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APPROVED–BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MAY 10, 2018

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

MINUTES

REGULAR BOARD MEETING
THURSDAY, OCTOBER 5, 2017
DISTRICT OFFICE - 226 W. JACKSON BOULEVARD, ROOM 300

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, the regular meeting of the Board of Trustees of Community College District No. 508 was held on October 5, 2017 at 9:00 a.m., District Office, 226 W. Jackson Boulevard, Room 300, Chicago, Illinois 60606.

ATTENDEES

TRUSTEES

Gary Gardner, Vice Chair
Clarisol Duque, Secretary
Karen Kent, Trustee
Marisela Lawson, Trustee
Deborah H. Telman, Trustee
Alexa Cruz, Student Trustee

CHIEF ADVISOR TO THE BOARD

Tracey B. Fleming

CHANCELLOR

Juan Salgado

**PROVOST AND CHIEF ACADEMIC
OFFICER**

Mark Potter

GENERAL COUNSEL

Eugene Munin

OFFICERS OF THE DISTRICT

Diane Minor – *Vice Chancellor, Administrative and Procurement Services*
Beatrice O'Donnell – *Vice Chancellor, Safety and Security*
Eric Lugo – *Executive Vice Chancellor and Senior Advisor*
Kimberly Ross – *Chief Talent Officer*
Jennifer Mason – *Vice Chancellor, Community & Legislative Affairs*

COLLEGE PRESIDENTS

Interim President Eduardo Garza, Richard J. Daley College
Interim President Ignacio Lopez, Harold Washington College
Interim President Felicia Davis, Olive-Harvey College
Interim President Shawn Jackson, Harry S Truman College
Interim President David Sanders, Malcolm X College
Interim President Craig Lynch, Kennedy-King College
President David Potash, Wright College

OTHER ATTENDEES

Kai Love Davis	CCC District Office
Ralph Passarelli	CCC District Office
Jess Bader	Harold Washington College
Maria Estrada	Local 1600
Samel Hassan	Harold Washington College
Andy Barriga	Harold Washington College
Sheila Johnson	CCC District Office
Arlene Strong	CCC District Office
Beth Hams	Harry S Truman College
Mark Patoska	Civic Federation
Kathy Summer	CCC District Office
Michael Russell	CCC District Office
Bill Silver	IEA
Andrey Butler	Local 1708
K. Touff	Harry S Truman College
Valerie Harper	CCC District Office
I Lopez	Harold Washington College
Antonia Garcia	Harold Washington College
Stephanie Guzman	Harold Washington College
JR Dempsey	CCC District Office
Diana Campos	CCC District Office
Vania Doss	CCC District Office
Jonathan K.	CCC District Office

I. REMARKS FROM SECRETARY DUQUE

Prior to calling the meeting to order formally, Secretary Duque noted that notwithstanding not having a September Board meeting, the members of the Board were very busy last month. This included her own attendance at the groundbreaking of the Engineering and Advanced Manufacturing Center at Daley College.

Secretary Duque also noted with pleasure Chancellor Salgado's recent opinion piece in the *New York Times* about the work relating to the Star Scholarship. Secretary Duque also thanked Chancellor Salgado and the entire District administration for the support provided to DACA recipients across the system.

Following Secretary Duque's remarks, Chancellor Salgado reminded those in attendance that over several years, City Colleges had experienced a significant decline in enrollment. Chancellor noted that early in his tenure he had convened teams from across the District to focus on slowing initially and ultimately reversing this decline. Due to hard work by lots of people, in response to this challenge, Chancellor Salgado noted that for the fall semester, the District was essentially at flat enrollment, when a decline of 5% had been budgeted insofar as a financial impact. While there is a lot of work to do, and efforts to sustain this progress will need to continue through spring enrollment, this is a major

accomplishment, due to the support and engagement by faculty and staff at District office and at the Colleges.

II. CALL TO ORDER REGULAR BOARD MEETING

Secretary Duque called to order the October 5, 2017 Regular Board Meeting at 9:13 a.m.

III. ROLL CALL

The Chief Advisor to the Board called roll:

Clarisol Duque	Present
Gary Gardner	Present
Karen Kent	Present (arrived at 9:05 a.m.)
Marisela Lawson	Present (arrived at 9:08 a.m.)
Darrell Griffin	Absent
Deborah Telman	Absent
Alexa Cruz	Absent

IV. PUBLIC HEARING PURSUANT TO THE BOND ISSUE NOTIFICATION ACT

Secretary Duque noted that the first item on the agenda is the public hearing pursuant to the Bond Issue Notification Act for the purpose of receiving public comments on the proposal to sell general obligation alternate bonds of the District from time to time in one or more series, in the amount of \$80 million, for the purpose of financing the current capital improvement plans of the District, including capital improvements for repairs and rehabilitation of existing buildings and structures; restarting and continuation of construction of the new Transportation, Distribution and Logistics Center at Olive-Harvey College; and the construction of a new Engineering and Advanced Manufacturing Center at Daley College. Included for all of the foregoing costs is acquisition of real and personal property, equipment, fixtures and site improvements.

After this point, Secretary Duque asked if there were any persons wishing to provide oral testimony. Hearing none, Secretary Duque asked if there were any persons wishing to provide written testimony on this topic.

