be limited to, Basic Certificates, Advanced Certificates, Associate of Art, and Associate of Applied Science degrees in early childhood, child development, infant/toddler, human development and family studies. This also includes certificates and coursework aligned with the Illinois State Board of Education Subsequent Endorsements including, but not limited to, the English as a Second Language and Bilingual Education endorsement certificates. CCC shall have the discretion to include such other credential coursework so long as the same are aligned with the purpose of the Program as set out in §1 of this Agreement; and
 - e. Unless otherwise required by DFSS in written instructions to CCC, a student shall not be required to work in or agree to work in the City of Chicago as a condition for receipt of CCC Scholarship Funds.
2. Development of an application form and application process for CCC Scholarship Funds including, but not limited to, procedures for allocating CCC Scholarship Funds in the event applications exceed funding.
3. Work collaboratively with DFSS to develop procedures for funding requests related to application of CCC Scholarship Funds to eligible student tuition and textbook costs in accordance with the terms of §3 of this Agreement. CCC estimates that the CCC Scholarship Funds will support tuition and textbooks for a maximum of 928 students during the Term of this Agreement (assuming 3 credit hours per course, \$438 in tuition per course and \$100 in textbook costs per course, for a total of \$499,264.00). Funding decisions for each student will be done in collaboration with DFSS, such process to commence once CCC has received said student's application.
4. In the event DFSS requires any specific reporting in connection with the Program, DFSS shall so advise CCC and, thereafter, CCC and DFSS shall work together to develop internal reporting criteria capable of tracking specific information identified by DFSS.

5. CCC's administration of the INCCRRA Scholarship Funds and INCCRRA Program Costs, will include, but not be limited to:
 - a. Development of a set of specific eligibility criteria for INCCRRA Scholarship Funds that meet the Program criteria for the INCCRRA Scholarship Funds, which shall include, be not be limited to the following:
 - i. Disbursement of INCCRRA Scholarship Funds shall be on a last dollar basis, after all other financial aid has been applied, with the goal of a student having no out-of-pocket costs for tuition or books in the term for which the INCCRRA Scholarship Funds are applied;
 - ii. Awards of INCCRRA Scholarship Funds shall be on a merit based basis, without consideration of financial need;
 - iii. Participating students will be required to maintain a cumulative 2.0 GPA for each semester said student is enrolled in CCC approved coursework; provided, that only Program coursework will be taken into account in determining said student's cumulative GPA);
 - iv. All credit coursework must count towards the completion of a state-aligned Program advanced credentials, which shall include, but not be limited to, Bachelor degrees in early childhood, child development, infant/toddler, human development and family studies or other coursework leading to a credential or licensure through INCCRRA or Illinois State Board of Education Subsequent Endorsement through attendance at a participating four year institutions, advanced level certificates, licensures, and/or endorsements. This also includes advanced level certificates, licensures, and coursework aligned with the Illinois State Board of Education Subsequent Endorsements including, but not limited to, the English as a Second Language and Bilingual Education endorsement certificates. CCC shall have the discretion to include such other credential coursework so long as the same are aligned with the purpose of the Program as set out in §1 of this Agreement;
 - v. A student shall be required to make a written commitment to work in or agree to work in the City of Chicago as a condition for receipt of INCCRRA Scholarship Funds; and
 - vi. No INCCRRA Scholarship Funds may be used for EdTPA, ISBE required exams, or other fees associated with ISBE licensure and approvals.
 - b. Development of an application form and on-line application process for INCCRRA Scholarship Funds including, but not limited to, (i) procedures for notification to INCCRRA of student eligibility, (ii) development of list of qualifying institutions and/or programs, (iii) procedures for assigning qualified student to INCCRRA advisors, and (iv) procedures for allocating INCCRRA Scholarship Funds in the event applications exceed funding.
 - c. Develop procedures for funding requests related to application of INCCRRA Scholarship Funds to eligible student tuition, credential applications, credential application fees, and textbook costs. CCC estimates that the INCCRRA Scholarship Funds will support maximum of 15 semesters or 23 quarter hours. Funding decisions for each student will be made by CCC, such process to commence once CCC has received and processed said student's application. In order to make a funding request, INCCRRA must provide CCC a copy of the signed Memorandum of Understanding in place with the participating institution and INCCRRA with respect to the requested INCCRRA Scholarship Funds.
 - d. In the event DFSS requires any specific reporting in connection with its funding source, CCC and INCCRRA agree to work with DFSS to develop internal reporting criteria capable of tracking specific information identified by DFSS.

- e. Development of criteria for funding of INCCRRA Program Costs, which is consistent with the funding requirements set out in §3 of this Agreement.

EXHIBIT B
Program Budget

CCC Scholarship Funds

Line Item	Estimated Allocation
Tuition *Assumption of 3 credit hours per course	146*3=\$438 per Three credit course 928 Students * \$438/Three Credit Course= \$406,464
Textbooks	Estimate of \$100 per course * 928 courses \$92,800
Number of courses possible with textbook estimate	928
Number of possible students impacted	928
Total cost:	Estimate: \$499,264

CCC Program Costs:

Line Item	Estimated Allocation
Staffing: Dean and Director position- 60% funding	\$120,600
Contract/Special Assignment work and infrastructure buildout to be (possible areas: Research, funding of Faculty PD, Home Childcare Credential, SPED Endorsement, etc. as aligned with ECE workforce needs)	\$29,400
Total:	\$150,000

INCCRRA Scholarship Funds:

Line Item	Estimated Allocation
AA to BA Path to Funding of Tuition, Licensure, Credentials, and Endorsements	Based on UIC/NLU averaged tuition cost per term: UIC: (\$4,764 for 6-11 credit hour tuition and semester in fees) NLU: \$430/credit hour *11=\$4,730 Average per Term: \$4,756
Textbooks	\$500/term
Total Expected Attendance Cost per Term for 11 Credits	\$5,256
Number of Terms Covered	76
INCCRRA Applications and Official Transcripts	550 individuals with an average of \$95 per individual for Official Transcript and Application fees = \$49,970 (round up to \$50,000)
Total Not to Exceed	\$450,000.00

INCCRRA Program Costs*:

Line Item	Estimated Allocation
Staffing of Program Credential Process and Related Administrative Work	\$45,000
Miscellaneous Administrative Expenses including but not limited to website and maintenance of Professional Development Records	\$5,000
Total	\$50,000

*Subject to INCCRRA confirmation of amounts

4849-6266-8654, v. 8