

**33439**  
**APPROVED–BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**MAY 10, 2018**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**MINUTES**

**REGULAR BOARD MEETING**  
**THURSDAY, NOVEMBER 2, 2017**  
**DISTRICT OFFICE - 226 W. JACKSON BOULEVARD, ROOM 300**

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, the regular meeting of the Board of Trustees of Community College District No. 508 was held on November 2, 2017 at 9:00 a.m., District Office, 226 W. Jackson Boulevard, Room 300, Chicago, Illinois 60606.

**ATTENDEES**

**TRUSTEES**

Clarisol Duque, Secretary  
Elizabeth Swanson, Trustee  
Darrell Griffin  
Karen Kent  
Deborah H. Telman  
Diana Campos, Student Trustee

**CHIEF ADVISOR TO THE BOARD**

Tracey B. Fleming

**CHANCELLOR**

Juan Salgado

**PROVOST AND CHIEF ACADEMIC  
OFFICER**

Mark Potter

**GENERAL COUNSEL**

Eugene Munin

**OFFICERS OF THE DISTRICT**

Jeff Donoghue – *Chief of Staff*  
Joyce Carson – *Vice Chancellor and Chief Financial Officer*  
Diane Minor – *Vice Chancellor, Administrative and Procurement Services*  
Beatrice O’Donnell – *Vice Chancellor, Safety and Security*  
Eric B. Lugo – *Executive Vice Chancellor and Senior Advisor*  
Kimberly Ross—*Chief Talent Officer and Vice Chancellor of Human Resources and Staff Development*  
Jennifer Mason, *Vice Chancellor Legislative and Community Affairs*

**COLLEGE PRESIDENTS**

Interim President Eduardo Garza, Richard J. Daley College  
Interim President Ignacio Lopez, Harold Washington College  
Interim President David Sanders, Malcolm X College  
Interim President Craig Lynch, Kennedy-King College  
Interim President Shawn Jackson, Harry S Truman College  
Interim President Felicia S. Davis, Olive-Harvey College  
President David Potash, Wright College

OTHER ATTENDEES

Kai Love Davis	CCC District Office
Katheryn Hayes	CCC District Office
Jonathan Keiser	CCC District Office
Audrey Butler	Local 1708
Charlie Richardson	RBS Drone Technologies, Inc.
David Kidwell	BGA
M. Rosa	CCC District Office
Guillermo Martinez	RBS Drone Technologies, Inc.
Vania Doss	CCC District Office
Fidel Barrera	CAN
Maria J. Estrada	Local 1600
Kathy Summers	CCC District Office
Brandon Parks	Harold Washington College
Eva Green	WYCC
Kenneth Rapier	RBS Drone Technologies, Inc.
Ed Bassett	RBS Drone Technologies, Inc.
Ian Marren	Harry S Truman College
Graham Grady	Taft Stettinius & Hollister LLP
Maria Kossakowski	Malcolm X College
Ralph G. Passarelli	CCC District Office
JR Dempsey	CCC District Office
Bonnie Alexander	
Arlene Strong	CCC District Office
Mya M.	
Samer Hassan	Harold Washington College
Brian M.	WYCC
Mark S.	RBS Drone Technologies, Inc.
Botya Hernandez	CCC District Office
Beth Harris	Harry S Truman College
Ken Touff	Harry S Truman College

**I. CALL TO ORDER REGULAR BOARD MEETING**

Trustee Duque called to order the November 2, 2017 Regular Board Meeting at 9:03 a.m.

**II. ROLL CALL**

The Chief Advisor to the Board called roll:

Diana Campos	Present (arrived at 9:18 a.m.)
Clarisol Duque	Present
Elizabeth Swanson	Present
Karen Kent	Present
Deborah H. Telman	Present

Darrell Griffin	Present
Walter E. Massey	Absent
Marisela Lawson	Absent

### III. **INTRODUCTORY REMARKS BY CLARISOL DUQUE**

Trustee Clarisol Duque opened the meeting with a request for a motion to allow her to serve as Chairman Pro Tempore for the duration of the November 2, 2017 Regular Board meeting.

<Motion> Trustee Deborah Telman  
<Second> Trustee Elizabeth Swanson

Motion Carried.

The Chief Advisor to the Board called the roll,

Elizabeth Swanson	Aye
Darrell Griffin	Aye
Karen Kent	Aye
Deborah H. Telman	Aye
Clarisol Duque	Aye

There were five ayes, zero nays and no abstentions or recusals.

Chairman Pro Tempore Duque welcomed those in attendance and expressed gratitude to President Potash of Wright College for hosting her last month for a campus visit.