Hearing no such requests, Secretary Duque adjourned the public hearing.

V. CHANCELLOR'S UPDATES

Upon concluding the public hearing, Secretary Duque extended a welcome from the board to new Interim President, Ignacio Lopez of Harold Washington College, and to the new Student Trustee, Diana Campos, who will formally be seated at the November meeting of the Board.

Next, Secretary Duque called on Chancellor Salgado to continue his remarks.

As Chancellor Salgado continued his remarks, he noted the importance of the District's goals on MBE/WBE participation, a goal we share with the City of Chicago and other sister agencies. Chancellor Salgado noted that as we proceed with our new capital projects, including the Daley Engineering and Advanced Manufacturing Center, we have assembled a team that is more than 50% MBE/WBE.

Chancellor Salgado also noted that he is advancing several administrative actions for cost reductions at this board meeting including the early retirement program for new administrative and non-bargained for hires. Other efforts include the elimination of a car allowance that some senior staff receive, as well as formally placing the district office building on the market to be sold. With the sale of 226 W. Jackson, the Chancellor announced his intention to transition many of the employees currently housed at this location to our college campuses, particularly Kennedy-King College and Dawson Technical Institute. Chancellor Salgado concluded his remarks by previewing a report that Dr. Potter will provide on a new learning management system that the board will be requested to take action on at this month. While the product itself will be of great value to faculty, staff and students of the District, the process by which this product was identified was a collaborative effort which has led to tremendous buy-in by all of the concerned groups and a high level of investment in the success of this effort going forward.

VI. DISTRICT UPDATES

There was no district update for the month of October.

VII. PUBLIC PARTICIPATION

There were two (2) requests for public participation.

1. Samer Hassan, Student at Harold Washington College, spoke about some of the positive things going on at Harold Washington College.
2. Ms. Beth Harris, adjunct faculty at Truman College, spoke about adjunct faculty issues.

VIII. FACULTY COUNCIL REPORT

Professor Jennifer Alexander of Daley College presented the faculty council report for the month of October.

IX. REVIEW AND APPROVAL OF THE OCTOBER 5, 2017 REGULAR BOARD MEETING AGENDA ITEMS

Prior to reviewing the items on the consent agenda, Secretary Duque asked for a report

on the most recent board committee meetings. Trustee Lawson reported on the September 22, 2017 meeting of the Committee on Finance and Administrative Services.

In addition to a detailed review of the board reports included on today's board meeting agenda, the group, which included Secretary Duque, Trustee Telman, and myself, discussed a proposed update to Harold Washington College's mission statement as preparation for their HLC accreditation visit next year. The group also discussed the 2018 draft vision and goals for Provost Potter.

Next, Secretary Duque provided a report on the most recent meeting of the Committee on Finance and Administrative Services. This committee met on Thursday, September 21st and the agenda included a report from the internal audit department about reviews currently underway and recently completed and pertinent follow up reports.

The Office of Finance provided an update on the preliminary fiscal year 2017 year end forecast as well as a brief update on the bond deal approved by the Board at its August regular meeting. The committee concluded by reviewing and discussing the various reports on the agenda for the October regular board meeting.

With those reports, Secretary Duque moved to the review and approval of the reports on the October 5, 2017 Consent agenda.

Secretary Duque asked if any trustee had additional questions about the items on the October consent agenda or wished to request separate action on any of these same items.

Hearing none, Secretary Duque asked for a motion to approve the [resolutions](#), [personnel report](#), the [resource development report](#) and the various [agreements](#), and the [purchases](#) and [legal invoices](#) contained in the consent agenda on a roll call vote.

<Motion> Trustee Marisela Lawson

<Second> Trustee Karen Kent

Motion carried.

The Chief Advisor to the Board called the roll,

Clarisol Duque	Aye
Gary Gardner	Aye
Karen Kent	Aye

Marisela Lawson Aye

There were four ayes, zero nays, and no abstentions or recusals.

X. MOTION FOR CLOSED SESSION

Pursuant to the Illinois Open Meetings Act, Secretary Duque asked for a roll call vote to hold Closed Session at 9:52 a.m. for the discussion of exception: 2(c)(6), “setting of a price for sale or lease of property owned by the public body.

Secretary Duque asked for a motion to take a roll call vote to enter closed session.

<Motion> Trustee Karen Kent
<Second> Trustee Marisela Lawson

Motion Carried.

The Chief Advisor to the Board called the roll,

Clarisol Duque	Aye
Gary Gardner	Aye
Karen Kent	Aye
Marisela Lawson	Aye

There were four ayes, zero nays and no abstentions or recusals.

XI. RETURN FROM CLOSED SESSION

Closed Session ended at 10:05 a.m. Upon the Board’s return, Secretary Duque reconvened the October 5, 2017 Board meeting and noted that no action was taken by the Board during Closed Session.

XII. MOTION TO ADJOURN

Secretary Duque asked for a motion to adjourn the meeting.

<Motion> Trustee Marisela Lawson
<Second> Trustee Karen Kent

Regular Board Meeting
October 5, 2017

Motion Carried.

The meeting adjourned at 10:06 a.m.

Clarisol Duque
Secretary, Board of Trustees

Submitted by – Tracey B. Fleming, Chief Advisor to the Board of Trustees