### **Welcoming Resolution and Election of Officers**

Next, Chair Duque asked the Chief Advisor to the Board to initiate the review of **Resolution 1.00 and Resolution 1.01**. Mr. Fleming noted that [Resolution 1.00](#) confirms the appointment of Dr. Walter Massey and Elizabeth Swanson to the Board of Trustees and reflects the process by which they were appointed and ultimately approved by the Chicago City Council. Further, Mr. Fleming noted that [Resolution 1.01](#) proposes to affirm the election of officers of the Board of Trustees for the period of one year.

Chair Duque opened the floor for nominations. Trustee Darrell Griffin moved to nominate Trustee Walter Massey as Chair, Elizabeth Swanson as Vice Chair, and Clarisol Duque as Secretary.

Chair Duque asked for a second.

Trustee Karen Kent seconded the motion.

Chair Duque asked if there were other nominations. Hearing none, Chair Duque asked for a motion to accept the slate of proposed officers with a roll call vote.

The Chief Advisor to the Board called the roll,

Elizabeth Swanson	Aye
Darrell Griffin	Aye
Karen Kent	Aye
Deborah H. Telman	Aye
Clarisol Duque	Aye

There were five ayes, zero nays and no abstentions or recusals.

Next, Chair Duque requested a motion to approve **Resolutions 1.00 and 1.01** on a single roll call vote.

The Chief Advisor to the Board called the roll,

Elizabeth Swanson	Aye
Darrell Griffin	Aye
Karen Kent	Aye
Deborah H. Telman	Aye
Clarisol Duque	Aye

There were five ayes, zero nays and no abstentions or recusals.

#### IV. **CHANCELLOR'S UPDATES**

Chancellor Salgado began his remarks by extending a warm welcome to Chair Massey and Vice Chair Swanson and continued to discuss new and continuing efforts to build on CCC's already substantial place in the lives of Chicago's residents and to work collaboratively to grow our scope and our value to the residents of the City.

#### V. **STUDENT TRUSTEE'S REPORT**

Student Trustee Campos remarked on several student-led service and advocacy initiatives underway across the colleges to serve the needs of students and the general public in Chicago and as far away as the Dominican Republic.

After Student Trustee Campos's report, Trustee Kent read a letter from an acquaintance about her experience at City Colleges of Chicago.

**VI. PUBLIC PARTICIPATION**

There were ten (10) requests for public participation.

- 1) Dr. Beth Braun spoke about the adjunct faculty.
- 2) Mark Stevenson spoke about drones as the next big thing in aviation.
- 3) Charlie Richardson spoke about drones as the future of aviation.
- 4) Ed Bassett spoke about drones as a program for study at City Colleges.
- 5) Guillermo Martinez spoke about drones as an area of employment opportunity
- 6) Kenneth Rapier spoke about drones as the next big thing in aviation.
- 7) Ian Marren spoke about policy for transgender students at City Colleges.
- 8) Dede Golda Gbikpi-Benissan spoke about student hopes and concerns.

**VII. DISTRICT UPDATES**

Provost Potter provided a report on efforts underway to provide a superior student experience at City Colleges and how our regular review of academic and student policies helps in providing an environment where this can occur. Provost Potter also spoke to the administration's goal of culture change that will bring greater shared leadership and rebuild trust and efforts underway to achieving this goal.

**VIII. FACULTY COUNCIL REPORT**

The Faculty Council report can be found [here](#). At the conclusion of the Faculty Council report, Chancellor Salgado reiterated some of the shared governance initiatives underway already involving both District administration and faculty.

**IX. COMMITTEE REPORTS**

Trustee Lawson provided a report on the most recent meeting of the Committee on Academic Affairs and Student Services on October 17, 2017. Trustee Lawson noted a robust discussion of the proposed updates to Academic and Student Policies which are on the agenda for board action today. Trustee Lawson also noted the discussion of the proposed partnership with BSD Industries and increased solicitation of financial support for City Colleges by the Office of Institutional Advancement.

Chair Duque noted that the Committee on Finance and Administrative Services met on October 19, 2017 and the Trustees were presented with a report by the District's external auditors, RSM, on their just completed FY2017 audit of the district's finances. RSM

noted that there were no material weaknesses identified and the minor items noted have been addressed at the staff level by the creation of detailed action plans with oversight from the Office of the Chancellor and the Office of Finance. Chair Duque also noted that RSM suggested the board consider the topics of student receivables and bad debt policy for future discussion and possible action.

Chair Duque further noted that when City Colleges of Chicago started its 2017 fiscal year there was no state budget and our students had no access to MAP grants. Chair Duque thanked Chancellor Salgado and the staff for the preparation for the committee meeting.

**X. REVIEW AND APPROVAL OF THE NOVEMBER 2, 2017 BOARD MEETING PACKET**

Next, Chair Duque led the Board in a review and approval of the Consent agenda items for the November 2, 2017 regular board meeting.

At the request of one of the trustees, **Resolution 1.06** was separated from consent agenda. Therefore, Chair Duque requested a motion to approve **Resolutions 1.03, 1.04, 1.07 and 1.08** as well as the Personnel report (2.00), the Resource Development report (3.00), **Agreements 4.01, 4.02 4.03** and the legal invoices on a roll call vote.

<Motion> Trustee Karen Kent

<Second> Trustee Darrell Griffin

Motion carried.

The Chief Advisor to the Board called the roll,

Elizabeth Swanson	Aye
Darrell Griffin	Aye
Karen Kent	Aye
Deborah H. Telman	Aye
Diana Campos	Aye (advisory)
Clarisol Duque	Aye

There were five ayes, zero nays and no abstentions or recusals.

Next, Chair Duque asked for a motion to approve **Resolution 1.06** on a roll call vote.

<Motion> Trustee Karen Kent  
<Second> Vice Chair Elizabeth Swanson

Motion carried.

The Chief Advisor to the Board called the roll,

Elizabeth Swanson	Aye
Darrell Griffin	Aye
Karen Kent	Aye
Deborah H. Telman	Abstain
Diana Campos	Aye (advisory)
Clarisol Duque	Aye

There were four ayes, zero nays and one abstention.

The review of board reports continued with review of the items for individual consideration.

Chair Duque asked CFO Carson to report on **Resolutions 1.02 and 1.05**.

On the conclusion of CFO Carson's report, Chair Duque entertained a motion to approve **Resolution 1.02** on a roll call vote.

<Motion> Trustee Darrell Griffin  
<Second> Trustee Deborah Telman

Motion carried.

The Chief Advisor to the Board called the roll,

Elizabeth Swanson	Aye
Darrell Griffin	Aye
Karen Kent	Aye
Deborah H. Telman	Aye
Diana Campos	Aye (advisory)
Clarisol Duque	Aye

There were five ayes, zero nays and zero abstentions or recusals.

Next, Chair Duque asked for a motion to approve Resolution 1.05 on a roll call vote.

<Motion> Trustee Karen Kent

<Second> Trustee Deborah Telman

Motion carried.

The Chief Advisor to the Board called the roll,

Elizabeth Swanson	Aye
Darrell Griffin	Aye
Karen Kent	Aye
Deborah H. Telman	Aye
Diana Campos	Aye (advisory)
Clarisol Duque	Aye

There were five ayes, zero nays and zero abstentions or recusals.

Vice Chancellor Minor then reviewed Agreement 4.00 for the board. Upon this review, Chair Duque entertained a motion to approve Agreement 4.00 on a roll call vote.

<Motion> Vice Chair Swanson

<Second> Trustee Darrell Griffin

Motion carried.

The Chief Advisor to the Board called the roll,

Elizabeth Swanson	Aye
Darrell Griffin	Aye
Karen Kent	Aye
Deborah H. Telman	Abstain
Diana Campos	Aye (advisory)
Clarisol Duque	Aye

There were four ayes, zero nays and one abstention.



**XI. MOTION FOR CLOSED SESSION**

Pursuant to the Illinois Open Meetings Act, Chair Duque asked for a roll call vote to hold Closed Session at 10:41 a.m. for the discussion of exceptions: 2(c)(5) “the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired”; and 2(c)(6) “the setting of a price for sale or lease of property owned by the public body” and; 2(c)(11) “litigation when an action against, affecting, or on behalf of a particular public body has been filed and is pending before a court or administrative tribunal or when the body finds that an action is probable or imminent, in which case the basis for the finding shall be reported and entered into the minutes of the closed meeting”; and 2(c)(21), “the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06”.

<Motion> Trustee Deborah Telman  
<Second> Trustee Karen Kent

Motion Carried.

The Chief Advisor to the Board called the roll,

Elizabeth Swanson	Aye
Darrell Griffin	Aye
Karen Kent	Aye
Deborah H. Telman	Aye
Diana Campos	Aye (advisory)
Clarisol Duque	Aye

There were five ayes, zero nays and no abstentions or recusals.

**XII. RETURN FROM CLOSED SESSION**

Closed Session ended at 11:47 a.m. Upon the Board’s return, the Chair reconvened the November 2, 2017 Board meeting and noted that no action was taken by the Board during Closed Session.

**XIII. MOTION TO ADJOURN**

Chair Duque asked for a motion to adjourn the meeting.

Regular Board Meeting  
November 2, 2017

<Motion> Trustee Deborah Telman  
<Second> Trustee Karen Kent

Motion Carried.

The meeting adjourned at 11:49 a.m.

**Clarisol Duque**  
**Secretary, Board of Trustees**

**Submitted by – Tracey B. Fleming, Chief Advisor to the Board of Trustees**